|  |  |
| --- | --- |
| Commercial Directorate | |
| DVLA  Longview Road  Morriston  Swansea SA6 7JL | |
|  |  |
| www.gov.uk/browse/driving | |
| @dvlagovuk | |
|  |  |
| Our ref: | PS/24/72 |
| Date: | 24/09/2024 |

Thomas Stoner Supplies Ltd

50-54 Oswald Road,

Scunthorpe,

North Lincolnshire,

DN15 7PQ

Dear Sir / Madam

**CONTRACT REFERENCE NUMBER:** PS/24/72

**CONTRACT TITLE:** Supply of 100 x UV Lamps

**FRAMEWORK REFERENCE NUMBER:** RM6237 – Low Value Purchase

On behalf of the Secretary of State for Transport, I accept your bid submitted on 30/08/2024 under the terms and conditions of the **RM6237 – Low Value Purchase.** This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference
2. The Department's specification.
3. Your bid submitted on 30/08/2024**.**

The value of the Contract is £ 10,550.00**,** exclusive of Value Added Tax, for every item noted within the pricing schedule submitted.

You must be in possession of a written purchase order (PO), before supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA’s Invoicing Procedures below.



**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

Please contact the Contract Owner Xxxxx redacted under FOI Section 40 via email,

Xxxxx redacted under FOI Section 40**@dvla.gov.uk** to discuss arrangements for commencement of the contract.

Please acknowledge your receipt and understanding of this letter by signing in the allocated space below and completing the Supplier Bank Details in Annex A below and returning to me via email.

Yours faithfully,

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  | | --- | | Xxxxx redacted under FOI Section 40 | | Commercial Specialist | | Commercial Directorate | | [Xxxxx redacted under FOI Section 40@dvla.gov.uk](mailto:nicola.green@dvla.gov.uk)  **On behalf of the Secretary of State for Transport** | |

Accepted for and on behalf of Thomas Stoner Supplies Ltd

Signature: Xxxxx redacted under FOI Section 40

Name: Xxxxx redacted under FOI Section 40

Capacity: Managing Director

Date: 25th September 2024

**Annex A**

|  |  |
| --- | --- |
| **SUPPLIER DETAILS** | |
| **Supplier Name** | Thomas Stoner Supplies Limited |
| **Supplier Address** | 50-54 Oswald Road,  Scunthorpe,  North Lincolnshire, |
| **Post Code** | DN15 7PQ |
| **Country** | United Kingdom |
| **Telephone Number** | 03 300 300 600 |
| **Mobile Number** |  |
| **Account Manager Name** | Matthew Lomas |
| **Account Manager Email** | matthew@thomasstoner.co.uk |
| **Business Email:** *(if not Basware enabled, this is the address purchase orders and remittance advice notes will be sent)* | [sales@thomasstoner.co.uk](mailto:sales@thomasstoner.co.uk) |
| **UK VAT Registered? Y/N** | Y |
| **UK VAT Registration Number** | 0997146271 |
| **If Non-UK Supplier, is Supply Type**  *Goods or Services?* | Not Applicable. |
| **DUNS Number** | 216657695 |
| **BANK DETAILS** | |
| **Type of Account – Bank or Building Society?** | Bank |
| **Confirm if account is - Business or Personal** | Business |
| **Bank/Building Society Name** | Barclays |
| **Supplier’s Bank/Building Society Account Name** *(if different to Supplier Name)* | Barclays |
| **Sort Code** | 20-54-11 |
| **Account Number** | 83892867 |
| **Building Society Roll Number** *if applicable* | Not Applicable. |
| **IBAN (international bank account number)** *If applicable* | GB38 BUKB 2054 1183 8928 67 |
| **SWIFT/BIC (International Bank Code)** *if applicable* | BUKBGB22 |
| **CONSTRUCTION INDUSTRY TAX DEDUCUTION SCHEME – if applicable** | |
| **Address of Registered Office** | Not Applicable. |
| **Company Registered Number** | Not Applicable. |
| **Subcontractor Tax Certificate Type** | Not Applicable. |
| **Subcontractor Tax Certificate Number** | Not Applicable. |
| **Date of Expiry of the Tax Certificate** | Not Applicable. |