

Schedule 3 – Contract Data Sheet for Contract: CSA/5001

General Conditions

Condition 2 – Duration of Contract:

The Contract expiry date shall be: 27th April 2025

Condition 4 – Governing Law:

Contract to be governed and construed in accordance with:

English Law

Scots Law clause 4.d shall apply *(one must be chosen)*

Solicitors or other persons based in England and Wales (or Scotland if Scots Law applies) irrevocably appointed for Contractors without a place of business in England (or Scotland, if Scots Law applies) in accordance with clause 4.g (if applicable) are as follows:

NOT USED

Condition 8 – Authority's Representatives:

The Authority's Representatives for the Contract are as follows:

Commercial: REDACTED *(as per DEFFORM 111)*

Project Manager: REDACTED *(as per DEFFORM 111)*

Condition 19 – Notices:

Notices served under the Contract shall be sent to the following address:

Authority: Commercial and Project Manager *(as per DEFFORM 111)*

Contractor: Project Manager

Notices can be sent by electronic mail? *(tick as appropriate)*

Condition 20.a – Progress Meetings:

The Contractor shall be required to attend the following meetings:

In accordance with Section 5.16 of Schedule 9 (Statement of Work) to the Contract, summarised here:

- i. Contract Start-up meeting
- ii. Quarterly Performance Review Meeting
- iii. Annual Performance Review Meeting.

Condition 20.b – Progress Reports:

The Contractor is required to submit the following Reports:

In accordance with Section 5.15 of Schedule 9 (Statement of Work) to the Contract. Summarised here;

Monthly Performance Management Report
Quarterly Performance Management Report
Annual Performance Management Report
Helpdesk Records
Red Flag Notice

Reports shall be Delivered to the following address:

REDACTED

Supply of Contractor Deliverables**Condition 21 – Quality Assurance:**

Is a Deliverable Quality Plan required for this Contract? (*tick as appropriate*)

If required, the Deliverable Quality Plan must be set out as defined in AQAP 2105 and delivered to the Authority (Quality) within 20 Business Days of Contract Award. Once agreed by the Authority the Quality Plan shall be incorporated into the Contract. The Contractor shall remain at all times solely responsible for the accuracy, suitability and applicability of the Deliverable Quality Plan.

Other Quality Assurance Requirements:

47.1 AQAP 2105
47.2 AQAP 2110
47.8 DEF STAN 05-061 Pt 1
47.9 DEF STAN 05-061 Pt 4
47.10 DEF STAN 05-061 Pt 9
47.18 ISO 9001:2015

Condition 22 – Marking of Contractor Deliverables:

Special Marking requirements:

In accordance with the following conditions of contract:

Condition 22
Condition 23
Clause 47.12 DEF STAN 05-132
Clause 47.17 DEF STAN 81-041

Condition 24 - Supply of Data for Hazardous Contractor Deliverables, Materials and Substances:

A completed Schedule 6 (Hazardous Contractor Deliverables, Materials or Substance Statement), and if applicable, Safety Data Sheet(s) are to be provided by e-mail with attachments in Adobe PDF or MS WORD format to:

- a) The Authority's Representative (Commercial)
- b) Defence Safety Authority – DSA-DLSR-MovTpt-DGHSIS@mod.uk

to be Delivered no later than one (1) month prior to the Delivery Date for the Contract Deliverable or by the following date: NOT USED

Condition 25 – Timber and Wood-Derived Products:

A completed Schedule 7 (Timber and Wood-Derived Products Supplied under the Contract: Data Requirements) is to be provided by e-mail with attachments in Adobe PDF or MS WORD format to the Authority's Representative (Commercial)

to be Delivered by the following date: 22nd May 2020

Condition 26 – Certificate of Conformity:

Is a Certificate of Conformity required for this Contract? (tick as appropriate)

Applicable to Line Items: Item 2; Item 3; Item 4

If required, does the Contractor Deliverables require traceability throughout the supply chain?
(tick as appropriate)

Applicable to Line Items: Item 2; Item 3

Condition 28.b – Delivery by the Contractor:

The following Line Items are to be Delivered by the Contractor:

ALL ITEMS
Item 1
Item 2
Item 3
Item 4

Special Delivery Instructions:

Each consignment is to be accompanied by a DEFFORM 129J.

Condition 28.c - Collection by the Authority:

The following Line Items are to be Collected by the Authority:

NOT USED

Special Delivery Instructions:

NOT USED

Each consignment is to be accompanied by a DEFFORM 129J.

Consignor details (in accordance with 28.c.(4)):

Line Items: NOT USED Address:

Line Items: NOT USED Address:

Consignee details (in accordance with condition 23):

Line Items: NOT USED Address:

Line Items: NOT USED Address:

Condition 30 – Rejection:

The default time limit for rejection of the Contractor Deliverables is thirty (30) days unless otherwise specified here:

The time limit for rejection shall be NOT USED Business Days.

Condition 32 – Self-to-Self Delivery:

Self-to-Self Delivery required? (tick as appropriate)

If required, Delivery address applicable:

NOT REQUIRED

Pricing and Payment

Condition 35 – Contract Price:

All Schedule 2 line items shall be FIRM Price other than those stated below:

Line Items NOT USED Clause 46. (Special Conditions) refers

Termination

Condition 42 – Termination for Convenience:

The Notice period for terminating the Contract shall be twenty (20) days unless otherwise specified here:

The Notice period for termination shall be NOT USED Business Days

Other Addresses and Other Information (*forms and publications addresses and official use information*)

See Annex A to Schedule 3 (DEFFORM 111)

1. Commercial Officer

Name: REDACTED

Address: MOD Abbey Wood, NH3 Ash-2c #3213, Bristol, BS34 8JH

Email: REDACTED

2. Project Manager, Equipment Support Manager or PT Leader
(from whom technical information is available)

Name: REDACTED

Address MOD Abbey Wood, NH3 Ash-2c #3213, Bristol, BS34 8JH

Email: REDACTED

3. Packaging Design Authority

Organisation & point of contact:

(Where no address is shown please contact the Project Team in Box 2)

4. (a) Supply / Support Management Branch or Order Manager:

Branch/Name: Authority Project Manager (Box 2)

Tel No:

(b) U.I.N.

5. Drawings/Specifications are available from

Authority Project Manager (Box 2)

6. INTENTIONALLY BLANK

7. Quality Assurance Representative:

Authority Project Manager

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5394

9. Consignment Instructions

The items are to be consigned as follows:
In accordance with Condition 28 of the Contract

10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. DSCOM. DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. JSCS

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

www.freightcollection.com

11. The Invoice Paying Authority

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags Fax: 0151-242-2809

Liverpool, L2 3YL

Website is:

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

12. Forms and Documentation are available through *:

Ministry of Defence, Forms and Pubs Commodity Management

PO Box 2, Building C16, C Site

Lower Arcott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: [DESLCSSL-](mailto:DESLCSSL@mod.uk)

OpsFormsandPubs@mod.uk

***NOTE**

1. Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:

<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the [Commercial Officer named in Section 1.](#)