



Ministry
of Defence

Redacted under FOI Act

Commercial Officer

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Your Reference:

Our Reference: 1000166560

Date: 5th august 2021

Dear supplier,

Invitation To Tender (ITT) Reference No. 1000166560

1. You are invited to tender for the CWD 2021 Virtual Conferencing Environment
2. The anticipated date for the contract award decision is **W/C 23/08/2021** please note this date is indicative and may change.
3. Please send any Clarification Questions via the DSP.
4. You must submit your Tender to the DSP no later than **20/08/2021**.
5. The following DEFCONS shall apply to this contract:

DEFCON 539 – Transparency - Edition 08/13

6. The full text of Defence Conditions (DEFCONS) and Defence Forms (DEFFORMS) are at:
<https://www.gov.uk/acquisition-operating-framework>

Yours sincerely

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Schedule of Requirements including evaluation criteria

Please see the attached statement of requirement

Mandatory requirements

Failure to declare an answer will be considered a fail.

Mandatory requirements	(Pass/Fail)
Can you meet the required deadline for the trail and for the conference?	
Please provide acceptance of the attached MOD Terms and Conditions for Less Complex Requirements	
Please provide acceptance of DEFCON 539 – Transparency	

Evaluation

The evaluation will be based on acceptance of your technical proposal.