

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: **TMAF3021**

THE BUYER: **Department for Transport**

BUYER ADDRESS **Great Minster House, 33 Horseferry Road,
London, SW1P 4DR**

THE SUPPLIER: **RAND EUROPE COMMUNITY INTEREST
COMPANY**

SUPPLIER ADDRESS: **Westbrook Centre Milton Road, CAMBRIDGE,
Cambridgeshire, CB4 1YG**

REGISTRATION NUMBER: **02728021**

DUNS NUMBER: **34-581-3547**

DPS SUPPLIER REGISTRATION SERVICE ID: **N/A**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **04/07/2023**. It's issued under the DPS Contract with the reference number **RM6126** for the provision of **Mobile Evidential Drug Testing Instrument (MEDTI) research commission**.

DPS FILTER CATEGORY(IES):
N/A

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.

2. Joint Schedule 1(Definitions and Interpretation) **RM6126**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6126**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Order Schedules for **RM6126**
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126**
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

1. In terms of Schedule 3 (continuous improvement plan), the creation of a 'plan' will not be required for this contract due to the contract length.

ORDER START DATE: **14/08/2023**

ORDER EXPIRY DATE: **14/02/2024**

ORDER INITIAL PERIOD: **6 Month**

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£149,559.40**

ORDER CHARGES

£149,559.40

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

- The Supplier will submit invoices after Key Milestones and deliverables have been met. The invoices are submitted to the Contract Manager, Project Manager and Assistant Project Manager for review.
- Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.
- Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.
- Upon contract award (or shortly after), the Supplier will be issued with a Purchase Order (PO). Invoices must quote the PO number and must be submitted to:

Email: **REDACTED**

DFT Shared Services Centre
5 Sandringham Park
Swansea
SA7 0EA.

BUYER'S INVOICE ADDRESS:

DFT Shared Services Centre
5 Sandringham Park
Swansea
SA7 0EA.

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

BUYER'S CONTRACT MANAGER

REDACTED

BUYER'S ENVIRONMENTAL POLICY

N/A

BUYER'S SECURITY POLICY

N/A

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER'S CONTRACT MANAGER

REDACTED

PROGRESS REPORT FREQUENCY

To be confirmed at project inception, but at an absolute minimum of once every 2 weeks.

PROGRESS MEETING FREQUENCY

To be confirmed at project inception, but at an absolute minimum of once every 2 weeks.

KEY STAFF

REDACTED

KEY SUBCONTRACTOR(S)

N/A

E-AUCTIONS

N/A

COMMERCIALLY SENSITIVE INFORMATION

See Joint Schedule 4 (Commercially Sensitive Information)

SERVICE CREDITS

N/A

ADDITIONAL INSURANCES

N/A

GUARANTEE

N/A

SOCIAL VALUE COMMITMENT

N/A

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	14/08/2023	Date:	01/08/2023