



Mitie FM Limited
REDACTED

Attn: REDACTED
REDACTED

Date: **16 September 2021**

Contract ref: **CCZI21A15**

Dear REDACTED,

Award of contract for the supply of Managed Quarantine - Security and Support Services

Further to your submission of a bid for the above Procurement, under sub-Lot 1C of Crown Commercial Service (CCS) Framework 'RM3830 Facilities Management Marketplace', on behalf of Department of Health and Social Care (DHSC), I am pleased to inform you that your bid was successful in some of the regions you tendered for and we intend to award the contract to you for the following Lots:

Successful Lots

This letter notifies you that we intend to award contracts to you for the following Lots:

Lot 2 – Region 2 North England (including North West, North East, Yorkshire and the Humber) having scored 85.11 ranking first place.

Lot 3 – Region 3 – Midlands and the South West having scored 92.50 ranking first place.

Lot 5 – Region 5 – Scotland having scored 85.11 ranking first place.

Lot 6 – Region 6 – Wales having scored 92.50 ranking first place.

Unawarded Lot

Lot 1 - Region 1- London, the South East and East of England

Whilst your bid submission was ranked first for Lot 1, it will be awarded to the second ranked bidder due to the following win restrictions as per paragraph 9.7 and 9.8 of the Attachment 1 – About the Procurement:

'you may be awarded a maximum of only one (1) lot for each of these two (2) regions:

Lot 1 - Region 1- London, the South East and East of England

Lot 3 - Region 3 - Midlands and the South West

If you are successful in more than one (1) of the above two (2) Lots, you will be awarded only one (1) of the above lots according to your order of preference, and an offer of Contract will be made to the next ranking Supplier in the other Lot.'

Your bid submission scored 85.90 and was ranked 1st in Lot 1. However as a result of your lot preference contained within Attachment 7 – Lot Selection and Preference and in line with the Win restrictions, it is DHSC's intention to award your organisation the contract for Lot 3 for this requirement. It is DHSC's intention to award the contract for Lot 1 to G4S Facilities Management (UK) Limited who scored 83.20

Unsuccessful Lots

Unfortunately, you were not successful in the remaining lots you tendered for. Below provides details of the winning Supplier and where you ranked against the winning Supplier:

Lot 4 – Region 4 – Northern Ireland - awarded to G4S Facilities Management (UK) Limited who scored 83.17. Your score was 79.73 and your tender was ranked 2nd.

The attached appendix provides detailed feedback on your submission.

This procurement activity was a Call Off under sub-Lot 1C of Crown Commercial Service (CCS) Framework 'RM3830 Facilities Management Marketplace' and the Commercial Agreement Core Terms shall apply. A copy of the Contract is provided with this Award Letter and includes those Core Terms.

Call Off Amendments

As a result of minor changes such as typos and order of some content and the removal of any reference to Healthcare Services, we attach both a tracked version and a clean version of the Order Form for your review.

All references to Healthcare Services within Annex A- Service Matrix and Attachment 3 – Specification have been removed as well as the removal of Annex N – Healthcare requirements specification.

Rate Cards

Please find Appendix I - Rate Cards attached for the lots you have been successful. Please note that these rate cards have been based on the prices you submitted within Attachment 5 – Price Matrix and Instructions and shall be in place for the Contract Period. The Order Form in any case includes your rates within your submitted Attachment 5 – Price Matrix and Instructions to support you and the Buyer during the Mobilisation Period and Start Date, drawing down the required Deliverables as per the process stated in the Order Form. Attachment 5 is now Appendix B – Price Matrix.

Next Steps

Please review the Contract and associated Appendices and complete the following actions:

- **Key Roles/Staff** Please complete this section within the Order Form.
- **Supplier Method of Payment** Provide Bank Details
- **Commercially Sensitive Information** Provide details of any price and/or quality content that you deem commercially sensitive information
- **Call Off Schedule 9** – Please provide details for section 2.3.2, Security Representative of the Supplier so that the Call Off Schedule 9 can be updated by CCS.
- **Provide a draft Mobilisation Plan** Please submit a draft mobilisation plan to the Buyer as per 4.2 of Call Off Schedule 25 - Special Terms:
 - The Supplier shall provide a draft Mobilisation Plan no later than **one** day after the execution of the Contract.
- In line with the point above, please submit the Mobilisation Plan to:
 - REDACTED
 - REDACTED
 - REDACTED
- **Sign and return the Order Form** as detailed below.

During the Mobilisation period, the Buyer and Supplier shall agree the following where appropriate:

- **Call Off Schedule 12** – Supplier Software and Third Party Software

Please note that anything that requires action by Mitie FM Limited is highlighted yellow within the Order Form. In addition, please provide information as requested for Call-Off Schedule 9 via the esourcing portal.

The call-off contract shall commence 17th day of September 2021 and the Expiry Date of the Initial term will be 31st day of March 2022. The Buyer reserves the option to extend the Call-Off contract by up to four (4) periods of three (3) months. The Mobilisation Period will commence on Saturday 18 September 2021 and conclude on Thursday 30 September 2021. The Start Date is 1 October 2021.

In relation to your successful Lots, the Contract is to be executed by Friday 17 September 2021. Due the urgency of this requirement, it is imperative that you return a signed copy of the Order Form by 14:00hrs on Friday 17 September 2021 via the eSourcing Portal as per your confirmation in your tender response to question AQA5 –Timescales. We will endeavour to sign and return a full signed copy by the Buyer by 17:00hrs on Friday 17 September 2021.

The intention is to hold a meeting on Saturday 18 September 2021 to introduce you virtually to the project team to discuss and commence the mobilisation requirements for your awarded lots. The Buyer will be in

contact to arrange this meeting. If in the meantime you have any further questions please do not hesitate to contact Contract Managers, REDACTED or REDACTED Operational contact details for each region is REDACTED.

Please be reminded of the Non-Disclosure Agreement you signed in relation to the FM Services Marketplace Framework Agreement. As you understand, there are sensitivities surrounding this Call Off Contract. In addition, you must not provide any press releases or external communications advertising Contract Award unless explicitly pre-approved by the Buyer.

Finally, we would like to thank you for your participation in this procurement and wish you luck in the delivery of the Services.

Yours faithfully,

Signed for and on behalf of Department of Health and Social Care (DHSC)

REDACTED

REDACTED

16 September 2021