

## **Request for Quotation - Installation of welfare facilities at the TIC, 2 Market Square**

The Town Council is inviting quotations for the installation of welfare facilities in the Tourist Information Centre at the rear of 2 Market Square, Bishop's Stortford CM23 3UU. The facilities are to consist of

A toilet & door with hot air hand drier and roll holder  
Soil vent/air admittance pipe<sup>1</sup>  
Air vent/extraction (through single story flat roof)  
A washbasin with hot and cold water and of sufficient depth/shape that it can also be used to fill a kettle  
2no double 13A sockets (locations TBA)  
New lighting, existing to be disconnected  
Replacement plasterboard ceiling and lighting, to be connected to existing consumer unit in office

There is currently no waste or water supply to the building. Mains water and drainage are available in Market Square and the contractor will be expected to make the necessary arrangements for connection. No prior applications have been made by BSTC. When quoting contractors should indicate whether application fees for these services are included in the quotation.

Contractors will also be expected to ensure building regulations are followed and the necessary approvals from Building Control obtained. No prior applications have been made by BSTC. When quoting contractors should indicate whether fees for this service are included in the quotation.

Prospective contractors are invited to visit the site during opening hours, 10am-4pm Monday-Friday.

Quotations are required no later than 15<sup>th</sup> December 2017 and it is expected that the works will take place during the first quarter of 2018. Please email quotations to

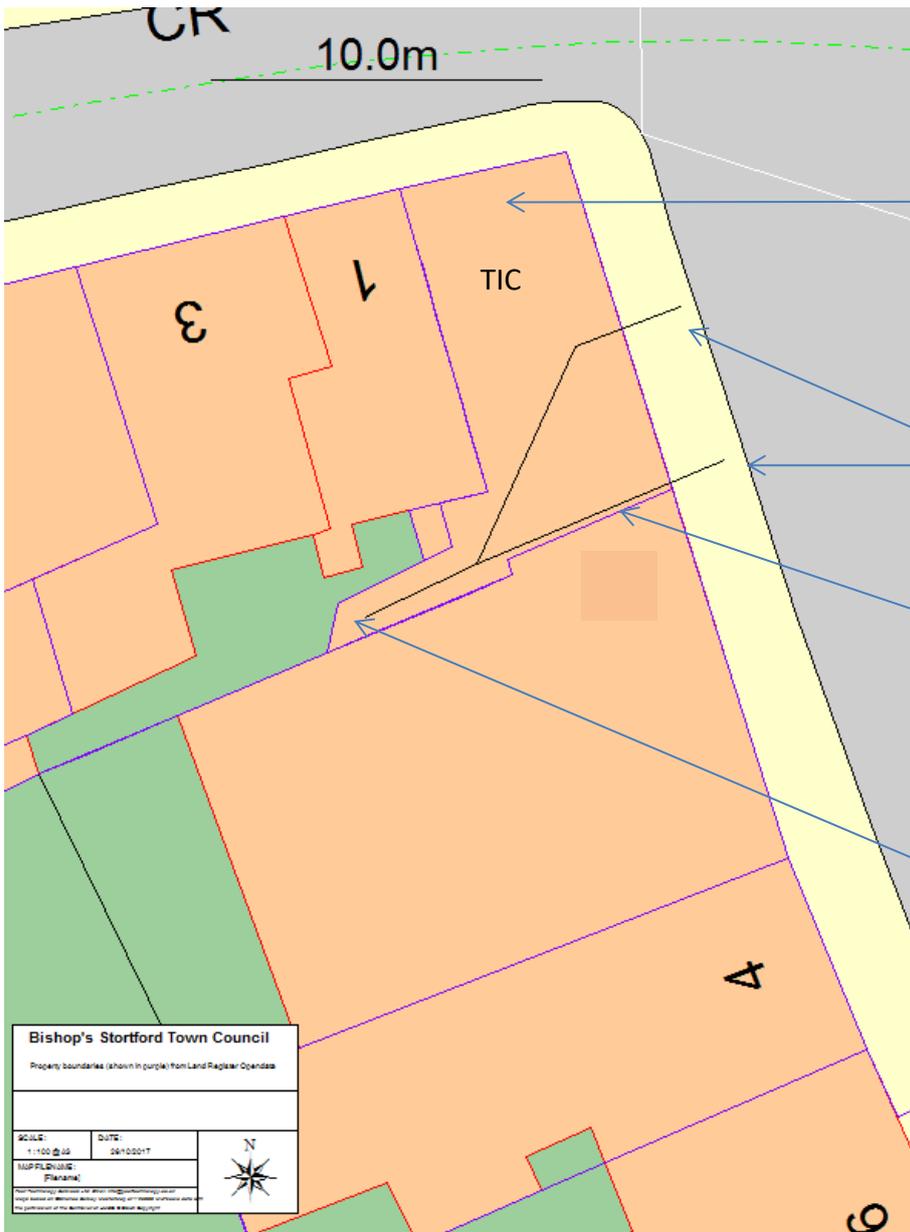
[james.parker@bishopsstortfordtc.gov.uk](mailto:james.parker@bishopsstortfordtc.gov.uk)

Queries may be directed to James Parker at the above email address or on 01279 712147

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<sup>1</sup> . Informal advice from Building Control indicates that a soil stack with air admittance valve will be acceptable on the grounds that the foul sewer is vented in the adjacent property. This will need to be confirmed at the time of build or before.

**Sketch Plan**



Location of Existing Consumer unit

Possible alternative routes for new services

Property boundary shown in purple. Property includes Northern half of staircase top South

New welfare facilities at end of corridor in front of existing door which can be blocked

Two further existing doors to corridor and 'fire exit' signs can be disregarded, no rights of access through these exist in either direction

**Services Plans**

Attached are services plans from Thames Water/Affinity These have not been verified.

**Rear view of property showing flat roof**



Flat roof area