



JPP Law LLP

REDACTED TEXT under FOIA Section 40 Personal Information.

Attn: REDACTED TEXT under FOIA Section 40 Personal Information.

REDACTED TEXT under FOIA Section 40 Personal Information.

Date: 2nd December 2024

Contract Reference: CCLL24A07

Dear **REDACTED TEXT under FOIA Section 40 Personal Information.**

Award of contract for the Provision of Terms and Conditions Legal Support for LPFG

This letter (Award Letter) and the accompanying Annexes set out the terms of the contract between **Crown Commercial Service** as 'the Buyer' and **JPP Law LLP** as 'the Supplier' for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in 'LPFG Support Contract Document' and Appendix 4 – JPP Legal Terms.

1. For the purposes of the Agreement, the Buyer and the Supplier agree as follows:

- 1.1. The Services shall be performed at the Supplier's premises and/or a third party's premises.
- 1.2. The charges for the Services shall be as set out in Annex 2 – Price Schedule of 'LPFG Support Contract Document' that accompanies this Award Letter. The total contract value shall be £99,999.00 excluding VAT.
- 1.3. The specification of the Services to be supplied is as set out in Annex 3 – Statement of Requirements of 'LPFG Support Contract Document' that accompanies this Award Letter.
- 1.4. The Term shall commence on 2nd December 2024 (the "Start Date") and the Expiry Date shall be 1st June 2025. There shall be no option to extend this contract.
- 1.5. The addresses for notices of the Parties are:

Buyer:
Crown Commercial Service
Attn: **REDACTED TEXT under FOIA**
Section 40 Personal Information.
Email: **REDACTED TEXT under FOIA**
Section 40 Personal Information.

Supplier:
JPP Law LLP
Attn: **REDACTED TEXT under**
FOIA Section 40 Personal
Information.



Email: **REDACTED TEXT under FOIA Section 40 Personal Information.**

1.6. The following persons are Key Personnel for the purposes of the Agreement:

1.6.1. For the Supplier:

Name	Title/Role for the Supplier
REDACTED TEXT under FOIA Section 40 Personal Information.	REDACTED TEXT under FOIA Section 40 Personal Information.
REDACTED TEXT under FOIA Section 40 Personal Information.	REDACTED TEXT under FOIA Section 40 Personal Information.

1.6.2. For the Buyer:

Name	Title/Role for the Buyer
REDACTED TEXT under FOIA Section 40 Personal Information.	REDACTED TEXT under FOIA Section 40 Personal Information.

2. Payment

All invoices must be sent, quoting a valid purchase order number (PO Number), to **REDACTED TEXT under FOIA Section 40 Personal Information.** Within 10 working days of receipt of your countersigned copy of this letter, the Buyer will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name and telephone number) of your Buyer contact (i.e., Contract Manager). Non-compliant invoices will be returned, which may lead to a delay in payment. If you have a query regarding an outstanding payment, please contact **REDACTED TEXT under FOIA Section 40 Personal Information.**

3. Liaison

For general liaison your contact will continue to be **REDACTED TEXT under FOIA Section 40 Personal Information** quoting reference number CCLL24A07.

Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to **Crown Commercial Service** at **REDACTED TEXT under FOIA Section 40**

OFFICIAL



Personal Information within 7 days from the date of this letter. Please remember to quote the Contract Reference number above in any future communications relating to this Contract.

Thank you for your cooperation.

Yours sincerely,

Signed for and on behalf of Crown Commercial Service ("the Customer")

REDACTED TEXT under FOIA Section 40 Personal Information.

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We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of JPP Law LLP. ("the Supplier")

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