

ICF Consulting Services Ltd
Riverscape
10 Queen St. Place
London
EC4R 1BE

Monday 20th December 2021

Dear [REDACTED]

Call-off Contract Title: PS21023

Call-off Contract Reference: Outline Business Case for Creative Industries Investment

Call-off Contract Variation Reference: 002

Please find the attached contract variation reference PS21023 002, to amend the call-off contract PS21023 with the purpose to extend the services provided by the supplier and to increase the total contract value by £21,150.00 excluding VAT, with effect from 20th December 2021.

Please ensure that you review and satisfy yourselves with its content and the contractual implications of this variation before signing and returning to [REDACTED] and [REDACTED] for our records.

Yours Sincerely,

[REDACTED]
Category Manager
UK Shared Business Services Ltd
[REDACTED]

For and on behalf of UK Research and Innovation (UKRI)

Call-off Contract PS21023 is varied as follows and shall take effect on 20th December 2021

between:

1. UK Research and Innovation, Polaris House, North Star Avenue, Swindon, Wiltshire, SN2 1FL **(The Contracting Authority)**.
2. ICF Consulting Services Ltd, Riverscape, 10 Queen St. Place, London, EC4R 1BE **(The Supplier)**.

Collectively known as the “**Parties**”

The Parties agree the following changes to call-off contract PS21023 - Outline Business Case for Creative Industries Investment

Reason for the proposed change:

UK Research and Innovation wish to utilise the optional extension period to extend the term of the call-off contract until 28th February 2022.

Background:

The original call-off contract was awarded via a Mini Competition against CCS RM6008 Management Consultancy Framework Two (MCF2) Lot 1 for the duration between the 14th July 2021 to 31st December 2021.

Details of proposed change:

Call-off expiry date

The contract expiry date will be amended from 31st December 2021 to 28th February 2022.

Call-off Contract Charges

The contract value will increase from £99,850.00 excluding VAT to £120,00.00 excluding VAT.

SERVICES:

The following deliverables are to be added for the provision of Services during the Term of this Variation:

- Submission of Executive Summary (Strategic and Economic Sections) by 31 January
- Submission of draft Strategic Case by 10 January 2022
- Submission of draft Economic Case by 31 January
- Annex B Benefits Map (Theory of Change) by 10 January 2022
- Annex C Evidence (with the Fellows) by 31 January
- Annex D Economic Appraisal by 31 January
- Support at AHRC Project Board approvals stage by 15 February

Words and expressions in this variation shall have the meanings given to them in Contract PS21023, including any previous variations, shall remain effective and unaltered except as amended by this variation

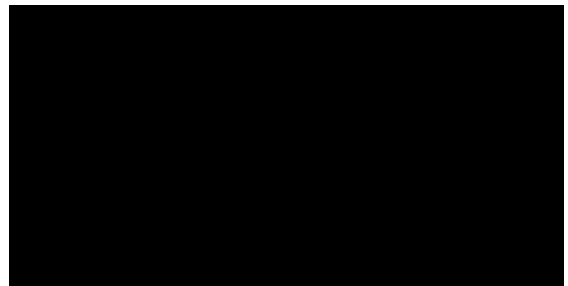
For and on behalf of ICF Consulting Services Ltd
(The Supplier)

Signed

Name

Position

Date



For and on behalf of UK Research and Innovation
(UKRI) **(The Contracting Authority)**

Signed

Name

Position

Date

