

# **RM6160: Non Clinical Temporary and Fixed Term Staff (Short Form)**

**Order Form Template (Short Form)**

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**Order Form**

This Order Form is for the provision of the Call-Off Deliverables. It is issued under the **Framework Contract RM6160**: Non Clinical Temporary and Fixed Term Staff.

<b>Contracting Authority Name</b>	Ambulance Radio Programme contracting on behalf of the Department of Health and Social Care
<b>Contracting Authority Contact</b>	
<b>Contracting Authority Address</b>	
<b>Invoice Address (if different)</b>	

<b>Supplier Name</b>	Methods Business and Digital Technology Ltd
<b>Supplier Contact</b>	
<b>Supplier Address</b>	Saffron House, 6-10 Kirby St, London, EC1N 8TS

<b>Framework Ref</b>	RM6160: Non Clinical Temporary and Fixed Term Staff
<b>Framework Lot</b>	Lot 2
<b>Order reference number (e.g. purchase order number)</b>	TBC
<b>Date order placed</b>	22/06/2022
<b>Call off Start Date</b>	22/06/2022
<b>Call-Off Expiry Date</b>	22/06/2024
<b>Extension Options</b>	N/A
<b>GDPR Position</b>	Does not apply
<b>Job role / Title</b>	Contract Manager
<b>Temporary or Fixed Term Assignment</b>	Temporary
<b>Hours / Days required</b>	Up to 75 days to be called off on a task-based agreement over a 2 year period.  Note: there is no obligation on the part of the Authority to utilise all days over the course of the Agreement.
<b>Unsocial hours required – give details</b>	N/A
<b>High cost area supplement details (NHS only)</b>	None
<b>Immunisation requirements? (Fee type 1 only)</b>	N/A

<b>Pay band (use rate card to determine this)</b>	9
<b>Fee Type</b>	Non-Patient Facing (No Disclosure required)

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<b>Expenses to be paid or benefits offered</b>	Expenses for any travel or subsistence outside London to be covered at Agenda for Change rates and only with agreement from line manager in advance.
<b>Expenses to be paid by Temporary Worker</b>	N/A
<b>Charge rates</b>	
<b>Method of payment</b>	
<b>Discounts applicable</b>	N/A

<b>Criminal records check required</b>	N/A
<b>BPSS required</b>	N/A
<b>State any other required clearance and/or background checking</b>	N/A
<b>State any skills, mandatory training and qualifications necessary for the role</b>	N/A


## **CALL-OFF INCORPORATED TERMS**








The Call-Off Contract, Core Terms and Joint Schedules' for this Framework Contract are available on the CCS website. Visit the **Non Clinical Temporary and Fixed Term Staff** web page and click the 'Documents' tab to view and download these.

## **CALL-OFF DELIVERABLES**

<b>The requirement</b>
The ARP Commercial Team will at various points require assistance with specific pieces of work. This will be on an ad hoc basis and a statement of work will be produced at the time the assistance is required for each piece of work. A member of the ARP Commercial Team will oversee each work item agreed for delivery over the course of the agreement.

## **PERFORMANCE OF THE DELIVERABLES**

<b>Key Staff</b>

<b>Key Subcontractors</b>
N/A

<b>For and on behalf of the Supplier:</b>		<b>For and on behalf of the Contracting Authority:</b>	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	