



Department for Transport

REDACTED

Department for Transport
Great Minster House
33 Horseferry Road
London
SW1P 4DR

REDACTED

Commercial Manager
Ricardo AEA Ltd
Gemini Building, Fermi Avenue,
Harwell, Didcot, Oxon OX11 0QR

Email : REDACTED

Web Site: www.dft.gov.uk

Ref: TRSS10188

via email: REDACTED

14th November 2022

TRSS10188: Collection and Analysis of Dangerous Goods Incident and Accident Data

This letter confirms that the standstill period for this contract award has now ended and there were no legal proceedings brought against the decision of the proposed award of this contract.

1. On behalf of the Secretary of State for Transport, the documents listed below form a binding contract between you and this Department.
 - (i) The publication of our Invitation to Tender, forming the request for proposal which closed on 17th October 2022.
 - (ii) Research & Insights RM6126 terms and conditions as set out in the Invitation to Tender
 - (iii) Your proposal and documents submitted in response to our Invitation to Tender which closed 17th October 2022.
2. The contract will commence on 16th November 2022 , ending on 15th November 2023.
3. The maximum contract value is **£34,289** ex VAT. This amount is not to be exceeded without the Department's prior permission in writing.
4. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed in the Purchase Order to:

Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,
Swansea Vale, Swansea, SA7 0EA.

Or via email to [SSa.invoice@sharedservicesarvato.co.uk](mailto:ssa.invoice@sharedservicesarvato.co.uk)

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

5. Please confirm your acceptance of the contents and return to REDACTED
6. You may contact the contract Manager REDACTED to discuss any matters relating to the contract.

Yours sincerely

REDACTED

Commercial Relationship Advisor

by authority of the Secretary of State for Transport

For and on behalf of the Supplier: REDACTED

Name and Title : REDACTED

Signature: REDACTED

Date: 16/11/22

For and on behalf of the Customer:

Name and Title: REDACTED

Signature: REDACTED

Date: 14/11/2022