



**Ernst & Young LLP**  
1 More London Place,  
London,  
SE1 2AF

Attn: REDACTED TEXT

Date: Monday 9<sup>th</sup> October 2017

Procurement ref: CCCC17B19

Dear Sir/Madam,

**Award of contract for the Provision of Consultancy for CCS**

Following your tender / proposal for the provision of Consultancy for CCS, we are pleased to award this contract to you. The attached appendix provides detailed feedback on your submitted proposal.

This letter (Award Letter) and its Annexes set out the terms of the contract between Crown Commercial Services as the Customer and Ernst & Young LLP as the Supplier for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the “**Conditions**”). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

**1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:**

- 1.1. The Services shall be performed at Civil Aviation Authority House, London, WC2B 6TE and Capital Building, Old Hall Street, Liverpool, L3 9PP.
- 1.2. The charges for the Services shall be as set out in Annex 2. The total contract value shall not exceed £29,500, exc VAT.
- 1.3. The specification of the Services to be supplied is as set out in Annex 3 and within the Supplier’s response at Annex 4. Where there is conflict Annex 3 shall take precedence.
- 1.4. The Term shall commence on Tuesday 10<sup>th</sup> October 2017 (the “Start Date”) and the Expiry Date shall be Tuesday 21<sup>st</sup> November 2017.



1.5. The address for notices of the Parties are:

<b>Customer</b>	<b>Supplier</b>
Crown Commercial Service Capital Building, Old Hall Street, Liverpool, L3 9PP Attention: REDACTED TEXT Email: REDACTED TEXT	Ernst & Young LLP 1 More London Place, London, SE1 2AF Attention: REDACTED TEXT Email: REDACTED TEXT

1.6. The following persons are Key Personnel for the purposes of the Agreement:

<b>Name</b>	<b>Title/Role</b>
REDACTED TEXT	REDACTED TEXT

For the purposes of the Agreement the Staff Vetting Procedures/data security requirements/equality and diversity policy is within Annex 3.

1.7. The Customer may require the Supplier to ensure that any person employed in the provision of the Services has undertaken a Disclosure and Barring Service check. The Supplier shall ensure that no person who discloses that he/she has a conviction that is relevant to the nature of the Services, relevant to the work of the Customer, or is of a type otherwise advised by the Customer (each such conviction a **“Relevant Conviction”**), or is found by the Supplier to have a Relevant Conviction (whether as a result of a police check, a Disclosure and Barring Service check or otherwise) is employed or engaged in the provision of any part of the Services.

## 2. Payment

2.1. Payment can only be made following satisfactory delivery of the deliverables associated with milestone three.

2.2. Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

## 3. Liaison

For general liaison your contact will continue to be REDACTED TEXT or, in their absence, REDACTED TEXT.

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Services. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to REDACTED TEXT via the e-sourcing portal **within 1** day from the date of this letter. No other form



Crown  
Commercial  
Service

OFFICIAL

9<sup>th</sup> Floor, The Capital,  
Old Hall Street, Liverpool.  
L3 9PP

T 0345 010 3503  
E info@crownccommercial.gov.uk

1.1 www.gov.uk/ccs

of acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract.

Yours faithfully,

Signed for and on behalf of Crown Commercial Service (“the Customer”)

Name: REDACTED TEXT

Signature: REDACTED TEXT

Date: 10/10/2017

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of Ernst & Young LLP (“the Supplier”)

Name: REDACTED TEXT

Signature: REDACTED TEXT

Date:

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