



Crown
Commercial
Service

Bid Pack

Attachment 5 – Letter of Appointment

Contract Reference: TROO0326 – Evaluation of the Rail Safety and Standards Board (RSSB) Research and Development (R&D) Programme

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Contract Reference TROO0326

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04/05/2021

DPS FRAMEWORK SCHEDULE 4: LETTER OF APPOINTMENT AND CONTRACT TERMS

Part 1: Letter of Appointment

Dear [REDACTED]

Letter of Appointment

This letter of Appointment dated 22/12/21 is issued in accordance with the provisions of the DPS Agreement (RM6018) between CCS and the Supplier.

Capitalised terms and expressions used in this letter have the same meanings as in the Contract Terms unless the context otherwise requires.

Order Number:	TROO0326
From:	Department for Transport, (DfT), 33 Horseferry Road, London, SW1P 4DR ("Customer")
To:	PA Consulting Services Limited 10 Bressenden Place, London SW1E 5DN ("Supplier")

Effective Date:	Tuesday 4 th January 2022
Expiry Date:	End date of Initial Period 31 st March 2022

Services required:	As per Annex A – Statement of Requirements
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Key Individuals:	<p>Customer</p> <p>[REDACTED]</p>
[Guarantor(s)]	N/A

Contract Charges (including any applicable discount(s), but excluding VAT):	<p>As per Schedule 6 of the Framework Terms and Conditions.</p> <p>The total contract value shall be £149,347.00</p> <p>All roles and rates will remain firm for the duration of the Contract</p>
Insurance Requirements	No additional insurance required
Liability Requirements	Suppliers limitation of Liability as per clause 18 of the Contract Terms)

Customer billing address for invoicing:	Shared Services Arvato Department for Transport Accounts Payable
	Sandringham Park Swansea Vale Swansea SA7 0EA [REDACTED]

GDPR	As per Contract Terms Schedule 7 (Processing, Personal Data and Data Subjects)
Alternative and/or additional provisions (including Schedule 8(Additional clauses)):	N/A

FORMATION OF CONTRACT

BY SIGNING AND RETURNING THIS LETTER OF APPOINTMENT (which may be done by electronic means) the Supplier agrees to enter a Contract with the Customer to provide the Services in accordance with the terms of this letter and the Contract Terms.

The Parties hereby acknowledge and agree that they have read this letter and the Contract Terms.

The Parties hereby acknowledge and agree that this Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of this letter from the Supplier within two (2) Working Days from such receipt

For and on behalf of the Supplier:

For and on behalf of the Customer:

Name and Title:

[Redacted]

Name and Title:

[Redacted]

Signature:

[Redacted]

Signature:

[Redacted]

Date:

5th January 2022

Date: 22/12/21

ANNEX A

Customer Project Specification

Attached as a separate document (Attachment 3 – Statement of Requirements Evaluation of the Rail Safety and Standards Board Research and Development TROO0326)

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ANNEX B

Supplier Proposal

Attached as a separate document (TROO0326 _PA Consulting Services
Limited_technical response)

Part 2: Contract Terms

Attached as Seperate Document (Contract Terms RM6018)

Part 3 Supplier Costings

Attached as a separate document
(TROO0326_Attachment 4_Pricing schedule_PA Consulting
Services Limited response_final