**Provision of**

**OCCUPATIONAL HEALTH SERVICES TO STUDENTS**

**in the southwest**

**MARKET ENGAGEMENT QUESTIONNAIRE**

**Please complete & return by the closing deadline**

**Disclaimers**

Organisations considering whether to respond to this Market Engagement Questionnaire (MEQ) should note the following:

* The University of Plymouth is still finalising its decision regarding future service provision and is seeking expressions of interest from those organisations that may be interested to become involved in delivering this future service.
* This Market Engagement Questionnaire (MEQ) and any subsequent information provided in response to it does not form an integral part of any potential future procurement exercise and should be considered as an attempt by the University to engage with the potential market for delivering future services.
* This Market Engagement Questionnaire (MEQ), the accompanying information and the responses received arising from it are in no way legally binding on any party.
* Participation in this engagement exercise is not a mandatory requirement for participating in any potential future procurement; however, responses received will assist to inform the University as to the level of interest from the market and may be used to evidence a decision as to whether or not to undertake a competitive procurement. CONFIRMATION OF YOUR EXPRESSION OF INTEREST IS THEREFORE IMPORTANT.
* Any responses and information that are shared through this market engagement exercise may be used by the University to inform commissioning and potential procurement strategies.

**Instructions for responding to this Market Engagement Questionnaire (MEQ)**

Please ensure you have read the supporting information provided with this Market Engagement Questionnaire (MEQ) before responding, noting that the information and any intentions shared may be subject to change (in both form and content) should the University decide to procure a new service.

Please provide informative, yet succinct responses. Please do NOT include or send the University additional marketing documentation.

**Organisation details and point of contact**

|  |  |
| --- | --- |
| **Company name** | Please insert your response here |
| **Company number** | Please insert your response here |
| **Address** | Please insert your response here |
| **Website** | Please insert your response here |

|  |  |
| --- | --- |
| **Contact name** | Please insert your response here |
| **Position** | Please insert your response here |
| **Telephone** | Please insert your response here |
| **E-mail** | Please insert your response here |

**Please answer the following questions**

Please do NOT exceed the stipulated word limit of maximum 150 words – longer answers will not be read.

**Does your organisation have a potential interest to become involved in delivering this service? Please set out your key reasons for this interest.**

| response: (max. 150 words) |
| --- |
| Please insert your response here |

**Please provide a succinct summary/introduction about your organisation, outlining what services are currently provided, including how they meet the service currently being required by the University of Plymouth.**

| response: (max. 150 words) |
| --- |
| Please insert your response here |

**If your organisation was to become involved in delivering this service, would this be through a direct provision by your organisation, or would you intend to partner aspects of the service – either as a lead provider or as a potential sub-contractor for example. Please explain as appropriate, including details of any organisations (or simply type of organisation) you might work with. If this would be your intended approach and interest, how will the joint provision be delivered?**

| response: (max. 150 words) |
| --- |
| Please insert your response here |

**Student numbers can vary yearly according to commissioning and recruitment. Can you manage increasing numbers in all the service delivery locations?**

*See estimated student numbers and delivery locations in the Contracts Finder public information notice.*

| response: (max. 150 words) |
| --- |
| Please insert your response here |

**Do you have any helpful feedback and suggestions that the University of Plymouth should take on board as it develops its commissioning intentions including any innovations you feel could improve this service? And/or what issues or barriers might need to be addressed if your organisation were to become involved in delivering a full or partial solution?**

| response: (max. 150 words) |
| --- |
| Please insert your response here |

**The contract start date would be 1 March 2023. What would be your timeline to mobilise this service? Please set out what you would assess to be realistic and feasible, and why.**

| response: (max. 150 words) |
| --- |
| Please insert your response here |

**The University of Plymouth may wish to contact you directly to further discuss your interest and feedback. Would you be happy for the University to contact you further?**

|  |  |
| --- | --- |
| Yes | No |
|[ ] [ ]

Thank you for your interest.