

## CONTRACT NOTICE

### SERVICES

#### **SECTION I: CONTRACTING AUTHORITY**

##### **I.1) NAME, ADDRESSES AND CONTACT POINT(S):**

Official Name: Department for International Development (DFID)

Address: British High Commission , Shantipath, Chanakyapuri,

Town: New Delhi

Country: IN

Postal Code: 110021

##### **Internet address(es):**

General Address of the contracting authority: <http://www.dfid.gov.uk>Address Of the Buyer

Profile: <https://supplierportal.dfid.gov.uk/selfservice/>

**Further information can be obtained at:**

**Specifications and additional documents (including documents for competitive dialogue and a dynamic and a dynamic purchasing system) can be obtained at:**

**Tenders or requests to participate must be sent to:**

##### **I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:**

REGIONAL AUTHORITY

GENERAL PUBLIC SERVICES

#### **SECTION II: OBJECT OF THE CONTRACT**

##### **II.1) DESCRIPTION**

##### **II.1.1) Title attributed to the contract by the contracting authority:**

Technical Assistance and Support for UK-India Economic Policy and Prosperity Partnership (EPPP) Programme

##### **II.1.2) Type of contract and location of works, place of delivery or of performance:**

SERVICES

Main site or location of works: South Lanarkshire

NUTS code: UKM38

##### **II.1.3) This notice involves**

##### **II.1.4) Information on framework agreement:**

Duration of the framework agreement: Duration in year(s):

Justification for a framework agreement, the duration of which exceeds four years:

Estimated total value of purchases for the entire duration of the framework agreement:

##### **II.1.5) Short description of the contract or purchases(s):**

DFID is supporting Government of India's (GoI) reform programmes with a UK-India Economic Policy and Prosperity Partnership (EPPP), comprising technical support and active government-to-government knowledge exchange. The programme aims to support evidence-led policy making on economic issues, particularly in the generation and use of data, current research, and best practice analysis for policy making. The purpose of the Technical Assistance is to ensure that partner agencies inside GoI are equipped to deliver on reforms in their respective areas. The underlying objective is to build capacity of partners by sourcing high-quality technical expertise, supplementing government human resources, offering the best of UK experience, and establishing forums for knowledge transfer

##### **II.1.6) Common procurement vocabulary:**

75211200

##### **II.1.7) Contract covered by the Government Procurement Agreement (GPA):**

NO

##### **II.1.8) Division into lots:**

NO

##### **II.1.9) Variants will be accepted:**

NO

##### **II.2) QUANTITY OR SCOPE OF THE CONTRACT**

##### **II.2.1) Total quantity or scope:**

As per ToR

##### **II.2.2) Options:**

The contract will span a period of around 45 months with a possible extension of upto 12 months subject to project need, review recommendations and budget availability. If circumstances require further extension beyond the original contract duration/agreed extensions, DFID will consider doing so by means of the negotiated procedure where necessary conditions can be met.

**II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Duration in months: 45 (From the award of contract).

**SECTION III: LEGAL, ECONOMIC, FINANTIAL AND TECHNICAL INFORMATION**

**III.1) CONDITIONS RELATING TO THE CONTRACT**

**III.1.1) Deposits and guarantees required:**

**III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

The contract will be governed by English Law. Prices are not required at the PQQ stage, however, when required, prices must be quoted in GBP. All payments for the contract will be made in GBP Sterling. DFID reserves the right to annul the process and not award the contract.

**III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Joint and several liabilities.

**III.1.4) Other particular conditions to which the performance of the contract is subject:**

No

**III.2) CONDITIONS FOR PARTICIPATION**

**III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met:

**III.2.2) Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met:

Minimum level(s) of standards possibly required:

**III.2.3) Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:

Minimum level(s) of standards possibly required:

**III.2.4) Reserved contracts:**

**III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

**III.3.1) Execution of the service is reserved to a particular profession:**

No

**III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

NO

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

**IV.1.1) Type of procedure:**

Restricted

**IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged number of operators: 5

Objective criteria for choosing the limited number of candidates: Refer PQQ document

**IV.1.3) Reduction of the number of operators during the negotiation or dialogue:**

NO

**IV.2) AWARD CRITERIA**

**IV.2.1) Award criteria:**

The most economically advantageous tender in terms of criteria stated below:

**1 :**

Criteria: Methodology

Weighting: 25

**2 :**

Criteria: Quality of Consortium  
Weighting: 20

**3 :**

Criteria: Capacity of Personnel  
Weighting: 15

**4 :**

Criteria: Commercial  
Weighting: 25

**5 :**

Criteria: Value for Money  
Weighting: 15

**IV.2.2) An electronic auction will be used:**

No

**IV.3) ADMINISTRATIVE INFORMATION**

**IV.3.1) File reference number attributed by the contracting authority:**

7496

**IV.3.2) Previous publication(s) concerning the same contract:**

No

**IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents:

Payable documents: No

**IV.3.4) Time-limit for receipt of tenders or requests to participate:**

19. 3. 2016 - 14:00

**IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:**

6. 4. 2016

**IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:**

EN

**IV.3.7) Minimum time frame during which the tenderer must maintain the tender:**

Period in months (from date stated for receipt of tenders):

6

**IV.3.8) Conditions for opening tenders:**

Persons authorised to be present at the opening of tenders: No

**SECTION VI: COMPLEMENTARY INFORMATION**

**VI.1) THIS IS A RECURRENT PROCUREMENT:**

No

**VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

No

**VI.3) ADDITIONAL INFORMATION:**

Additional Information: Additional Information: The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. Tender documents including draft terms of reference are available in our Supplier Portal. Details on Supplier Portal and guidance to register can be found in <https://supplierportal.dfid.gov.uk/selfservice/> However, only Registered Suppliers can access these documents. PQQs should be sent via the DFID portal, using the PQQ guidance available. Programme staff should not be contacted directly. Following assessment of PQQ, DFID will invite shortlisted applicants to submit full technical and commercial proposals and inform applicants not short-listed that they are unsuccessful. The contract will span a period of around 33 months with a possible extension of upto 12 months subject to project need, review recommendations and budget availability. If circumstances require further extension beyond the original contract duration/agreed extensions, DFID will consider doing so by means of the negotiated procedure where necessary conditions can be met. From 1.4.2001, all UK development assistance has been fully untied which allows suppliers from anywhere in the world to bid for DFID contracts.

**VI.4) PROCEDURES FOR APPEAL**

**VI.4.1) Body responsible for appeal procedures:**

Official Name: John Mcghie

Address: DFID, Abercombie House, Eaglesham Road,

Town: East Kilbride  
Country: IN  
Postal Code: G75 8EA  
Phone: +44 1355843313

**Body responsible for mediation procedures:**

**VI.4.2) Lodging of appeals:**

Precise information on deadline(s) for lodging appeals:

**VI.4.3) Service from which information about the lodging of appeals may be obtained:**

**VI.5) DATE OF DISPATCH OF THIS NOTICE:**