

CROWN COMMERCIAL SERVICE

AND

SUPPLIER

WORKPLACE SERVICES CONTRACT

(FM MARKETPLACE PHASE 2)

REF: RM6089

JOINT SCHEDULE 10

RECTIFICATION PLAN

Request for [Revised] Rectification Plan			
Details of the Default:	[Guidance: Explain the Default, with clear schedule and clause references as appropriate]		
Deadline for receiving the [Revised] Rectification Plan:	[DATE, (minimum 10 days from request)]		
Signed by Buyer:		Date:	
Supplier [Revised] Rectification Plan			
Cause of the Default			
Anticipated impact assessment:			
Actual effect of Default:	[]		
Steps to be taken to rectification:	Steps	Timescale	
	1.	[date]	
	2.	[date]	
	3.	[date]	
	4.	[date]	
	[...]	[date]	
Timescale for complete Rectification of Default	[X] Working Days		
Steps taken to prevent recurrence of Default	Steps	Timescale	
	1.	[date]	
	2.	[date]	
	3.	[date]	
	4.	[date]	
	[...]	[date]	
Signed by the Supplier:		Date:	
Buyer Review of Rectification Plan			
Outcome of review	[Plan Accepted] [Plan Rejected] [Revised Plan Requested]		
Reasons for Rejection (if applicable)	[Authority must state why the plan is being rejected] [eg. timescales are too lengthy]		

Signed by the Buyer		Date:	
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