



Annex B to Contract

PORTABLE X-RAY SYSTEM

STATEMENT OF WORK

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VERSION CONTROL

Revision Number	Revision date	Brief Revision Description	Change Control
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0.2			
0.3			
1.0			

APPROVALS

Position	Name	Date
SEEC Senior Commercial Manager		
SPFS OBI Lead	[REDACTED]	

GENERAL DESCRIPTION

Aim

1. The aim of this document is to articulate the Statement of Work (SoW) between the Authority and the Contractor for the goods and services to be provided under the Contract. The purpose of this SoW is to define the scope and content of the technical and management activities to be undertaken by the Contractor and the deliverables required for its completion resulting in delivery of the required [REDACTED] system under the Contract.
2. The Delivery Team requires a provider to act as the single point of responsibility for the management and delivery of the project. The Tenderer will be required to integrate the activities of its supply chain in order to deliver the [REDACTED] system. This will be in accordance with the specified requirements to achieve the project outputs on time, within budget and be fit for purpose.
3. Following Contract Award, clarification on any aspect of this document or any other matter affecting the project should be sought through the SEEC Delivery Team (DT) where required.
4. The Tenderer will need to demonstrate, where they have not already, that the software and hardware delivered over this work phase behave as expected in a representative environment.
5. The Contract shall progress against Milestones through to FOC. The Payment Plan can be found at Annex D: initial delivery and Delivery of final Operational Equipment.
7. Key Performance Indicators (KPIs) are included to manage performance against the In-Service Phase of the Contract. These will be evaluated at each key Review meeting as a standing item in the agenda.

Background

8. The Defence Equipment & Support (DE&S) Specialist Explosives, Ordnance and Disposal and Search (EOD&S), Exploitation and Countermeasures (SEEC) Delivery Team (DT) have initiated a project for delivery of [REDACTED] System(s).
9. The Authority requires a Contractor to provide a system to meet the requirements detailed in the Statement of Technical Requirement at Annex A to this Contract and provide a cost-effective support solution supply for the system(s).
10. This SoW will bound the scope of all Core tasks required by the Authority in relation to the production and delivery of the [REDACTED] system(s). Post-delivery, the Contractor shall provide an in-service support package to enable the Authority to maintain availability of the system(s).
11. The Contract shall progress against Milestones (additional detail in the Integrated Test Evaluation and Acceptance Plan (ITEAP)). These are the expected project milestones to be included:
 - a. Initial Operating Capability (IOC)
 - b. Full Operating Capability (FOC)
12. Work on subsequent Milestones needs to be agreed with the Authority until the current section Milestone has been signed off.

Scope

13. The Statement of Work includes:

- a. Delivery and support of the [REDACTED] system in accordance with the Technical Specifications for [REDACTED] which are detailed in Annex A Appendix 1 System Requirement Table.
- b. Provision of support including, detailed in the Statement of Work below:
 - i. Project Management
 - ii. Supportability
 - iii. Risk management
 - iv. Project logs
 - v. Configuration management
 - vi. Safety and environmental management
 - vii. Security
 - viii. Software
 - ix. Business continuity and disaster relief plan
 - x. EMC Control
 - xi. Quality
 - xii. Spares
 - xiii. Training
 - xiv. Obsolescence management
 - xv. Disposal
 - xvi. Spares
 - xvii. Ad hoc tasking
 - xviii. AESPs
 - xix. Provide an Integrated Support Plan (ISP) detailing how the Contractor shall meet the ILS requirement in the Authority's ILS Plan in accordance with Defence Standard 00-600 (all parts).
 - xx. Social value

Initial and Full Operational Capability

9. These are defined as:

- a. IOC shall be declared upon delivery and the Authority's acceptance of SOW item 01 and acceptance following the Authority's Validation Trials. IOC shall be delivered within [REDACTED] of Contract Award. IOC can only be achieved upon the delivery of the following further items:
 - i. Joint Action Log
 - ii. Joint Project Log
 - iii. Risk and Opportunities Management Plan
 - iv. EMC Control Plan, EMC and [REDACTED] Test Plans, [REDACTED] Report
 - v. Social Value Plan
 - vi. Safety Environmental Case Body of Evidence, Safety Environmental Case Report
 - vii. Codification Information
 - viii. Initial Integrated Support Plan
 - ix. Train the Trainer Package
 - x. Army Equipment Support Publications
 - xi. Initial DEFCON 82 Spares
 - xii. Business Continuity and Disaster Relief Plan
 - xiii. Supply of Data for Hazardous Substances, Mixtures and Articles in Contractor Deliverables (schedule 6)
 - xiv. Timber and Wood-Derived Products (schedule 7)
- b. Further information on these deliverables can be found at Appendix A.

- c. FOC will take place when all the Defence Lines of Development (DLODs) are developed to the satisfaction of the Sponsor as confirmed by sign off of the Acceptance Case. The requirements for FOC will also satisfy the Planning Assumptions for Service Entry (PASE). FOC shall be delivered within [REDACTED] of Contract Award and will deliver items 02, a Final Integrated Support Plan and full DEFCON 82 spares.
- d. Out of Service (OSD). The equipment will have a minimum service life of [REDACTED] from FOC. The Contractor is required to support the equipment in accordance with this statement of work for the duration of the Contract.

Supply of Systems

10. The Contractor shall supply the items (packaged) shown in Table 1.

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Required Delivery Time (from Contract Placement)</u>
1	Delivery of [REDACTED] including initial DEFCON 82 system spares (IOC)	1	[REDACTED]
2	Delivery of [REDACTED] including full DEFCON 82 system spares (FOC)	1	[REDACTED]
3	Training Train the Trainer Package	1	[REDACTED]

Table 1 – Supply of Systems

Delivery

11. The Contractor shall deliver, duty paid, all items from Table 1 directly to the end user in the UK (exact location and date to be confirmed). The Contractor shall be responsible for the condition of any item up to the point of delivery and provide evidence of factory acceptance tests with delivery.

12. The Tenderer shall be responsible for obtaining the necessary licences, including export and transport licences, from the necessary authorities to allow deliveries to take place in a timely fashion.

13. The Contractor shall provide Packaging and Labelling for [REDACTED] equipment and spare parts as detailed in the SRD and in accordance with [REDACTED] and [REDACTED] (see the ILS Plan for details), as required for delivery to user locations, to comply with [REDACTED] and the Contract requirements.

14. Deliverables shall include, but may not be limited to, those set out in Table 2.

Table 2 – Delivery Units to UK

<u>Deliverable</u>	<u>Description</u>	<u>Assessment Method</u>	<u>Assessor</u>
1	Delivery of IOC System(s) and spares to the Authority, UK	Items received with certificate of conformity	SEEC DT
2	Delivery of FOC System(s) and spares to the Authority, UK	Items received with certificate of conformity	SEEC DT

Timeline

<u>Item</u>	<u>Description</u>	<u>Delivery Time (from Contract Placement)</u>
1	IOC	[REDACTED]
2	FOC	[REDACTED]

15. A timeline of Statement of Work deliverables can be found at Appendix A to this Statement of Work.

Principles of Security

16. The Contractor shall develop and commission the Control software element of [REDACTED] system in compliance with HMG security standards and policies appropriate to Official-Sensitive (OS) concentrating on the minimisation of code that serves no purpose for the required control function.

17. The Contractor's systems and facilities need to be accredited to an appropriate level for the classification of the data held upon them; for [REDACTED] this is addressed by current Cyber Essentials Certificate. Facility Security Clearance shall be maintained by the Contractor throughout the duration of the Contract.

STATEMENT OF WORK

18. Manufacture, Implementation, and In-service:

SoW01	Project Management / Meetings	Meeting Subject	Frequency
Project Mgt	<p>Meetings shall be held at either Contractor or Authority locations, or via Teleconference when suitable.</p> <p>The agreed Terms of Reference for each type of meeting shall be detailed in the appropriate management plan.</p> <p>Where practical, meetings are to be scheduled and combined in order to minimise travelling and costs.</p> <p>The progress meetings shall be held at MOD Abbey Wood Bristol (default location), the Contractor's Office or User location as appropriate and agreed.</p> <p>The Contractor shall arrange progress meetings so that:</p> <ul style="list-style-type: none"> • A suitable date is set so that all key stakeholders can attend. • The agenda is received by all stakeholders • A suitable meeting room is arranged. • Accurate minutes are taken and distributed, stating agreed actions <p>The Contractor shall provide administrative and secretarial services, including but not limited to:</p> <ul style="list-style-type: none"> • Terms of Reference for all meetings • Meeting agendas (to be agreed with the Authority) • Host and provide administrative and secretarial services for meetings • Meeting minutes distributed to the Authority for approval • Issue and distribute the final agreed minutes <p>All discrepancies and shortfalls in documentation raised at the progress meeting shall be responded to within one week and remedied within four</p>	Contract Start-Up Meeting to include:	Contract Start-Up Meeting – within 10 working days of Contract Award (CA).
		<ul style="list-style-type: none"> • Integrated Logistics Support (ILS) (As detailed in the ILSP)¹ • Integrated Test Evaluation and Acceptance Plan (ITEAP) 	
		Progress Meetings	Monthly from CA Quarterly from IOC
		Hazard Working Groups (HWG)	As required (anticipated as max 2 per year)
		Project Safety & Environmental Panel (PSEP)	As required (anticipated as max 2 per year)
		Security Working Group Meetings (SWG)	Up to six in the first year of contract and then as required (anticipated as max 3 per year)
		Task specific	As required (anticipated as max 2 per year)
		Support Performance Review	Annually from IOC
		Non-Formal Ad-Hoc	As required
		EMC Working Groups	As required in the first year of contract

¹ [REDACTED] ILSP attached at Annex C of ITT

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	weeks, by the Contractor or Authority as applicable, throughout the duration of contract.		
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Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
SoW02 Project Mgt	The Contractor will assign a suitably qualified and experience Project Manager (PM) for the procurement and through life support of [REDACTED] The PM will act as the Single Point of Contact (SPoC) with the Authority and hold suitable knowledge of the system solution. In the absence of the assigned PM the Authority requires a Deputy as a point of contact.	Evidence of Suitably Qualified and Experience Personnel (SQEP). The competent and experienced Project Manager shall oversee and maintain satisfactory project progress and will exercise effective project management and control and produce timely reports.	SQEP PM with experience relevant to the project.	Throughout life of project.
SoW03 Project Mgt EVM	The Contractor will provide a Project Schedule which consists of a single page plan that reflects the scope of work and time frame required to complete delivery to the Authority. The Contractor shall provide an in-year spending forecast to track monthly progress against deliverables.	Project Schedule on a page and a spending forecast. This should be maintained through the manufacture and in service phases and included in any progress reports. Delivery dates for IOC and FOC should be included. In year spending should value work completed against these milestones to become ongoing accrual evidence.	Schedule and forecast approved by the Authority	Drafted with ITT response. Available for review meetings throughout contract.
SoW04 Codification	The Contractor will provide the Authority with all the information required to allow the equipment and any associated spares to be codified. The level to which an item is required to be codified will be defined and completed by the Authority delivery team in conjunction with the user Subject Matter Expert (SME)	DEFCON 117: Supply of Information for North Atlantic Treaty Organisation (NATO) Codification and Defence Inventory Introduction	Information to assist Nato Stock Number (NSN) codification to equipment	90 days post contract award. Enduring through the contract as obsolescence is managed.
SoW05 Risk Mgt	The Contractor shall provide a Risk and Opportunity Management Plan (ROMP) detailing how risks will be identified, recorded and managed. The Contractor shall generate a Risk Report for the Manufacture and Implementation Phase The Contractor shall identify and report all risks (including supportability risks) associated with the project. The report shall include, but not be limited to, the following: <ul style="list-style-type: none"> Risk Description including impact and potential trigger date 	The ROMP will detail as a minimum how risks will be identified, recorded, managed, and reported; the rights of visibility and access that the Authority will have to the risk register and the reliance of the Contractors risk management processes on the Authority or its staff. The Contractor shall ensure that the risk report is maintained throughout the project and presented as part of monthly progress report. The active Risks shall transition to the In-Service Support Phase.	The Tender shall provide a Risk and Opportunities Management Plan (ROMP) that explains how risks will be identified, recorded and managed. The Tenderer shall provide the Authority with a draft Risk Register identifying the key risks to the project. The risk detail should include; a description of	Draft report with ITT response Revised plan 30 days post contract award Report updated as required throughout life of project

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Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
	<ul style="list-style-type: none"> Pre-Mitigation Probability and Impact Pre-Mitigation Impact (Cost, Time & Performance) Proposed Mitigations Estimated Completion Date of Mitigation Activity Post Mitigation Probability Post Mitigation Impact (Cost, Time and Performance) Proposed fall back plans 	<p>The risk register shall be a living document that evolves with project progress and shall be updated (if necessary) following each Progress meeting.</p> <p>The Contractor Point of Contact (POC) and Authority POC shall ensure that the combined register is maintained throughout the In-Service Support (ISS) Phase.</p>	the risk, it's impact on cost, schedule and scope, the probability of the risk occurring, the timescale in which the risk may occur, their recommended treatment approach, risk owner, and contingency plan.	
SoW 06 Project Logs	<p>The Contractor shall provide a Joint Action Log to capture actions through the project, and a Joint Project Log to detail project history and working decisions.</p> <p>Joint Action Log will act as a record of tasks that have been placed and agreed by action owners throughout the project. It is to be a shared document but is managed and updated by the Contractor.</p> <p>Joint Project Log will record any key decisions, meetings and milestones to assist in recording the project history. It is to be a shared document but is managed and updated by the Contractor. This is to contain any LFE that is developed throughout the delivery of the project.</p>	Draft Joint Action Log (JAL) and Joint Project Log (JPL) to be drafted in an appropriate format, as agreed between Contractor and Authority. And then maintained by the Contractor.	Joint Action Log and Joint Project Log formally issued to and accepted by the Authority. Maintained and updated throughout the project life.	<p>Draft JAL and JPL delivered 30 days post contract award.</p> <p>Logs updated as required throughout life of project.</p>
SoW 07 Configuration Mgt	<p>The Contractor shall provide a Configuration Management Plan (CMP) as part of the Integrated Support Plan (ISP) for the Manufacture, Delivery and Implementation Phases that clearly explains the approach and methodology to be followed in the conduct of configuration management. Active CM information shall be transferred into the Support phase.</p> <p>A CMP shall be prepared in accordance with:</p> <ul style="list-style-type: none"> DEF-STAN 05-57 "Configuration Management of Defence Material" <ul style="list-style-type: none"> The CMP shall identify and define the [REDACTED] component parts (including software) and documentation, controlling their release for use, and ensuring that the change 	CMP complies with [REDACTED] and, specifically, [REDACTED] contractual requirements. And contains all elements listed in the Authority's ILSP.	CMP formally issued to and accepted by the Authority within the ISP.	<p>Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements listed in the ILSP delivered with ITT return.</p> <p>Full Integrated Logistics Plan to be delivered at FOC.</p> <p>Plan updated as required throughout life of project,</p>

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Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
	status of each is known, authorised and recorded.			including but not limited to updating to include full list of NSNs.
SoW 08 Safety & Environmental Mgt	<p>The Contractor shall be required to plan and implement an effective Safety and Environmental Management System (SEMS) in accordance with [REDACTED] and MoD Acquisition Safety and Environmental Management System (ASEMS) and any associated standards as applicable (e.g. [REDACTED]), ensuring all the products, services or systems are safe for people and the environment.</p> <p>Hazard Identification and Analysis (HIA) shall be applied to identify credible hazards and accidents associated with the system and to determine the related accident sequences. The Contractor shall demonstrate the adequacy of the HIA process and the suitability of the techniques employed.</p> <p>Risk Estimation shall be deployed to determine the likelihood and consequences of individual Hazards and Accidents, and the overall aggregation of Safety Risk for the project.</p> <p>Risk and As Low As Reasonably Possible (ALARP) Evaluation shall be used to compare the Risks identified in Risk Estimation to tolerability criteria and to judge whether they are currently acceptable or must be subject to Risk Reduction.</p> <p>The Contractor shall be required to produce a Level 3 Safety and Environmental Case Report (SECR). They shall also be required to secure legislative and regulatory approval from applicable governing bodies if/when necessary.</p>	<ol style="list-style-type: none"> 1. Develop and maintain body of evidence to support the Safety and Environmental Case (SEC) 2. Develop Part 3 Safety and Environmental Case Report (SECR) in accordance with the LAND System Safety Regulations Defence Safety Authority (DSA) 02 & DSA 03 3. Undertake Hazard Identification & Analysis, Risk Estimation and ALARP demonstration. 4. Conduct Environmental Impact Screening and Scoping Study for SECR in accordance with POEMS 5. Provide a detailed Legislation Compliance Assessment, including applicable MoD standards and policies, as part of the SEC, show how compliance is met. 	<p>Compliance with: [REDACTED]</p>	<p>Initial draft of statements and declarations summarising how a Contractor is going to meet all safety and environmental management deliverables to be returned at ITT.</p> <p>Body of Evidence to support SEC to be delivered 90 days after Contract Award.</p> <p>SECR, hazard log and Legislation Compliance Matrix to be delivered 2 months prior to IOC.</p>

Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
	<p>The Contractor shall lead this requirement and act as the Safety and Environmental Design Authority and sign off the design as being safe.</p> <p>The Authority shall be responsible for the final sign off of the SECR, accepting that the design is safe, the necessary controls are in place and that the risk posed by the system is acceptable.</p> <p>Specifically:</p> <ol style="list-style-type: none"> 1. Develop and maintain body of evidence to support the Safety and Environmental Case (SEC) 2. Develop Part 3 Safety and Environmental Case Report (SECR) in accordance with the LAND System Safety Regulations Defence Safety Authority (DSA) 02 & DSA 03 3. Undertake Hazard Identification & Analysis, Risk Estimation and ALARP demonstration. 4. Conduct Environmental Impact Screening and Scoping Study for SECR 5. Provide a detailed Legislation Compliance Assessment, including applicable MoD standards and policies, as part of the SEC, show how compliance is met. 			
SoW 09 Supportability	<p>The Contractor shall provide an Integrated Support Plan (ISP) in response the Authority's ILS Plan. The ISP shall contain evidence of how the Contractor will meet the Authority's Support Solution requirements within Appendix E of the ILSP.</p>	<p>The Contractor is to provide an Integrated Support Plan (ISP) containing evidence of the Support elements detailed in the ILSP.</p>	<p>Delivery of statements confirming elements of ISP will be met. Future iterations will be advised by the Authority after Contract Award with the full ISP delivered 90 days post contract award.</p>	<p>Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements listed in the ILSP delivered with ITT return. Full Integrated</p>

Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
				Logistics Plan to be delivered 90 days post contract award.
SoW 10 Security Mgt	<p>The Contractor shall provide assurance that security is being managed in accordance with the security management plan.</p> <ul style="list-style-type: none"> a. The Contractor should hold a current Cyber Essentials Certificate (https://www.gov.uk/government/publications/cyber-essentials-scheme-overview) b. Where the clause above is currently not satisfied, the Contractor undertakes to apply to the Cyber Essentials framework assessment to achieve a certificate. c. The Contractor shall handle information in accordance with the SAL. d. The Contractor shall complete the provided Defence Cyber Protection Partnership (DCPP) (https://www.gov.uk/guidance/defence-cyber-protection-partnership) Supplier Assurance Questionnaire (SAQ) to provide evidence that they are working towards the required assurance status associated with the Authority-provided Risk Assessment Reference (RAR) number RAR-744345550. e. The Contractor shall return the completed SAQ Responses to the two email recipients indicated in the SAQ. 	<p>Cyber Essentials Plus Certificate. Where a Cyber Essentials Certificate is not held, the Contractor will apply to the Cyber Essentials Framework assessor and achieve certification within 1 month following contract award.</p> <p>Supplier Assurance Questionnaire (SAQ)</p>	<p>Cyber Essentials Certificate</p> <p>Completed SAQ</p>	With ITT response
SoW 11 Security Mgt	<p>The Contractor shall provide and maintain a Security Management Plan as an Annex to the Integrated Support Plan (ISP)</p> <p>The Security Section of the ISP shall define the key Information Assurance (IA) issues and key IA events and deliverables defined within a schedule.</p>	<p>Security Management Plan as an Annex to the Integrated Support Plan (ISP).</p> <p>Security Operating Procedures (SyOps).</p>	Security Management Plan as an Annex to the ISP	Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements listed in the ILSP delivered with ITT return. Initial

Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
	<p>The Sy Section of the ISP shall set out the security measures to be implemented and maintained by the Contractor in the development environment in relation to all aspects of the project delivery, including with the supply chain (DEFCON 658 refers how to flow-down to the supply chain).</p> <p>The Sy Section of the ISP shall set out the security design approach to the Control software element of [REDACTED] system; the following activities are expected.</p> <p>Contractor Security Activities</p> <p>The key security activities to be performed by the Contractor shall be defined in the Annex to ISP. These shall include:</p> <ul style="list-style-type: none"> Attending Security Working Groups as required by the Authority from Contract Award. Producing documentation to describe Risk Mitigation aspects of the Contractor solution as required by the Security Working Groups. The Risk Mitigation aspects of the Contractor solution shall include technical controls (design, configuration of products) in response to both the Contractor's risk assessment and the Authority's SRD Requirements. 			Integrated Logistics Plan to be delivered 90 days post contract award.
SoW 12 Software and Licences	<p>The Contractor shall deliver all Software and Software licenses as part of the [REDACTED] delivery. All software shall be delivered in accordance with Clause 5 – Intellectual Property Rights of the Terms and Conditions of this Contract.</p> <p>A Software Support Plan is to be developed as an annex to the Contractor's Integrated Support Plan. This is to detail all activities that support the operation of software and sustain the ability of software to satisfy the requirement.</p>	<p>Development of all Software and Software licenses.</p> <p>The Contractor shall provide free access rights to any Software developed as part of the Project. Where the information is proprietary the Authority shall be informed. The Authority shall be given the licence to use and/or update any Software to meet the Operational requirements.</p>	<p>Software to be provided in accordance with DEFCON 91.</p> <p>For any COTS Software the Contractor shall provide the Authority a Licence in accordance with the format set out in DEFFORM 701</p>	<p>Throughout the life of the project.</p> <p>The ISP to be delivered 90 days after contract award.</p>

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		The Software Support Plan, in accordance with the Authority's Integrated Logistics Support Plan should address the Software Change Management Process.		
SoW 13 Security Mngt	Security Accreditation of the Solution The Contractor shall sub-contract a Penetration Test by a body certified to conduct such tests by NCSC. The Penetration Test Report and the Tenderer's Design/Implementation Plan shall be delivered to the Project Team and the Security Working Group.	The accreditor for the solution is the Authority Project Team. Risk report and mitigation in terms of design and implementation plan from Penetration Test conducted on IT portion of system.	Delivery of reports.	Within 5 months of contract award.
SoW 14 Business Continuity and Disaster Recovery Plan (BCDRP)	The Contractor shall develop a Business Continuity and Disaster Recovery Plan (BCDRP) that describes how the Contractor will continue to deliver the Statement of Work in the event of business disruption taking place to the mutual benefit of the Contractor and Authority. Business Continuity (BC) is defined as the capability of the organization to continue delivery of products or services at acceptable predefined levels following a disruptive incident (Source: ISO 22301:2012).	Provide BCDRP to Authority for review <ul style="list-style-type: none"> Update & up-issue BCDRP after Authority acceptance confirmation received Implement BCDRP in accordance with agreement from Authority's Commercial Officer 	The BCDRP shall specify how the deliverables defined in the Statement of Work shall be delivered considering any risks identified during analysis.	90 days post contract award
SoW 15 EMC Control	The Contractor shall provide the following documentation to the Authority at FOC: Project Specific EMC Control Plan EMC Test Plan EMC Test Report RADHAZ Test Plan RADHAD Test Report The Contractor will work alongside the Project Team and DSTL to deliver this requirement. EMC Working Groups	<ul style="list-style-type: none"> Project Specific EMC Control Plan EMC Test Plan EMC Test Report RADHAZ Test Plan RADHAD Test Report Attendance at EMC working groups 	Delivery of reports.	Statement of intention to be delivered with ITT return. Contractor to confirm level of understanding of DEFSTAN 59-411 and [REDACTED]

Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
	will be utilised to support this requirement between DE&S, DSTL and the Contractor.			<p>EMC Control Plan to be delivered 30 days post contract award.</p> <p>Test Plans to be delivered two months prior to testing.</p> <p>An accepted test report to be provided at IOC.</p>
SoW 16 Quality Management	<p>Quality Management System - The contractor shall maintain a Quality Management system in accordance with ISO9001:2015 (or equivalent) throughout the duration of this Contract, with an appropriate scope to meet the contract deliverables, this shall be certificated by a United Kingdom Accreditation Service (UKAS) accredited certification body or equivalent International Accreditation Forum (IAF) member. This shall be at no additional cost to the Authority.</p> <p>Concessions - For the purpose of the Contract, Concessions shall be managed in accordance with Defence Standard 05-061 Part 1 entitled "Quality Assurance Procedural Requirements - Concessions Issue 7".</p> <p>Counterfeit Avoidance Management - For the purposes of the contract, Counterfeit Avoidance Management shall be managed in accordance with Defence Standard 05-135 entitled "Avoidance of Counterfeit Materiel Issue 2".</p> <p>Contractor Working Parties - For the purposes of the contract, and Contractor Working Parties shall be provided in accordance with Defence Standard 05-061 Part 4 entitled " Quality Assurance Procedural Requirements - Contractor Working Parties Issue 4".</p> <p>Informative Quality Assurance Standards - For Guidance on the application and interpretation Please use the appropriate AQAP Standard Related document (SRD). Where Government Quality Assurance is performed</p>	ISO Certificate to be provided and maintained. Contractor's Anti-Counterfeiting Management Plan to be submitted with Contractor's Counterfeit Avoidance Policy.	ISO Certificate. Provision of an acceptable Contractor's Anti-Counterfeiting Management Plan and Contractor's Counterfeit Avoidance Policy.	<p>ISO Certificate has already been submitted.</p> <p>Provision of an acceptable Contractor's Anti-Counterfeiting Management Plan and Contractor's Counterfeit Avoidance Policy to be provided as part of ITT return.</p>

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	<p>against this Contract, it will be in accordance with AQAP 2070 Edition B. For the purposes of the Contract, ISO 25051:2008 Software engineering - Software Product Quality Requirements and Evaluation (SQuaRE) shall apply.</p> <p>Quality Assurance Representative - All Reference to the GQAR in the documents which form part of this Contract shall be read as referring to the Authority specified in Box 7 of the DEFFORM 111.</p> <p>NATO Quality Assurance Requirements (Design/Development and Production) – For the purposes of the Contract AQAP2110 Edition D entitles "NATO Quality Assurance Requirements for Design, Development and Production" shall apply where the Contractors Quality Management System meets the requirements of ISO 9001:2015. Certificate of Conformity shall be provided in accordance with DEFCON 627.</p> <p>Note: Refer to Quality Conditions within the Contract.</p>			
SoW 17 Spares	<p>DEFCON 82 Spares</p> <p>Delivery of DEFCON 82 spares to allow the Authority to support the [REDACTED] system(s) for a period of two years from IOC.</p> <p>See the ILS Plan for further details.</p>	<p>DEFCON 82 spares to be identified.</p> <p>The Contractor shall provide an initial DEFCON 82 Advance Order Spares with the Tender Return. The final agreed spares will be subject to Authority Spares Analysis activity.</p>	Initial parts list agreed with Authority after Contract Award.	<p>Interim spares to support [REDACTED] from IOC.</p> <p>Full DEFCON 82 spares to support [REDACTED] systems to be provided at FOC.</p>
SoW 18 Training	<p>The Contractor is to produce and provide a Defence Systems Approach to Training (DSAT) Compliant Train the Trainer Package in accordance with JSP822. Details of this course structure, material and length to be included in the Tenderer's Integrated Support Plan (ISP). The course should last no longer than one working day.</p>	<p>The Contractor shall provide details of a Train the Trainer Course Package, including operation and maintenance of the system as part of the ISP.</p>	<p>The Contractors Training and Train the Trainer plan as part of the Contractors Integrated Support Plan (ISP) as detailed in the Authority's ILSP.</p>	<p>Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements listed in the ILSP delivered with ITT return. Initial</p>

Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
				Integrated Logistics Plan to be delivered 90 days post contract award.
SoW 19 Obsolescence Management	<p>The Contractor shall provide an Obsolescence Plan as part of the Contractors Integrated Support Plan (ISP).</p> <p>The Contractor shall be responsible for managing obsolescence over the entire period of the contract and, notwithstanding any Obsolescence Issues or problems; the Contractor remains responsible for meeting all performance and other requirements of this contract.</p> <p>The Contractor shall provide the Authority with obsolescence status briefs, as part of the quarterly progress report.</p> <p>Contractor shall be liable for all costs incurred in identifying and implementing a Form Fit Function (Equivalent) replacement to resolve the Obsolescence Concern or Obsolescence Issue. The costs for which the Contractor is responsible include, but are not limited to, the costs of investigating part availability, locating suitable part replacement, vendor interface, engineering efforts, testing and qualification requirements, documentation changes.</p> <p>The Authority shall be responsible for all other costs associated with:</p> <ol style="list-style-type: none"> 1. the mitigation of Obsolescence Concerns (limited to planned system upgrades and risk mitigation buys); 2. the resolution of Obsolescence Issues excluding Form Fit Function <p>No work other than that agreed as part of the contract shall take place in association with Obsolescence unless otherwise agreed as part of Additional Tasking Process.</p>	<p>The contractor shall provide an initial OMP as part of the Tender Return summarising confirmation that all elements within the Authority's ILSP can be met. A final OMP shall be agreed with the Authority and delivered post contract award. This will form part of the Integrated Support Plan. In accordance with DefStan 00-600 Part 1, Issue 3, paragraph 19.12, dated 28/03/21 and IEC 62402:2020.</p>	<p>The Contractors Obsolescence Management Plan as part of the Contractors Integrated Support Plan (ISP) as detailed in the Authority's ILSP.</p>	<p>Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements listed in the ILSP delivered with ITT return. Full Integrated Logistics Plan to be delivered at FOC.</p>

[REDACTED UNDER EXEMPTIONS SET OUT BY THE FREEDOM OF INFORMATION ACT]

Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
SoW 20 Disposal Management	The Contractor shall provide a disposal plan for the [REDACTED] equipment that conforms to the standards as set out in the Authority's ILSP.	The Contractor's Disposal Plan as part of the Contractors Integrated Support Plan (ISP). The Contractors shall provide an initial statement that confirms they can provide a disposal plan as part of this ITT return.	The Contractor's Disposal Plan as part of the Contractors Integrated Support Plan (ISP).	Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements listed in the ILSP delivered with ITT return. Full Integrated Logistics Plan to be delivered at FOC.
SoW 21 PHS&T and Maintainability	The Contractor shall provide a Packaging, Handling, Storage, and Transportation (PHS&T) Plan as part of the Contractors Reliability and Maintainability Case Report. This to be placed within the ISP.	The Contractor shall provide a PHS&T report as part of the Integrated Support Plan. This is to contain all the ILS elements covered within the Authority's ILS Plan. Further iterations of this document will be as agreed with the Authority.	The Contractor's Packaging, Handling, Storage and Transportation Plan as part of the Contractors Integrated Support Plan (ISP).	Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements listed in the ILSP delivered with ITT return. Initial Integrated Logistics Plan to be delivered 90 days post contract award.
SoW 22 Ad Hoc Tasking	<p>The contractor shall allow for an ad hoc tasking system for either spares, repairs or post design services.</p> <p>The Contractor shall undertake repairs and spares activity on any systems/items sent for repair through the Authority' Task Approval Form (TAF). No repairs are to be initiated until the Authority has granted permission through the TAF process.</p> <p>PDS task proposals can be generated by either the Authority or the Contractor. PDS tasks will apply to hardware and software, processes and procedures. PDS is work undertaken to ensure that modifications and minor design alterations are properly appraised and, where approved, implemented.</p>	<p>TAF process agreed</p> <p>The Contractor shall agree to comply with the Authority's TAF process.</p> <p>Delivery of PDS Tasks</p> <p>The contractor shall apply the discipline of ILS to the implementation of hardware and software changes to the design and/or the embodiment of modifications for the inclusion of new technology and off the shelf items.</p>	Contractor's compliance statement to the TAF and PDS processes.	<p>Contractor's statement as part of the Tender Return.</p> <p>Throughout the life of the project.</p>

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Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
	<p>Possible PDS tasks include:</p> <ul style="list-style-type: none"> • Changes due to legislation. • Changes due to modification in other platforms • Changes due to safety and environmental policy • Incremental Acquisition. • Technology Insertion. • Changes to project documentation <p>Upkeep of AESPs</p>			
SoW 23 Availability, Reliability & Maintainability	<p>The Contractor shall provide an Availability, Reliability and Maintainability Plan and a Maintenance Plan as part of the Integrated Support Plan (ISP). This should be in accordance with DEFSTAN 00-040 Part 1 and DEFSTAN 00-042 Part 3.</p>	<p>Availability, Reliability & Maintainability Plan</p> <p>The Contractor shall provide an initial statement declaring they are able to meet all elements of the Reliability and Maintainability Case Report covered within the Authority's ILS Plan. Further iterations of this document will be as agreed with the Authority and a final issue to be delivered 90 days post contract award.</p> <p>Maintenance Plan</p> <p>The Contractor shall provide an initial statement declaring they are able to meet all elements of the Maintenance Plan as part of the Tender Return, confirming that the contractor can provide Level 4 engineering and technical services for the contract period. Detail preventative maintenance and any required specialist equipment. In accordance with the Authority's ILSP. A full and final version of this to be delivered with the ISP 90 days post contract award.</p>	<p>Availability, Reliability & Maintainability Plan as part of the Integrated Support Plan (ISP) agreed with Authority.</p> <p>Maintenance Plan as part of the Integrated Support Plan (ISP) agreed with Authority.</p>	<p>Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements listed in the ILSP delivered with ITT return. Initial Integrated Logistics Plan to be delivered 90 days post contract award.</p>
SoW 24 Technical Information	<p>The Tenderer shall provide a complete set of the following Army Equipment Support Publications as delivered by an accredited sub-contractor. Categories 101, 201, 211, 741.</p> <p>The Contractor is to maintain a Technical Data Pack detailing equipment hardware, firmware and software</p>	<p>AESP 101, 201, 211, 741.</p> <p>Technical Data Pack. This shall be in accordance with DEFSTAN 05-57 as detailed in the ILSP.</p>	<p>Satisfactory AESPs that meet AESP standards.</p> <p>Technical Information Management Plan as part of the ISP.</p>	<p>AESPs to be delivered one month prior to IOC for internal Authority review and upload.</p>

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Ref	Statement of Requirement	Contract Deliverables	Acceptance Criteria	Delivery & Frequency
	configurations. This is to be a technical information management plan which forms part of the ISP.			<p>Confirmatory statement that AESPs will be delivered to a satisfactory standard to be included with ITT return.</p> <p>Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements listed in the ILSP delivered with ITT return. Initial Integrated Logistics Plan to be delivered 90 days post contract award.</p>
SoW 25 Social Value	The contractor is to deliver against the social value requirements for this contract as detailed in the Social Value Plan. The key areas that the Contractor shall focus on as part of their Social Value Plan are included in the Invitation to Tender.	The Contractor is to deliver against the Social Value Plan.	Demonstration of progress and delivery against deliverables listed in the plan. Performance against Social Value shall be monitored against the Social Value Key Performance Indicator from FOC onwards through to Contract Expiry.	<p>Draft Social Value Plan to be returned with Tender.</p> <p>Final Social Value Plan to be provided 30 days after Contract Award.</p>

GLOSSARY

Abbreviation	Definition
AESP	Army Equipment Support Publication
ALARP	As Low As Reasonably Possible
ASEMS	Acquisition, Safety & Environmental Management System
AQAP	Allied Quality Assurance Publication
BC	Business Continuity
BCDRP	Business Continuity and Disaster Recovery Plan
CA	Contract Award
CD	Concept Demonstrator
CD/IP	Contractor Design / Implementation Plan
CDR	Critical Design Review
CDRL	Contract Data Requirements List
CM	Configuration Management
CMP	Configuration Management Plan
CP&F	Contracting, Purchasing and Finance
DCPP	Defence Cyber Protection Partnership
DE&S	Defence Equipment & Support
DT	Delivery Team
DLOD	Defence Lines of Development
DA	Defence Authority
DSA	Defence Safety Authority
EMP	Environmental Management Plan
EOD	Explosives, Ordnance and Disposal
EVVRM	Equipment Verification and Validation Requirement Matrix

Abbreviation	Definition
FDR	Final Design Review
FOC	Full Operating Capability (defined within ITEAP)
GFx	Government Furnished Equipment / Material / Information means buildings, parts of buildings, sites and other infrastructure issued or made available to the Contractor in connection with the Contract by or on behalf of the Authority;
HFI	Human Factors Integrations
HMG	His Majesty's Government
HWG	Hazard Working Group
IAF	International Accreditation Forum
ILS	Integrated Logistics Support
ILSP	Integrated Logistics Support Plan
IOC	Initial Operating capability (defined within ITEAP)
ITEAP	Integrated Test Evaluation and Acceptance Plan
ISP	Integrated Support Plan
ITT	Invitation to Tender
JSP	Joint Services Publication
LCM	Legislation Compliance Matrix
LCST	Logistics Commodities Services Transformation
MDP	Manufacturing Data Pack
MOD	Ministry of Defence
MOQ	Minimum Order Quantity
NATO	North Atlantic Treaty Organisation
NCSC	National Counterintelligence and Security Centre
NSN	Nato Stock Number
OMP	Obsolescence Management Plan
OS	Official Sensitive

Abbreviation	Definition
OSD	Out of Service Date
PASE	Planning Assumptions for Service Entry
PDR	Preliminary Design Review
PDS	Post Design Services
PHS&T	Packaging Handling Storing & Transport
PM	Project Manager
PMP	Project Management Plan
POEMS	Project Oriented Environmental Management Systems
POSMS	Project Oriented Safety Management System
PSEC	Project Safety & Environmental Committee
PSEP	Project Safety & Environmental Panel
PTR	Penetration Test Report
QMP	Quality Management Plan
RAR	Risk Assessment Reference
RMPR	Risk Mitigation Progress Report
ROMP	Risk and Opportunity Management Plan
RTP	Reusable Training Pack
SAL	Security Aspects Letter
SAQ	Supplier Assurance Questionnaire
SC	Security Clearance
SDD	System Design Document
SEC	Safety & Environmental Case
SECR	Safety & Environmental Case Report
SEEC	Specialist Explosives, Ordnance and Disposal (EOD), Exploitation and Countermeasures (SEEC)
SEMP	Safety and Environmental Management Plan

Abbreviation	Definition
SME	Subject Matter Expert
SoTR	Statement of Technical Requirement
SoW	Statement of Work
SPOC	Single Point of Contact
SQEP	Suitability Qualified & Experienced Personnel
SRD	System Requirement Document
SVP	Social Value Plan
SWG	Security Working Group
TAF	Task Authorisation Form
TIMP	Technical Information Management Plan
UKAS	United Kingdom Accreditation Service

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Appendix A: Statement of Work Deliverables Timeline

[Redacted under exemptions set out by the Freedom of Information act]