

**New Enterprise Allowance Phase 2 CPA12a - Question and Answer Log -**

**Invitation to Tender Document**

	<b>Question</b>	<b>Answer</b>
1	<p>ANNEX H - TUPE states 'The spreadsheet attached within this Annex should contain all the Employee Liability Information necessary to enable you to submit a tender which takes account of the prospective liabilities'. It then goes onto say 'This information provided in ITT Supporting Information folder has been provided by the incumbent contractor and is current as of 14th September 2016'.</p> <p>We have not been able to find any TUPE information (old or current) within the documents provided. Is the Authority able to provide up-to-date TUPE information?</p>	TUPE information has been published in the ItT Supplier information.
2	Is the Authority able to provide information on current subcontractors involved in the delivery of this service?	The current subcontractors are:- REDACTED REDACTED REDACTED REDACTED REDACTED
3	In the Document entitled 190214 NEA CPA12a CCR FINAL, on the third tab entitled 1. Pricing Summary CPA12a in Cell H6 it states the Maximum Contract Value is £790,435 but in Specification ( NEA Phase 2 CPA12a Spec v2.0 ) it states on page 40 that £790,435 is the Estimated contract value. Can you please confirm if there is a Maximum contract value and if so what it is?	The maximum contract value is £790,435
4	In the same document (190214 NEA CPA12a CCR FINAL( on the 6th Tab entitled 4a. Cohort Summary CPA12a C12 and the 7th Tab entitled 4b Cohort-NBS Prog Start CPA12a in cell C21, It states the total number of Programme starts as 1748 and this cannot be altered. Again on page 40 of the specification ( NEA Phase 2 CPA12a Spec v2.0 ) it states 1748 starts can be exceeded up to a maximum of 3338. How can the excel sheet be altered if we wish to enter a figure exceeding 1748	For the purpose of your proposal this should be based on the 1748 figure. The actual contract value is the maximum budget. However, should a provider achieve volumes above the indicative volume specified in the ITT Annex 2 we will pay those outcomes. DWP reserve the right to manage the indicative volumes of referrals and starts at any given time in order to ensure the NEA Programme as a whole lives within its allocated budget. <u>Providers should note that DWP does not guarantee volumes.</u>
5	Is there a DWP Minimum Performance Expectation? as in the Specification ( NEA Phase 2 CPA12a Spec v2.0 ) on page 28 clause 3.01, 3.02 and 3.03 in states the providers set their own performance offer, and on page 42 ,DWP has indicated some Assumption figures both for the current contract and extension. Can you confirm if it is the provider who sets the minimum performance expectation or DWP and if DWP please confirm which apply to this contract ( i.e. the current contract or extension figures?)	The provider should set their own conversion rate that which will then become the MPL in any contract awarded. The assumption is to try and help you determine what your conversion rate will be. The original assumption is shown to demonstrate the difference from what we expected and what is being achieved. Your performance offers should be realistic as you will be held to account in delivering the rate including use of the levers as outlined within the Performance Management Intervention Regime. The financial evaluation methodology also details the median and the range that will be applied to performance offers.
6	Can you please confirm the Maximum Unit price for the UC Existing Self-employed?	There is no maximum total outcome price set for UC Existing self Employed.
7	Does the medium performance of the current contract/providers apply?	The current providers performance is not detailed in the specification, and only information provided in the specification should be used to inform your bid.
8	Could the department share any more detail on the Geography of the CPA to help prepare, the ITT states Devon, Cornwall and Somerset, Avon, Severn, Thames but there is some debate particularly around the latter 3, e.g. where does Thames start/stop, is this all of Thames Valley etc? Could you potentially supply a breakdown of the JCP offices and the referring volumes if possible please	<p>Please see attached breakdown of JCP offices for CPA12.</p> 
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