

# FATS D&E Schedule 3 (Tasking Order Form)

**FINAL**

## Tasking Identification

Unique Tasking Order Number	FTS/DE/CCT155 <i>(Insert additional 9 characters Max)</i>	Version No. & Date	FINAL V1 15/12/2015
FATS Business Case Number	FBC [REDACTED] Amendment FBC <i>(FATS team supplied)</i>	Unique Reference Number	FATS/D&E/070
Project / Equipment for which task is in support	DFTS/DCoS/Grapevine2	UOR	

Task Title	Technical Support for the DFTS Continuity of Service Programme and the Grapevine IUS Programme.
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NCA's Selected (in accordance with MKM search)	NCA <u>Numbers</u> : 4610, 4730, 4870, 4950, 4960, 5210, 5270, 5280, 5290, 5340 & 5960
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Please refer to FATS Customer Guidance for definition of Work Category

Directorate & PT / Organisation Title	Networks Delivery Assurance	Supplier Name	Carbon60 Limited
PT Leader/ Project Manager	[REDACTED]	Post	[REDACTED]
Post	[REDACTED]	Address	[REDACTED]
Address	[REDACTED]		[REDACTED]
	[REDACTED]		[REDACTED]
	[REDACTED]		[REDACTED]
Postcode	[REDACTED]	Postcode	[REDACTED]
Telephone / Fax No	[REDACTED]	Telephone / Fax No	[REDACTED]
E-mail	[REDACTED]	E-mail	[REDACTED]
UIN & RAC	[REDACTED]	CPV Code	

Date Draft Tasking Order Issued	30/11/15
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Deadline for Authority's receipt of Tenderer's response to the Draft Tasking Order	10/12/15
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## 1. Schedule of Requirements

Brief summary of requirement – expand/delete rows as appropriate (full details appear below in the Statement of Requirement)

Item No	Description	Firm Price £ (Ex VAT)
1	Technical Support for the DFTS Continuity of Service Programme and the Grapevine IUS Programme. Work Packages 1-4 including monthly report and knowledge transfer. Period: 4 <sup>th</sup> January 2016 to 30 <sup>th</sup> November 2016	██████████
2	Travel and Subsistence Limit of Liability	██████████
3	<b>Total</b>	██████████
4		
5	Option Period One - Work Package Five – Services delivered between 1/12/16 – 31/5/17	██████████
6	Option Period Two – Work Package Five – Services delivered between 1/6/17 – 30/11/17	██████████
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# STATEMENT OF REQUIREMENT

<b>Unique Tasking Order Number:</b> <b>FTS/DE/CCT155</b>	<b>Issue Number &amp; Date:</b> <b>FINAL V1 – 15/12/2015</b>	<b>Unique Reference Number:</b> <b>FATS/D&amp;E/070</b>
Task Title: Technical Support for the DFTS Continuity of Service Programme and the Grapevine IUS Programme.		
Brief Description of Task: <b>Technical support for the DFTS Continuity of Service And Grapevine IUS Programme.</b>  <i>(or see attached detailed Statement of Requirement)</i>		
Background/Justification:  The DFTS contract has been extended until 31 <sup>st</sup> July 2016. The DCoS Programme is required to manage the delivery of a number of Technical refresh implementation projects in order to ensure that the contracted Services are able to continue to operate effectively until GV2 replaces existing services. The DCoS programme commences delivery in August 2015 with an element of pre-work taking place as part of the Continuity Assurance Programme which includes substantial Technical support.  5. In addition to DCoS the next 12 months will see an increased requirement for Networks Fxd to provide Subject Matter Expertise in support of transition to GV2 as described in Work Package 4.  6. In line with the Cabinet Office HMG transformation agenda, the purpose of the Grapevine 2 (GV2) Project is to replace the network and voice services currently delivered through the Defence Fixed Telecommunications Services (DFTS) contract with BT and the Local Area Network (LAN) Services delivered by the Atlas Consortium through the DII Contract.  The replacement services will be procured through the Public Services Network (PSN) framework as two towers.  (1) The Connectivity Tower (CT) will provide Connectivity Services, LAN Services, Point to Point Services, Boundary protection Services, Bespoke Engineering Services, DNSIP Address Management, Encryption Services, Miscellaneous Connectivity Services, Cyber Access Services and Professional Services  (2) The Integrated User Services (IUS) Tower will provide Fixed voice services, Conferencing services, Operator assistance services, Boundary protection services, Mobile voice and data services, Encryption service and Professional services  		

<p>Activities to be Undertaken:</p> <p><b>See Key Deliverables</b></p>	
<p>Deliverables:</p> <p>See Key Deliverables template.</p> <p><i>Acceptance / Rejection criteria / provisions</i></p>	
<p>Key Project Indicators (KPIs):</p> <p>N/A</p>	
<p>Government Furnished Assets (GFA) (<i>List <u>all</u> GFA applicable to the task in accordance with DEFCON 611 (Edn 07/10)&amp; 694 (Edn 02/12)</i>):</p> <p><b>Desk and DII access as required.</b></p> <p><b>Task is based at MOD Corsham</b></p>	
<p>Additional Quality Requirements &amp; Standards:</p> <p><i>No specific Quality Management System requirements are defined. This does not relieve the Supplier of providing conforming products under this contract.</i></p> <p><i>CoC shall be provided in accordance with DEFCON 627</i></p> <p><i>No Deliverable Quality Plan is required reference DEFCON 602B 12/06.</i></p> <p><i>Concessions shall be managed in accordance with Def Stan. 05-61 Part 1, Issue 5 - Quality Assurance Procedural Requirements - Concessions.</i></p> <p><i>Any contractor working parties shall be provided in accordance with Def Stan. 05-61 Part 4, Issue 3 - Quality Assurance Procedural Requirements - Contractor Working Parties.</i></p> <p>Def Stan 05-135 Avoidance of Counterfeit Materiel shall be included in the requirements for all tenders unless it is considered the risk of counterfeit materiel in the equipment being procured is low risk in relation to equipment criticality or safety to life.</p>	<p>Timescale :</p> <p><b>Commencement Date : 4<sup>th</sup> January 2016</b></p> <p><b>Delivery Date: 30<sup>th</sup> November 2016</b></p>
<p><b>Project Manager:</b> <span style="background-color: black; color: black;">XXXXXXXXXX</span></p> <p><b>Signature:</b> _____ <b>Date:</b> _____</p>	

**Work Package One – DFTS Transformation Programme**

TASK No.	TASK	DELIVERABLE	TASK COMPLETION DATE
1	Identify and resolve outstanding billing issues and identify non-DFTS voice infrastructure with associated funding discrepancies.	Ensure all DFTS billing anomalies are logged, tracked and highlighted to Networks. Produce monthly report detailing issues and highlighting financial savings.	Progress to be reported monthly until end Nov 16.
2	Identify non-DFTS Switches not captured by the DFTS Transformation Programme.	Identify and validate the requirement to transfer these assets into the DFTS programme. Produce a monthly report identifying non-DFTS Switches found, providing recommendations and remedial actions required.	Progress to be reported monthly until end Nov 16.
3	A number of billing anomalies exist where assistance will be required to carry out further audits providing technical knowledge to amend the billing to reflect the correct amount.	Identify and validate DFTS billing entries with individual sites. Produce monthly report detailing issues, rectification actions and highlighting financial savings.	Progress to be reported monthly until end Nov 16.
4	Investigate the DDI requirements within Northern Ireland to validate usage and highlight reductions that can be implemented.	Produce a report detailing DDI issues and providing options and actions required to resolve them; highlighting potential savings between Nov 15 – Oct 16.	Progress to be reported monthly until end Nov 16.
5	Investigate the DDI requirements within other areas to validate usage and highlight reductions that can be implemented.	Produce a report detailing DDI issues and providing options and actions required to resolve them; highlighting potential savings between Nov 15 – Oct 16.	Progress to be reported monthly until end Nov 16.

6	Knowledge Transfer.	Produce a document set identifying the processes and IT Systems used noting changes and any subsequent actions for future reference.	End Nov 16.
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**Work Package Two – DFTS Continuity Assurance Programme**

Task No	Task	Deliverable	Task Completion Date
1	Technical support to review the requirements of the Meridian & DX Telephone Switch technical refresh under the DFTS Continuity Assurance Programme.	Meet with BT to identify the scope and detail required during the Meridian & DX Telephone Switch technical refresh survey. Attend weekly meetings to review design proposals. Attend site meetings as required to present the solution to the customer during the survey and design phase. Attend site meetings as required during the installation phase.	Progress to be reported monthly until end Nov 16.
2	To review the technical design reports and provide acceptance for the Meridian & DX implementation work streams.	Approve technical designs within 5 working days of receiving BT's report/plan. Advise MoD of any anomalies with design.	Progress to be reported monthly until and Nov 16.
3	Knowledge Transfer.	Produce a document set identifying the processes used.	End Nov 16.

**Work Package Three – DCoS**

Task No	Task	Deliverable	Task Completion Date
1	To provide technical support to the DCOS projects implementing Internet Protocol Telephony	<p>To provide technical support to the review of the contractor’s surveys and technical design proposals.</p> <ul style="list-style-type: none"> <li>• Provide advice on technical amendments and viability of technical solutions,</li> <li>• Provide experience and knowledge of individual sites and communications equipments and telephony systems.</li> </ul> <p>Support MOD team at technical meetings providing knowledge and advice as necessary</p>	Progress to be reported monthly until and Nov 16.
2	To provide technical support to the DCoS project implementing Business Continuity & Disaster Recovery	<p>To provide technical support to the review of the contractor’s surveys and technical design proposals.</p> <ul style="list-style-type: none"> <li>• Provide advice on technical amendments, viability of technical solutions,</li> <li>• Provide experience and knowledge of individual sites and communications equipments and telephony systems.</li> </ul> <p>Support MOD team at technical meetings providing knowledge and advice as necessary</p>	Progress to be reported monthly until and Nov 16.
3	Knowledge Transfer	Produce a document set identifying the processes used.	End Nov 16.

## Work Package Four – Grapevine CT and IUS Tasking

Task No	Task	Deliverable	Task Completion date
1	To cover the Transition phase of the GRAPEVINE 2 Project which is looking to transfer existing services currently provided by the Defence Fixed Telecommunications Service (DFTS)	<p>Act as the lead Grapevine 2 (GV2) IUS Subject Matter Expert (SME) for ISS Networks during Transition, liaising with Networks desk officers for additional support as and when required.</p> <ul style="list-style-type: none"> <li>• Lead the GV2 IUS requirement capture workload.</li> <li>• Establish a GV2 IUS requirement capture plan.</li> <li>• Provide experience and knowledge of individual sites and communications equipments and telephony systems</li> <li>• Engage with site stakeholders, Customer Managers and GV2 desk officers to provide a baseline volumetric level of IUS end user requirements on a site by site basis</li> <li>• Provide written responses during the IUS provider's due diligence phase of the GV2 transition plan.</li> <li>• Support the IUS Site migration phase.</li> </ul>	Progress to be reported monthly until end Nov 16.
2	To cover the migration phase of the GRAPEVINE 2 Project which will replace the ISS services currently provided by the Defence Fixed Telecommunications Service (DFTS) contract	<p>To provide technical support to the GV2 Migration work stream</p> <ul style="list-style-type: none"> <li>• Act as GV2 IUS SME when interfacing with the IUS provider by attending internal meetings, New Provider meetings, Due Diligence visits and individual site migration site migration events.</li> <li>• Support MOD team at technical meetings providing knowledge and advice as necessary</li> <li>• Provide IUS SME advice to the Site Migration Working Groups.</li> </ul>	Progress to be reported monthly until end Nov 16.
3	Support the migration of ATO's and Managed Billing to GVPN2. Attending meetings and providing briefing documents on the new DCNS services.	<ul style="list-style-type: none"> <li>• Support to the migration of ATO's and Managed Billing to GV2 by attending meetings and providing briefing documents on the new DCNS services.</li> <li>• Support the technical requirements capture of the Managed Billing service to enable transfer to New Provider.</li> <li>• Attend ATO and ISS Forums producing responses to questions.</li> </ul>	Progress to be reported monthly until end Nov 16.

4	Provision of IUS SME advice to the migration working groups.	<ul style="list-style-type: none"> <li>• Provide SME advice at IUS Site Migration Working groups</li> <li>• Support the production of the IUS Site Migration Process through to completion.</li> <li>•</li> </ul>	Progress to be reported monthly until end Nov 16.
5	Knowledge Transfer	Undertake a series of exercises to ensure relevant SME knowledge and expertise is transferred to team members	

**Option**

**Work Package Five – authority to Exert Option at 6 monthly intervals until November 2017**

Task No	Task	Deliverable	Task Completion Date
1	Continuation of Work Packages 1 - 4	The Deliverables will remain the same as stated in Work Packages 1 - 4	31st May 2017
2	Continuation of Work Packages 1 - 4	The Deliverables will remain the same as stated in Work Packages 1 - 4	30 <sup>th</sup> November 2017

## 2. Order Conditions

All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of signature on the Schedule.

Type of Contract	
<b>Competitive</b> <b>Competitive Award Criteria &amp; Weightings</b>	<input checked="" type="checkbox"/> a. Technical – 60% b. Financial – 30% c. Commercial – 10%
<b>Reverse Auction used?</b> <i>*For Reverse Auction advice and support contact            DefComrcICPF-RevAuct@mod.uk</i>	<input type="checkbox"/>
<b>Single Tender</b>	<input type="checkbox"/>

### General Conditions

DEFCON 624 (Edn 11/13) – Use of Asbestos in Arms, Munitions or War Materials	<input type="checkbox"/>	DEFCON 603 (Edn 10/04) – Aircraft Integration and Clearance Procedure	<input type="checkbox"/>
DEFCON 176A (Edn 06/08) – MOD Requirements For Competition In Subcontracting (Non-Competitive Main Contract)	<input type="checkbox"/>	Additional Conditions	<input type="checkbox"/>
		<i>A sheet is to be attached detailing any conditions that have been added</i>	

DEFCON 92 (Edn 08/90) – Failure of Performance	<input type="checkbox"/>	DEFCON 514 (Edn 08/15) – Material Breach	<input type="checkbox"/>
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### Special Indemnity Conditions

DEFCON 661 (Edn 10/06) – War Risk Indemnity	<input type="checkbox"/>
DEFCON 661A (Edn 05/02) – War Indemnity Risk ( Alternative Version)	<input type="checkbox"/>
DEFCON 684 (Edn 01/04) – Limitation upon Claim in Respect of Aviation Products	<input type="checkbox"/>
DEFCON 638 (Edn 11/14) – Flights Liability and Indemnity	<input type="checkbox"/>
Professional Indemnity Insurance	<input type="checkbox"/>

### Pricing Conditions Required

Firm Priced at Outset ( <i>this applies to all tasks other than by exception</i> )	<input type="checkbox"/>
For single source tasks valued below £5M, the following conditions shall apply:	
DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value	

DEFCON 812 (Edn 12/14) – Single Source Open Book

DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts

Exceptionally, if other than Firm Priced at Outset (include additional conditions in attachment & complete Appendix 4)

**Payment Terms**

(Use of P2P and Payment on Completion are the default)

DEFCON 522J (Edn 05/03) – Payment Under P2P   
 (If applicable attach completed Form 522A)

DEFCON 693 (Edn 04/06) – Government Procurement Card

Milestone/Stage Payments (see DEFCON 649 (Edn 07/99) below)

DEFCON 649 (Edn 07/99) – Vesting (applicable to Tasks with deliverables where provision has been made for milestone/Stage payments in advance of completion)

DEFCON 5J (Edn 07/99) – Unique Identifiers

DEFCON 129 (Edn 07/08) – Packaging (For Articles other than Ammunition & Explosives)

**Alternative Payment Arrangements Required**

(Where payment cannot be made through the MOD invoice payment department (e.g. for tasks placed by other Government departments), please provide full details of the payment procedure to be followed, as an attachment to this tasking form)

**Milestone/Stage Payments**

(Expand table as appropriate)

Milestone /Stage No	Key Deliverable	Due Date	%	Value £k (ex VAT)
1	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – January 2016	31/01/2016	██████	██████
2	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – February 2016	29/02/2016	██████	██████
3	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – March 2016	31/03/2016	██████	██████
4	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – April 2016	30/04/2016	██████	██████
5	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – May 2016	31/05/2016	██████	██████
6	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – June 2016	30/06/2016	██████	██████
7	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – July 2016	31/07/2016	██████	██████
8	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – August 2016	31/08/2016	██████	██████

	transfer (as per Key Deliverables) – August 2016			
9	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – September 2016	30/09/2016	████	████
10	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – October 2016	31/10/2016	████	████
11	Work Package 1-4 including monthly report and knowledge transfer (as per Key Deliverables) – November 2016	30/11/2016	████	████
12	Travel and Subsistence Limit of Liability	30/11/2016	████	████
FINAL	Project Completion (including Work Package 1, task 6; Work Package 2, task 3; Work Package 3, task 3 and Work Package 4, task 5)	30/11/2016	████	████

**FINAL** Satisfactory delivery of all work under the contract  
*(Payment should be subject to a reasonable retention based on % of total cost)*

**Intellectual Property Rights**

Completion of this section is **mandatory**. Select the appropriate condition(s) by ticking the boxes below after consulting FTS/STS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of DEFCON 703.

DEFCON	Tick	As Applicable	Tasking Order Line Item ( tick as appropriate)
<b><u>If DEFCON 703 does not apply then select either:</u></b>			
DEFCON 705 (Edn 11/02)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
<b><u>OR:</u></b>			
DEFCON 14 (Edn 11/05), 15 (insert edition that applies) 21 (insert edition that applies), 126 (Edn 11/06) & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 16 (Edn 10/04), 21 (insert edition that applies) & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 90 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 91 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)

No intellectual property conditions apply ( <i>refer to DIPR before ticking this box</i> ).	<input type="checkbox"/>
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**Issue of Government Stores**

DEFCON 23 ( <i>Edn 08/09</i> )* – Special Jigs, Tooling and Test Equipment	<input type="checkbox"/>
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**Controlled Information**

Issue of Controlled Information ( <i>subject Condition 50 of Schedule 1</i> ) <i>(if ticked then list Controlled Information and attach list to Tasking Form)</i>	<input type="checkbox"/>
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**Payment of Customs Duty – select one box only**

DEFCON 619A ( <i>Edn 09/97</i> ) – Customs Duty Drawback	<input type="checkbox"/>	Issue of Certificate in accordance with EU (Council) Regulation 150/2003	<input type="checkbox"/>
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**Progress Reports**

If ticked, progress reports must utilise the current version of DRRS Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence.	<input type="checkbox"/>	DEFCON 642 ( <i>Edn 06/97</i> ) – Progress Meetings	<input checked="" type="checkbox"/>	Frequency required	Monthly
Brief Description					

**Transport – select one box only**

DEFCON 621A ( <i>Edn 06/97</i> ) – Transport (if the Authority is responsible for transport)	<input type="checkbox"/>	DEFCON 621B ( <i>Edn 10/04</i> ) – Transport (if the Contractor is responsible for transport)	<input type="checkbox"/>
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**Liquidated Damages applicable? Tick box if “Yes”**

*(Refer to Condition 46 of Schedule 1)*

Task Item 1	£	per day/week/month up to a maximum of £
Task Item 2	£	per day/week/month up to a maximum of £
Task Item 3	£	per day/week/month up to a maximum of £
Task Item 4	£	per day/week/month up to a maximum of £
Task Item 5	£	per day/week/month up to a maximum of £

**Force Majeure**

Maximum period of extension of time in the case of a Force Majeure Event

**Quality Assurance Conditions**

According to the product or scope of the work to be carried out, the Contractor shall meet the requirements of:

AQAP 2110 – NATO Quality Assurance Requirements for Design, Development and Production

**Deliverable Quality Plan requirements**

DEFCON 602A (*Edn 12/06*) – Quality Assurance with Quality Plan

DEFCON 602B (*Edn 12/06*) – Quality Assurance without Quality Plan



## 6. Record of Authorised Changes

CHANGE ISSUE NUMBER	DATE OF ISSUE	COMMENTS / REASON FOR CHANGE

## 7. Final Administration

Where the output of any research or study is a Technical Report, the Report is to be completed in accordance with the current version of the ATHENA Defence Research Reports Specification - 'Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence'. MOD Customers may obtain this document via the [www.dstl.gov.uk](http://www.dstl.gov.uk). **The Contractor** shall send a copy of the report on CD ROM in unlocked pdf.format to:

Dstl Knowledge & Information Services,  
Bldg 247,  
Dstl Porton Down,  
Salisbury  
Wilts SP4 0JQ.  
Tel: 01980 613971

Any staff on DII can search the ATHENA system via the online science gateway to ascertain if particular research or a study already exists. Access can be requested utilising a password (supplied) via this link: <http://osg.dstl.r.mil.uk/SignIn/SignIn.aspx/>

**On receipt of the order acknowledgement from the Contractor, the Authority's Commercial Manager (who placed the task) must send a copy of the acknowledged final tasking order form together with a completed DEFFORM 57 AND DEFFORM 111 (Edn 08/14) to:**

**DGFM-FMSSC**  
**Walker House**  
**Exchange Flags**  
**Liverpool**  
**L2 3YL**

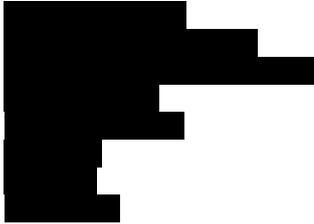
A copy of the acknowledged final tasking order form must be sent by the **Authority's Commercial Manager (who placed the task)** and by the Contractor electronically to the FATS team at the following address:

[defcomrclcc-fatscases@mod.uk](mailto:defcomrclcc-fatscases@mod.uk)

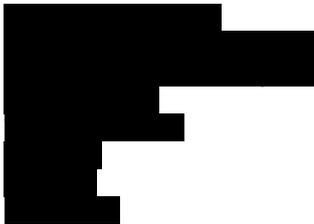
However, if this is not possible, please send a hard copy to:

Def Comrcl CC-TechSpt1c  
Maple Level 0 #2031  
MOD Abbey Wood South  
Bristol  
BS34 8JH

Appendix - Addresses and Other Information

**1. Commercial Officer**  
  
 Email: 

**8. Public Accounting Authority**  
 1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
 ☎ 44 (0) 161 233 5397  
 2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
 ☎ 44 (0) 161 233 5394

**2. Project Manager, Equipment Support Manager or PT Leader**  
 (from whom technical information is available)  
  


**9. Consignment Instructions**  
 The items are to be consigned as follows:

**3. Packaging Design Authority**  
 (Where no address is shown please contact the Project Team in Box 2)

**10. Transport.** The appropriate Ministry of Defence Transport Offices are:  
**A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH  
Air Freight Centre  
 IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943  
 EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943  
Surface Freight Centre  
 IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946  
 EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

**4. (a) Supply / Support Management Branch or Order Manager:**  
 Tel No:  
 (b) U.I.N.

**B. JSCS**  
 JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)  
 JSCS Fax No. 01869 256837  
[www.freightcollection.com](http://www.freightcollection.com)

**5. Drawings/Specifications are available from**

**11. The Invoice Paying Authority (see Note 1)**  
 Ministry of Defence ☎ 0151-242-2000  
 DBS Finance  
 Walker House, Exchange Flags Fax: 0151-242-2809  
 Liverpool, L2 3YL **Website is:**  
<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

**6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to**

**12. Forms and Documentation are available through \*:**  
 Ministry of Defence, Forms and Pubs Commodity Management

(where no address is shown the mauve copy should be destroyed)

PO Box 2, Building C16, C Site  
Lower Arncott  
Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

**Applications via fax or email:** [DESLCSLS-  
OpsFormsandPubs@mod.uk](mailto:DESLCSLS-<br/>OpsFormsandPubs@mod.uk)

**7. Quality Assurance Representative:**

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

**AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

**NOTES**

**1. Forms.** Hard copies, including MOD Form 640 are available from address in Box 12., All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.

**2.\*** Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:  
<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

## **Appendix 2 to Schedule 3 (Confidentiality Agreement)**

The provisions of this Clause are supplemental to DEFCON 531

1 Both DEFCON 531 and the provisions of this Clause apply to:

- (A) This Tasking Order;
- (B) Any Information disclosed by either party prior to the issue of a draft Tasking Order and in contemplation of Work being placed by the Authority under a Tasking Order; and

I Any Task placed under this Agreement, provided that Information provided to a party for the purpose of Tendering for a Tasking Order shall only be used for that Tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.

2 Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 43 Schedule 1), the recipient of any Information shall:

- (A) Upon the expiry or termination of the Agreement; or
- (B) Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or

I If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:

- (1) Return to the other party the Information and all copies thereof; or
- (2) Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.

3 The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).

### Appendix 3 to Schedule 3 (Price Summary)

Supplier price summary: To be completed by the supplier in support of a quotation provided in response to an ITT for the requirement captured on the above Draft Tasking Order Form.

1. To: \_\_\_\_\_ 2. From: \_\_\_\_\_

Date of submission: \_\_\_\_\_

In response to your request for a quotation reference FTS/DE / \_\_\_\_\_ Dated \_\_\_\_\_

\*The work can be undertaken and our detailed response is attached.

\*We are unable to provide the resources/deliverables identified on this occasion.

(\* Check box as appropriate)

Signed: \_\_\_\_\_ Name: (Block Capitals)  
Date: \_\_\_\_\_

2. Task title): \_\_\_\_\_

3. Unique Reference Number: \_\_\_\_\_

4. Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

5a. Quotation Broad Capability Area No.	Grade	Daily rate quoted at ITT	Daily rate quoted for this task	Reduction on original ITT rate	No of Hours	Total
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5b. Travel		Unit cost	Number of Journeys / Miles	Total
	Rail			
	Motor Mileage			
	Air			
	Sea			

5c. Subsistence	Estimated expenditure on:	Unit cost	Number of Night/Days	Total
	Accommodation			
	Meals			
	Misc (please state below)			

The above T&S costs relate to the period \_\_\_\_\_ to \_\_\_\_\_

5d.Other  
Costs

**Sub-contractor**

**Price**

Sub-Contractor Details

Materials

Other (Please provide  
details below)

Description

Cost

Total Price

(excl. VAT)

## **Appendix 4 to Schedule 3 (Contract Pricing Statement)**

This is now DEFFORM 815, which is available on request from Def Comrcl CC-FATS Cases

## Appendix 5 to Schedule 3 (Montreal Protocol Substances)

**CFCs** - Production of controlled CFCs has stopped.

CFC-11(trichlorofluoromethane)	CFC-211
CFC-12(dichlorodifluoromethane)	CFC-212
CFC-13	CFC-213
CFC-111	CFC-214
CFC-112	CFC-215
CFC-113 (trichlorotrifluoroethane)	CFC-216
CFC-114 (dichlorotetrafluoroethane)	CFC-217
CFC-115 (chloropentafluoroethane)	

The above substances are also used in blends: e.g.

CFC-500 (CFC-12/HFC-152a)  
CFC-502 (CFC-115/HCFC-22).

**Halons** - Production of controlled Halons has stopped.

Halon-1211 (bromochlorodifluoromethane – BFC)  
Halon-1301 (bromotrifluoromethane – BTM)  
Halon-2402

**HBFCs** - Production has stopped.

CHBr <sub>2</sub>	C <sub>2</sub> H <sub>2</sub> F <sub>2</sub> Br <sub>2</sub>	C <sub>3</sub> HF <sub>4</sub> Br <sub>3</sub>	C <sub>3</sub> H <sub>3</sub> F <sub>2</sub> Br <sub>3</sub>
CHF <sub>2</sub> Br	C <sub>2</sub> H <sub>2</sub> F <sub>3</sub> Br	C <sub>3</sub> HF <sub>5</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>3</sub> F <sub>3</sub> Br <sub>2</sub>
CH <sub>2</sub> FBr	C <sub>2</sub> H <sub>3</sub> FBr <sub>2</sub>	C <sub>3</sub> HF <sub>6</sub> Br	C <sub>3</sub> H <sub>3</sub> F <sub>4</sub> Br
	C <sub>2</sub> H <sub>3</sub> F <sub>2</sub> Br	C <sub>3</sub> H <sub>2</sub> FBr <sub>5</sub>	C <sub>3</sub> H <sub>4</sub> FBr <sub>3</sub>
C <sub>2</sub> HFBr <sub>4</sub>	C <sub>2</sub> H <sub>4</sub> FBr	C <sub>3</sub> H <sub>2</sub> F <sub>2</sub> Br <sub>4</sub>	C <sub>3</sub> H <sub>4</sub> F <sub>2</sub> Br <sub>2</sub>
C <sub>2</sub> HF <sub>2</sub> Br <sub>3</sub>		C <sub>3</sub> H <sub>2</sub> F <sub>3</sub> Br <sub>3</sub>	C <sub>3</sub> H <sub>4</sub> F <sub>3</sub> Br
C <sub>2</sub> HF <sub>3</sub> Br <sub>2</sub>	C <sub>3</sub> HFBr <sub>6</sub>	C <sub>3</sub> H <sub>2</sub> F <sub>4</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>5</sub> FBr <sub>2</sub>
C <sub>2</sub> HF <sub>4</sub> Br	C <sub>3</sub> HF <sub>2</sub> Br <sub>5</sub>	C <sub>3</sub> H <sub>2</sub> F <sub>5</sub> Br	C <sub>3</sub> H <sub>5</sub> F <sub>2</sub> Br
C <sub>2</sub> H <sub>2</sub> FBr <sub>3</sub>	C <sub>3</sub> HF <sub>3</sub> Br <sub>4</sub>	C <sub>3</sub> H <sub>3</sub> FBr <sub>4</sub>	C <sub>3</sub> H <sub>6</sub> FBr

**HCFCs** - Production to be run down and phased out by 2015.  
Certain use controls apply.

HCFC-21	HCFC-141	HCFC-225ca	HCFC-243
HCFC-22	HCFC-141b	HCFC-225cb	HCFC-244
HCFC-31	HCFC-142	HCFC-226	HCFC-251
HCFC-121	HCFC-142b	HCFC-231	HCFC-252
HCFC-122	HCFC-151	HCFC-232	HCFC-253
HCFC-123	HCFC-221	HCFC-233	HCFC-261
HCFC-124	HCFC-222	HCFC-234	HCFC-262
HCFC-131	HCFC-223	HCFC-235	HCFC-271
HCFC-132	HCFC-224	HCFC-241	
HCFC-133	HCFC-225	HCFC-242	

**CARBON TETRACHLORIDE (CCl<sub>4</sub>)** – Production has stopped.

**1,1,1-TRICHLOROETHANE (C<sub>2</sub> H<sub>3</sub> Cl<sub>3</sub>)** – Production has stopped.

**METHYL BROMIDE (CH<sub>3</sub>Br)** – **Production limits apply.**

## **Schedule 4 (Pricing Matrix)**

(Schedule 4 FATS/D&E Day Rates are as per the suppliers tender)