



Foreign, Commonwealth  
& Development Office

FRAMEWORK AGREEMENT

Section 1 – Form of Agreement

FRAMEWORK AGREEMENT FOR:      **Global Development Delivery Framework (GDD)  
Lot 4 – Economic Development and Trade**

FRAMEWORK AGREEMENT NUMBER:      **ecm\_5816**

This **FRAMEWORK AGREEMENT** (the **Agreement**) dated 18 December 2023 is made

BETWEEN:      The Secretary of State for Foreign, Commonwealth and Development Affairs at the Foreign, Commonwealth and Development Office, Abercrombie House, Eaglesham Road, East Kilbride, Glasgow G75 8EA ("FCDO")

AND:      Oxford Policy Management Limited  
whose registered office is situated at  
Level 3, Clarendon House, 52 Cornmarket Street, Oxford OX1 3HJ  
(the "Supplier")

Together the "Parties"

WHEREAS:

- A.      FCDO may require the Supplier to supply the services outlined in Section 3 hereof, as more particularly defined in the Terms of Reference of Call down Contracts which may be placed from time to time (the "**Services**") pursuant to the Agreement; and
- B.      The Supplier has agreed to provide the Services on the terms and conditions set out in this Agreement and the related Call down Contract.

IT IS HEREBY AGREED as follows:

**1. Documents**

This Agreement comprises the following documents:

Section 1	Form of Agreement
Section 2	General Conditions
Section 3	Terms of Reference (GDRP Appendix)
Section 4	Special Conditions
Section 4 Appendix A1	Sample Call Down Contract
Section 4 Appendix A2	Sample Call Down Contract Annex A
Section 4 Appendix A3	Sample Call Down Contract Annex B
Section 4 Appendix A4	Sample Call Down Contract Commercial Cost Template
Section 4 Appendix A5	Sample Call Down Contract Cost Eligibility Guidance for Commercial Contracts
Section 5	Fee Rates and Expenses Schedule

This Agreement constitutes the entire agreement between the Parties in respect of the Suppliers



# Foreign, Commonwealth & Development Office

obligations and supersedes all previous communications between the Parties, other than as expressly provided for in Section 4.

**2. Agreement Signature**

If the Original Form of Contract is not returned to the Contract Officer duly completed (including the applicable Purchase Order Number at the top of Section 1) and signed and dated on behalf of the Supplier within **15 working days** of the date of signature on behalf of FCDO, FCDO will be entitled, at its sole discretion, to declare this Agreement void.

**No payment will be made to the Supplier under any Call Down Contract until this Form of Agreement and the relevant Call Down Contract, are signed on behalf of the Supplier, and returned to the Contract Officer.**

**3. Commencement and Duration of Agreement**

The Agreement shall commence on 18 December 2023 (the “start date”) and shall expire on 17 December 2025 (the “end date”) unless this Agreement is terminated earlier in accordance with its Terms and Conditions.

**4. Time of the Essence**

Time shall be of the essence as regards performance by the Supplier of its obligations under this Agreement and each Call Down Contract in existence from time to time.

**5. Use of Agreement**

Other Contracting Authorities (e.g., UK Government Departments and any other donors of development funding) can make use of the arrangements under this Agreement.

Signed by an authorised signatory  
for and on behalf of

The Secretary of State for Foreign,  
Commonwealth and Development  
Affairs

Name:

Position:

Signature:

Date:

Signed by an authorised signatory  
for and on behalf of the Supplier

Oxford Policy Management Limited

Name:

Position:

Signature:

Date: