



THE NATIONAL ARCHIVES

EXHIBITION AND EVENT DEVELOPMENT AND DELIVERY

DEADLINE FOR TENDER SUBMISSIONS – 5PM (UK TIME), 4 JANUARY 2022

CLARIFICATION QUESTIONS AND RESPONSES

The National Archives has received a number of clarification questions relating to the above opportunity. Those questions, and their associated responses, can be found below.

Q1: *Could you just confirm that the max spend for two events would be £20,000 only? And that the Archives anticipates only two events per year?*

A1: The £20k spend per annum is indicative, for 2 events, solely for the services to be supplied under this contract, and therefore does not include other items for which we budget separately such as set build, onsite experience theming, marketing and graphic design. The number of events may vary; 2 was given as an indicative number given the circumstances of the last couple of years!

Q2: *Please could you kindly confirm if the £20,000 budget is for design / development of the two experiences (ie RIBA stages 1-3), or the budget needs to include construction and delivery onsite inc. procurement, setworks, installation and programming of any AV equipment and interactives etc?*

A2: Yes, £20,000 IS the maximum spend with the digital theatre contractor over two experiences which would include design, development and delivery but not set purchase/build. Any set works/building etc. would be covered by suppliers/contractors already on our existing framework, but we would take guidance from the theatre company so it would be a collaborative approach, particularly regarding AV/interactive technologies.