

[REDACTED]  
SQW  
[REDACTED]

15/09/17

Dear [REDACTED]

Research and Evaluation Framework Agreement – Lot 3 Programme & Pilot Evaluation.

**Re: CCZZ17A24 - Evaluation of Communities Fund Research**

Thank you for your response to the Specification for the above Commission by the Department for Communities and Local Government (the Customer) through the Research and Evaluation Framework dated 29/08/17 between (1) Secretary of State for Business, Innovation and Skills; and (2) SQW (the Framework Agreement).

The attached Annexes provides detailed feedback on your submitted proposal.

Included within the Commissioning Letter is the following Annexes:

- Annexes:
- A. Supplemental Tender dated 29/08/17
  - B. Specification for Evaluation of Communities Fund Research
  - C. Clarification Questions and Answers
  - D. Call-Off Terms and Conditions

Department for Communities and Local Government accepts your Supplemental Tender (Annex A), submitted in response to our Specification (Annex B), as clarified or modified by the correspondence between us (Annex C).

The Call-Off Terms and Conditions for this Contract are those set out in Annex D.

The agreed total charges are £75,299.50 exclusive of VAT for the capped cost element and a maximum of £8,000.00 exclusive of VAT allocated to call down support. This should be added at the prevailing rate in line with Annex A.

All invoices should be sent to:

Department for Communities and Local Government  
[REDACTED]

[REDACTED]

Tel: [REDACTED]

Email - [REDACTED]

You are reminded that any Customer Intellectual Property Rights provided in order to perform the Services will remain the property of the Customer.

The Services Commencement Date is 15/09/17

The Completion date is 11/03/19. If the extension option of 4 months is utilised then the Completion date will be 11/07/19.

The Contract may be terminated for convenience by giving notice in accordance with clause 37 of the Call-off Terms and Conditions.

Your invoice(s) for this work must include the following information:

Commission number: CCZZ17A24

The Authorised Representative for this Commission will be [REDACTED] who can be contacted at email [REDACTED], Tel: [REDACTED]

Congratulations on your success in being selected to undertake this Commission.

Yours sincerely

Signed for and on behalf of Department for Communities and Local Government ("the Customer")

Name: [REDACTED]

Signature: [REDACTED]

Date: 6/10/2017

BY SIGNING AND RETURNING THIS COMMISSIONING LETTER THE SERVICE PROVIDER AGREES to enter a legally binding contract with the Customer to provide to the Customer the Services specified in this Commissioning Letter and Annexes incorporating the rights and obligations in the Call-off Terms and Conditions set out in the Framework Agreement.

Signed on behalf of SQW

Name: [REDACTED]

Signature: [REDACTED]

Date: 2/10/2017

**Annex A: Supplemental Tender**

REDACTED

**Annex B: Specification**

REDACTED

**Annex C: Clarification Questions and Answers**

REDACTED

**Annex D: Call-Off Terms and Conditions**

REDACTED