



Crown  
Commercial  
Service

**Technology Products 2 Agreement RM3733  
Framework Schedule 4 - Annex 1**

## Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



## Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

### Customer details

#### Customer organisation name

Cabinet Office

#### Billing address

Your organisation's billing address - please ensure you include a postcode

[REDACTED]

#### Customer representative name

The name of your point of contact for this Order

[REDACTED]

#### Customer representative contact details

Email and telephone contact details for the Customer's representative

[REDACTED]

### Supplier details

#### Supplier name

The Supplier organisation name, as it appears in the Framework Agreement

SoftCat Ltd

#### Supplier address

Supplier's registered address

[REDACTED]

#### Supplier representative name

The name of the Supplier point of contact for this Order

[REDACTED]

#### Supplier representative contact details

Email and telephone contact details of the supplier's representative

[REDACTED]

#### Order reference number

A unique number provided by the supplier at the time of quote

CCSO19B31



## Section B Overview of the requirement

### Framework Lot under which this Order is being placed

Tick one box below as applicable

- |   |                                     |
|---|-------------------------------------|
| 1. HARDWARE                                       | <input checked="" type="checkbox"/> |
| 2. SOFTWARE                                       | <input type="checkbox"/>            |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS    | <input type="checkbox"/>            |
| 4. INFORMATION ASSURED PRODUCTS                   | <input type="checkbox"/>            |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/>            |

### Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

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### Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

31/01/2020

### Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase**. Where established as an initial and extension period complete the fields below

**Call Off Initial Period** Months

To expiry upon Successful delivery and vendor installation

**Call Off Extension Period (Optional)** Months

N/A

### Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

[Click here to enter text.](#)



## Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

### Goods and/or Services

#### 1. SCOPE

1.1 In Scope of this Requirement:

- 1.1.1 Supply of Hardware;
- 1.1.2 Provision of Vendor Support;
- 1.1.3 Installation and testing by Vendor.

1.2 Out of Scope of this Requirement:

- 1.2.1 Additional Reseller Services;
- 1.2.2 Installation by Reseller.

1.3 This Contract will expire upon successful delivery of Goods and installation by Vendor.

#### 2. THE REQUIREMENT

2.1 The Customer requires the supply and delivery of the following equipment [REDACTED]The supplier is required to deliver to an agreed location at Number 10, this will be provided on Contract Award. The supplier is to agree a delivery date and time with the Authority and will also provide the Authority with the details of the delivery vehicle and driver (plus any additional personnel) 24 hours before the scheduled delivery. The successful supplier is required to ensure that there is no damage to the hardware during transit and delivery.

2.2 If delivery is not scheduled in advance according to 6.1, delivery will be turned away and must be redelivered at the Suppliers expense.

2.3 All goods provided must be in original packaging with manufacturer's seals intact. Any goods without this will be rejected upon inspection and the Supplier must replace at their expense.

2.4 The items required are as part of this Contract are detailed in the table below:

Item Description	Part Number	Quantity
Trade-up 5TB or 10TB Datapack for 19.2TB SAS Datapack	FA-M20R2-ETH-5TB-5/0	2
Vendor Maintenance and Support, NBD, 24 x 7 – Per Array/Datapack	4 Years Support, Gold	2



Commissioning Service: The Vendor (PURE) will install and test the new Datapack and transfer the existing data to the new one then remove the old one.	Services	1
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2.5 The Vendor, Pure, will be supplying the support and maintenance, as well as installing and testing the Datapack.

### 3. KEY MILESTONES AND DELIVERABLES

3.1 Delivery must be made no later than week commencing [REDACTED]

3.2 The Supplier should note the following project milestones that the Authority will measure the quality of delivery against:

Milestone	Description	Timeframe
1	Agreed delivery schedule/lead time for all listed hardware.	[REDACTED]
2	Agreed Installation by Vendor Schedule	[REDACTED]

### 4.

#### QUALITY

4.1 Quality shall comply with those terms set out in this ITT and in line with the Terms and Conditions of RM3733 Technology Products 2 Item C Section 5.0 Standards and Quality.

4.2 No alternative or reconditioned equipment will be accepted by the Authority.

4.3 All equipment must be brand new Original equipment manufacturers stock and cannot be from 'Grey' sources.

### 5. SECURITY AND CONFIDENTIALITY REQUIREMENTS

5.1 The Customer requires details of the delivery vehicle and driver (plus any additional personnel) [REDACTED] hours before the scheduled delivery. Deliveries not booked in advance will be turned away.

5.2 Both the delivery vehicle and driver (plus any additional personnel) will be subject to search.

5.3 All hardware must be in its original packaging with the manufacturer's seals intact.

### 6. PAYMENT AND INVOICING

6.1 Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

6.2 Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

Invoices should be submitted to: Cabinet Office



6.3 [REDACTED]

6.4 Only invoices which state a valid purchase order number and appropriate description will be accepted.

6.5 All unstructured e-invoices sent via email will also need to adhere to the following guidelines to ensure processing of your invoice:

6.5.1 All files/invoices must be in PDF format.

6.5.2 One PDF per invoice – all supporting documentation must be included within this PDF. Do not attach additional/separate supporting documentation as a separate file.

6.5.3 Multiple invoices can be attached to one email but each invoice must be in a separate PDF (with no additional supporting files).

## 7. CONTRACT MANAGEMENT

7.1 Attendance at Contract Review meetings shall be at the Supplier's own expense.

### Warranty Period, if applicable

As per the 4 Year gold Support package required.

### Location/Site(s) for Delivery [REDACTED]

### Dates for Delivery of the Goods and/or the Services [REDACTED]

**Software** List product details under each relevant heading below

#### Supplier Software

N/A

#### Third Party Software

N/A

#### Maintenance Agreement

N/A

### Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

#### Alternative Clauses

Scots Law  
Or

Northern Ireland Law

#### Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions  
(includes Termed Delivery – Goods)

#### Optional Clauses

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee



Non-Crown Bodies	<input type="checkbox"/>	<b>NB Both of the above options require an Implementation Plan which should be appended to this Order Form</b>	E: NHS Coding Requirements	<input type="checkbox"/>
Non-FOIA Public Bodies	<input type="checkbox"/>		F: Continuous Improvement & Benchmarking	<input type="checkbox"/>
			G: Customer Premises	<input type="checkbox"/>
			H: Customer Property	<input type="checkbox"/>
			I: MOD Additional Clauses	<input type="checkbox"/>

**Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)**

List below  
N/A

**Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**

Item	Part Number/SKU	Long Description	Quantity	Cost per	Total (£ GBP)
1	FA-M20R2-ETH-5TB-5/0	Trade-up 5TB or 10TB Datapack for 19.2TB SAS Datapack	2	[REDACTED]	[REDACTED]
2	N/A	Four (4) years Gold Vendor Maintenance and Support, NBD, 24 x 7 – Per Array	2	[REDACTED]	[REDACTED]
3	N/A	Vendor Commissioning Service: "PURE" will install and test the new datapack and transfer the existing data to the new one then remove the old one.	1	[REDACTED]	[REDACTED]
<b>Total Cost for this Basket (Excluding VAT)( £ GBP)</b>					[REDACTED]

**This price will be firm for the Contract duration**

**Is a Financed Purchase Agreement being used?**

Tick as required

If so, append to Call Off Schedule 2 as Annex A

**Estimated Year 1 Call Off Contract Charges (£)**

For Orders with a defined Call Off Contract Period

[REDACTED]



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## Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

**Commercially Sensitive information**  
[REDACTED]

**Total contract value**  
£132,949.42 Exc VAT



## Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

### SIGNATURES

#### For and on behalf of the Supplier

Name	[REDACTED]
Job role/title	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]

#### For and on behalf of the Customer

Name	[REDACTED]
Job role/title	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]