

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: **CPD4122176 Housing and Planning Research and Evaluation Call Off Contract**

THE BUYER: **DEPARTMENT FOR LEVELLING UP, HOUSING AND COMMUNITIES (“DLUHC”)**

BUYER ADDRESS **2 Marsham Street, London, SW1P 4DF**

THE SUPPLIER: **Kantar Public**

SUPPLIER ADDRESS: **4 Millbank, Westminster, London, SW1P 3JQ**

REGISTRATION NUMBER: **13663077**

DUNS NUMBER: **228340905**

DPS SUPPLIER REGISTRATION SERVICE ID: **SQ-A7EB6N8**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 21st April 2022. It's issued under the DPS Contract with the reference number RM6126 (Research and Insights) for the provision of Housing and Planning Research and Evaluation.

DPS FILTER CATEGORY(IES):
Housing, Legal, Social Attitudes, Home Ownership, Focus Groups, England, Wales

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126 (Research and Insights)**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6126 (Research and Insights)**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 5 (Corporate Social Responsibility)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 8 (Guarantee)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Order Schedules for **RM6126 (Research and Insights)**
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 16 (Benchmarking)
 - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126 (Research and Insights)**
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

DPS Schedule 6 (Order Form Template and Order Schedules)

Crown Copyright 2021

Special Term 1: Contract will be delivered under English Law

ORDER START DATE: **8th June 2022**

ORDER EXPIRY DATE: **7th June 2025**

ORDER INITIAL PERIOD: Thirty-Six (36) months, with extension option for 1 + 1 years (12 month + 12 month).

DELIVERABLES

Option B: See details in Order Schedule 20 (Order Specification) and suppliers bid proposal, and price schedule.

[REDACTED]

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms and shall be amended as follows:

“Each Party’s liability (for a single event) in each Contract Year under each Order Contract (whether in tort, contract or otherwise) is no more than five million pounds (£5,000,000).”

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Indexation
- Specific Change in Law
- Benchmarking using Order Schedule 16 (Benchmarking)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

As specified in each individual submission of a Project Initiation Document, either;

- Fixed price upon completion of project or,
- Fixed price milestone payments (percentage of project price or absolute values) throughout the project

BUYER’S INVOICE ADDRESS:

[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

[REDACTED]

BUYER'S SECURITY POLICY

As per Order Schedule 9 (Security)

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

Order Schedule 15 (Order Contract Management)

PROGRESS MEETING FREQUENCY

Order Schedule 15 (Order Contract Management)

KEY STAFF

As per Order Schedule 7 (Key Supplier Staff)

KEY SUBCONTRACTOR(S)

[REDACTED]

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Details of Additional Insurances required in accordance with Joint Schedule 3 (Insurance Requirements) with the following amendments:

- 1.1 professional indemnity insurance with cover (for a single event) of not less than five million pounds (£5,000,000);
- 1.2 public liability insurance with cover (for a single event) of not less than five million pounds (£5,000,000); and
- 1.3 employers' liability insurance with cover (for a single event) of not less than five million pounds (£5,000,000).

GUARANTEE

The Supplier must have a Guarantor to guarantee their performance using the form in Joint Schedule 8 (Guarantee)

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender), Suppliers Bid Proposal and Pricing Schedule.

[REDACTED]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	[REDACTED]	Date:	[REDACTED]