Order Form

CALL-OFF REFERENCE:	GLD 001 2024 eDisclosure Services
THE BUYER:	Government Legal Department
BUYER ADDRESS	102 Petty France, Westminster, London SW1H 9GL
THE SUPPLIER:	
SUPPLIER ADDRESS:	
REGISTRATION NUMBER:	
DUNS NUMBER:	

N/K

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **5 February 2024**.

It's issued under the Framework Contract with the reference number RM6336 for the provision of eDisclosure and Review Services.

CALL-OFF LOT(S):

SID4GOV ID:

Lot 2 End to End Service

CALL-OFF INCORPORATED TERMS

This is a Silver Contract

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

Framework Ref: RM6336 Project Version: v1.0

Model Version: v3.8

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- 1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2. Joint Schedule 1(Definitions and Interpretation) RM6336
- 3. Framework Special Terms
- 4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6336
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for GLD 001 2024
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 6 (ICT Services)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - o Call-Off Schedule 8 (Business Continuity and Disaster Recovery
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 13 (Implementation Plan and Testing)
 - Call-Off Schedule 14 (Service Levels)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 18 (Background Checks)
 - Call-Off Schedule 20 (Call-Off Specification)
- 5. CCS Core Terms (version 3.0.11)
- 6. Joint Schedule 5 (Corporate Social Responsibility) RM6336

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS
None

CALL-OFF START DATE: 5 Febuary 2024

CALL-OFF EXPIRY DATE: 30 September 2025

CALL-OFF INITIAL PERIOD: 20 months

The Contract term is 20 months or until 6 March 2027, with an option to extend for a maximum of 24 further months in 12-month increments. For the avoidance of doubt, the Contracting Authority does not guarantee any volume of work.

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CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF CHARGES See details in Call-Off Schedule 5 (Pricing Details)]
REIMBURSABLE EXPENSES None
PAYMENT METHOD
BUYER'S INVOICE ADDRESS:

BUYER'S AUTHORISED REPRESENTATIVE BUYER'S ENVIRONMENTAL POLICY Not applicable **BUYER'S SECURITY POLICY** Not applicable SUPPLIER'S AUTHORISED REPRESENTATIVE SUPPLIER'S CONTRACT MANAGER PROGRESS REPORT FREQUENCY On the first Working Day of each calendar month PROGRESS MEETING FREQUENCY Quarterly on the first Working Day of each quarter **KEY STAFF**

KEY SUBCONTRACTOR(s)

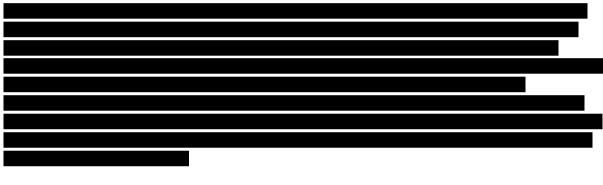
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COMMERCIALLY SENSITIVE INFORMATION See Joint Schedule 4

SERVICE CREDITS

Service Credits will accrue in accordance with Call-Off Schedule 14 (Service Levels).

In relation to the processing of data, a Critical Service Level Failure shall comprise a failure to process electronic material within 5 working days from receipt or hard copy within 5 working days of receipt. Should the volume of electronic data or hard copy exceed those figures estimated in the Statement of Requirement, the parties will agree a revised timetable for processing the data.



ADDITIONAL INSURANCES Not applicable

GUARANTEE Not applicable

SOCIAL VALUE COMMITMENT



Framework Schedule 6 (Order Form Template and Call-Off Schedules) Crown Copyright 2018

For and on behalf of the Supplier:		For and on behalf of the Buyer:	