

Project Specification Compliance Checklist

This Specification Compliance Checklist outlines the essential criteria that must be met for quotes to be considered by Soham Town Council.

Please note that ALL essential criteria must be met in order for your quote to be considered. (Desirable criteria will be scored using an in-house matrix).

This Specification Compliance Checklist must be completed and returned for your quote to be considered.

Please outline how you will achieve each of the essential and desirable criteria.

Design feature	Essential Specification Requirements	Desirable Specification Requirements	Quotation response
Theme	Levelling and replacement of existing surface with colour zoning and graphics. Multiple play equipment pieces within current foot space of existing area consisting of primarily new equipment but some items refurbished.		
Play types	<p>Play equipment pieces should incorporate the following play elements :</p> <ul style="list-style-type: none"> • Picnic tables – new • Climbing Wall Frame – new • Floor graphics (Hop Scotch) • See Saw • Musical play equipment • Zip Wire • Curly Wurley slide • Big Swing • Mother and baby swing • Trampoline • Pendulum Swing (refurbish) • Roundabout • A number of these activity's could be incorporate into a single play centre 	<p>Product to contain an element(s) of accessible play</p> <p>Product to provide accessible access for use for those with disabilities</p> <p>Approximately of zip wire not contained in existing footprint.</p>	
Target age group	Toddlers and Juniors (3 – 12 years)	Colour zoning to promote safety for activities / age groups	
Size/dimensions	No piece of equipment should exceed 4 metres in height or 200 cubic metres in capacity		
Colours	Yellow, green and natural Colours in-keeping with country park setting		

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Materials	Smooth timber where possible		
	Timber to be sourced from a sustainable source		
		Fire retardant materials where possible	
	Materials in-keeping with country park setting		
Safety Surfacing	Rubber bonded solution e.g. eco bond / tiger mulch?		
		Fire retardant materials where possible	
Fixtures and fittings	All equipment, surfacing, fixtures and fittings to comply with current relevant British safety and ROSPA approved standards		
	Steel sleeve feet at base of timbers for installation		
Location	To be located on original play area located as illustrated in the Location Plan with the exception of the Zip Wire		
Quantity	To fit within current area		
Timescales	To be agreed at time of contract but is expected the installation to be completed by the end of October 2017		
Design	N/A	Illustrative example provided	N/A
Insurance	A minimum of £5 million public liability insurance is in place and evidenced		
Drawing and Plans	<p>Please confirm that you have provided the following plans:</p> <ul style="list-style-type: none"> Drawing one: Electronic image of products (without dimensions) Drawing two: Electronic image of products (with dimensions) 	<ul style="list-style-type: none"> Drawing three: Electronic image to scale in relation to the existing features and equipment in proposed space 	

Please provide details to demonstrate the response times in supplying, delivering and installing replacement parts during the snagging and retention period, and for the life of the products.

Please provide details of all warranties and guarantees with proposed equipment:

Tenderers may submit samples but these must be labelled and referenced clearly.

Glossary of play types

Imaginative play - where the conventional rules, which govern the physical world, do not apply e.g. imagining you are ..., or pretending to be, a tree or ship, or patting a dog, which isn't there.

10 / 7 / 2017