

## DPS FRAMEWORK SCHEDULE 4: LETTER OF APPOINTMENT AND CONTRACT TERMS

### Part 1: Letter of Appointment

[REDACTED]  
Highways England,  
Commercial & Procurement,  
4 South,  
Lateral,  
8. City Walk,  
Leeds LS11 9AT.

Dear Sir or Madam,

### Letter of Appointment

This letter of Appointment dated 14/06/2021 is issued in accordance with the provisions of the DPS Agreement (RM6018) between CCS and the Supplier.


Capitalised terms and expressions used in this letter have the same meanings as in the Contract Terms unless the context otherwise requires.

Order Number:	TBC
From:	The Highways England Company Limited with offices at The Cube, 199 Wharfside Street, Birmingham, B1 1RN ("Customer") ("Customer")
To:	ICM Unlimited (Registered as Walnut Unlimited LTD) with offices at Orion House, 5 Upper St Martin's Lane, London, WC2H 9EA ("Supplier")

Effective Date:	17/06/2021
Expiry Date:	End date of Initial Period 16/06/2022 End date of Maximum Extension Period 16/06/2024 Minimum written notice to Supplier in respect of extension: 14 days

Services required:	Set out in Section 2, Part B (Specification) of the DPS Agreement and refined by: · the Customer's Project Specification attached at Annex A and the Supplier's Proposal attached at Annex B
Key Individuals:	Highways England: [REDACTED] ICM: [REDACTED] [REDACTED]

[Guarantor(s)]	N/A
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Contract Charges (including any applicable discount(s), but excluding VAT):	See Call-Off Contract terms (Annex 1)
Insurance Requirements	As per the RM6018 Agreement Terms (10.8.1-10.8.3)
Liability Requirements	Suppliers limitation of Liability (Clause <b>Error! Reference source not found.</b> of the Contract Terms);
Customer billing address for invoicing:	

GDPR	Contract Terms Schedule 7 (Processing, Personal Data and Data Subjects
Alternative and/or additional provisions (including Schedule 8(Additional clauses)):	N/A

## FORMATION OF CONTRACT

**BY SIGNING AND RETURNING THIS LETTER OF APPOINTMENT** (which may be done by electronic means) the Supplier agrees to enter a Contract with the Customer to provide the Services in accordance with the terms of this letter and the Contract Terms.

The Parties hereby acknowledge and agree that they have read this letter and the Contract Terms.

The Parties hereby acknowledge and agree that this Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of this letter from the Supplier within two (2) Working Days from such receipt

For and on behalf of the Walnut Unlimited Ltd:      For and on behalf of the Customer:

Name and Title:



Signature:



Date: 15/06/2021

Name and Title:



Signature:



Date: 17/06/2021

## **ANNEX A**

### **Customer Project Specification**

To be determined by the Customer at Call for Competition stage



Call-Off Order  
Service Specification

## **ANNEX B**

### **Supplier Proposal**

To be determined at Call for Competition stage



## **Part 2: Contract Terms**

