



Crown
Commercial
Service

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

Department for Work and Pensions (DWP), the “Customer”

Billing address

Your organisation’s billing address - please ensure you include a postcode

REDACTED

Customer representative name

The name of your point of contact for this Order

REDACTED

Customer representative contact details

Email and telephone contact details for the Customer’s representative

REDACTED

Supplier details

Supplier name

The Supplier organisation name, as it appears in the Framework Agreement

Softcat PLC

Supplier address

Supplier’s registered address

REDACTED

Supplier representative name

The name of the Supplier point of contact for this Order

REDACTED

Supplier representative contact details

Email and telephone contact details of the supplier’s representative

REDACTED

Order reference number

A unique number provided by the supplier at the time of quote

REDACTED



Section B Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input type="checkbox"/> |
| 2. SOFTWARE | <input checked="" type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

Bravo reference: 21852

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

01/04/2020

Call Off Contract Period (Term)

REDACTED

Call Off Initial Period Months

36 months

Call Off Extension Period (Optional) Months

NA

Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

NA



Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

To include where relevant Packing/Packaging

Schedule 1 – Services

Schedule 2 – Service Levels and Service Management Governance

REDACTED

Warranty Period, if applicable

NA

Location/Site(s) for Delivery

NA

Dates for Delivery of the Goods and/or the Services

01/04/2020

Software List product details under each relevant heading below

Supplier Software

N/A

Third Party Software

REDACTED

REDACTED

Include license or link in Call Off Schedule 3

Maintenance Agreement

Microsoft 36 months of basic support is included

<https://azure.microsoft.com/en-gb/support/plans/> Include terms or link in Call Off Schedule 3

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law
Or

Northern Ireland Law

Non-Crown Bodies

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions (includes Termed Delivery – Goods)

NB Both of the above options require an Implementation Plan

Optional Clauses

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee

E: NHS Coding Requirements



Non-FOIA Public Bodies <input type="checkbox"/>	which should be appended to this Order Form	F: Continuous Improvement & Benchmarking <input type="checkbox"/> G: Customer Premises <input type="checkbox"/> H: Customer Property <input type="checkbox"/> I: MOD Additional Clauses <input type="checkbox"/>
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Additional Crown Commercial Services (CCS) Framework or Other Agreement Precedence
 In the event that a superseding CCS framework and/or agreement is introduced with preferential terms to the Customer, where commercially and technically viable the Parties will work together, acting reasonably, to introduce these terms into this agreement

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)
 List below

NA

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

REDACTED

Is a Financed Purchase Agreement being used?
 Tick as required If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£) **REDACTED**
 For Orders with a defined Call Off Contract Period

Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information
 Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract
 Without prejudice to the Authority's and/or the Customer's obligation to disclose Information in accordance with FOIA or Clause 24.4 (Freedom of Information), the Authority and/or Customer will, in its sole discretion, acting reasonably, seek to apply the relevant exemption set out in the FOIA to the following Information:

Item(s)	Duration of Confidentiality
Total value of contract	Permitted



Any detail around pricing or commercial models	Term plus 3 years
Any detail around Softcat facilities, personnel or resources	Term plus 3 years
Any detail around business processes	Term plus 3 years
Any detail around business IT systems employed	Term plus 3 years
Any detail around our named sub-contracting partners	Term plus 3 years
Any reference to third parties such as clients, vendors and partners	Term plus 3 years

Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

£9.8 million over a 2-year spend via a Microsoft Azure Server Cloud Enrolment (SCE) licence (year 3 of the SCE is for any unspent consumption at the end of year 2 and needs to be paid in full upfront in advance of the start of year 3).



Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	REDACTED
Job role/title	Account Director
Signature	REDACTED
Date	31 March 2020

For and on behalf of the Customer

Name	REDACTED
Job role/title	Commercial Specialist - Head of Technology Services and Digital Work Place
Signature	REDACTED
Date	31 March 2020



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Appendix

Appendix A - Microsoft T&C

<https://azure.microsoft.com/en-gb/support/legal/>
<https://azure.microsoft.com/en-gb/support/legal/subscription-agreement/>

Appendix B - Microsoft Azure SCE Paperwork

REDACTED