



**HAZLEMERE PARISH COUNCIL
ITT SPECIFICATION
PROVISION & INSTALLATION OF NEW PLAY EQUIPMENT**

Section A: Specification

This section details the precise requirements of the provision of play area apparatus and installation. It is the basis of all tender offers and will form the foundation for an eventual contract. It outlines the tasks required, location and terms. It also establishes required standards, expected quality of materials and likely timings of installation. The overall purpose is to provide a well-maintained area that reflects customer need and good horticultural and environmental practice.

The first section outlines the standards required for generic elements of equipment and installation. It also details the quality of materials and workmanship required.

Where the frequency of services is specified, these services form the Core Services for which a single total price shall be submitted in the Cost Submission Form. Where the frequency of services is not specified, these services form the Additional Services for which an hourly rate shall be submitted.

The second section is the Schedule of Works which lists and details what is to be done and where. These itemised works should be read in conjunction with the plans provided.

This Specification should be used in conjunction with the site plans and maps for sites (Appendix 1)

1.0 Specification (Requirement) Standards**1.1 Site Preparation****1.1.1 Site Plans**

- (a) The Contractor will be responsible for accurately measuring the area for installation of new equipment and ensuring all design proposals correctly fit the area available;
- (b) It is the responsibility of the contractor to undertake a topographical survey to ensure that adequate knowledge of the nature of the existing ground, and its bearing capacity;
- (c) On the award of the contract the successful contractor will be deemed to have undertaken any additional site investigations they consider necessary to complete the project. No claims will be accepted for lack of information or inaccuracies in this respect.

1.1.2 Site Compound; Security and Temporary Fencing

- (a) The Contractor shall provide all temporary and permanent fencing as necessary around the perimeter of the Site which will be securely fixed during out of work hours, to ensure the Works remain protected from all unauthorised entry;
- (b) The Contractor must provide for situating their temporary buildings and the storing of materials etc within the site boundaries;
- (c) The site is to be maintained in a secure state at all times until completion at which time, all temporary fencing, building materials and equipment is to be removed and all Works made good. The site is also to be left in a safe and tidy state at the end of each working day;
- (d) Affix secure visible warning signs affixed notifying the public of any potential hazards.

1.1.3 Storage and Buildings

- (a) The contractor is responsible for securing their equipment on site;
- (b) A storage container may be temporarily located on site during the installation phase; for the purpose of securing all necessary equipment and machinery, ensuring members of the public will be unable to access it;
- (c) The Contractor will be responsible for providing and adequately maintaining any onsite welfare facilities (i.e. portaloos);

1.1.4 Delivery of Materials

- (a) This may be made across The Spinney via access through the gate off Cedar Avenue, it will be the Contractor's responsibility to survey ground conditions and to ascertain suitability of the route;
- (b) The contractor will make good any damage incurred as a result of this action at their expense

1.2 Installation

1.2.1 Groundworks

- (a) Prepare the area for wet-pour rubber surfacing. This engineered sub-base should create a uniform level;
- (b) The Contractor must strictly follow relevant government regulations and guidelines for the disposal of spoil arising from these works and will be responsible for and any cost incurred in so doing

1.2.2 Wet-Pour

- (a) Provide a coloured or black wet-pour rubber surface that is slip-resistant, non-abrasive and porous;
- (b) Ensure the area where the wet-pour is being laid is clean and dry, with all laitance removed. Ensure a suitable edging material to work up to (this can be grass);
- (c) Ensure the depth adheres to industry playground guidelines to cushion or break children's falls more easily; particularly for critical fall height protection;
- (d) The wet-pour should be edged (or feathered) into the surrounding grass;
- (e) Every effort, where practical, should be made to obtain materials from sustainable sources, particularly recycled resources

1.2.3 Play apparatus installation

- (a) The Contractor will supply the play multi-play climbing unit as per agreed in the contract.
- (b) The construction work should adhere strictly to the manufacturers or supplier's installation instructions and assembly notes

1.3 Play Installation

(a) The Spinney/Dell site(s) will be left in in the condition as found pre-works contract. The contractor will re-instate damaged any pars of the Common due to the works; including the area around the equipment installation, the location where the compound was positioned and any sections used for vehicular access. Where appropriate, top soil will be added to those damaged areas and reseeded with an appropriate grass mix or returfed.

(b) Once works are complete, the contractor will be responsible for organising an independent post-installation inspection (to RoSPA); to guarantee to ensure the installation was correctly undertaken (and rectifying any issues identified at their own cost);

(c) To enable the Town Council to maintain the new equipment, the contractor/supplier will provide sets of any specialised keys or tools for particular fixtures or fixings that require maintenance

2.0 Schedule of Works

This section, including itemised works, will be completed for the final works contract and it will be based on the successful Applicants Tender.

This will be read in conjunction with the amened plans that will be provided with the Contract.