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www.gov.uk/ccs

CP Cases Ltd
Unit 10-11 Worton Hall Industrial Estate,
Worton Road, Isleworth, Middlesex
TW7 6ER UK

Attn: REDACTED
REDACTED

Date: 10 May 2017

Procurement ref: CCZI17A91

Dear Sir/Madam,

Award of contract for the supply of a Rugged Case with Customised Internals

Following your tender / proposal for the supply of a Rugged Case with Customised Internals the Home Office Centre for Applied Science and Technology, we are pleased to award this contract to you. The attached appendix provides detailed feedback on your submitted proposal.

This letter (Award Letter) and its Annexes set out the terms of the contract between the Home Office Centre for Applied Science and Technology as the Customer and CP Cases Ltd as the Supplier for the provision of the Goods. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the "Conditions"). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:

- 1.1. The Goods shall be delivered to Home Office Centre for Applied Science and Technology, Woodcock Hill, Sandridge, Herts, AL4 9HQ – the Customer's premises.
- 1.2. The charges for the Goods shall be as set out in Annex 2. The total contract value shall be £13,233.50 excluding VAT.
- 1.3. The specification of the Goods to be supplied is as set out in Annex 3 and within the Supplier's response at Annex 4. Where there is conflict Annex 3 shall take precedence.
- 1.4. The Date of Delivery shall be:
 - 1.4.1. For the pre-production units - no later than five weeks from receiving the purchase order.
 - 1.4.2. For the production units – no later than four weeks from receiving approval of the pre-production unit from the customer.

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1.5. The Term shall commence on **19 May 2017** (the "Start Date") and the Expiry Date shall be **25 August 2017**.

1.6. The address for notices of the Parties are:

Customer

Home Office Centre for Applied Science and
Technology
Woodcock Hill, Sandridge,
Herts, AL4 9HQ

Attention: **REDACTED**
Email:

Supplier

CP Cases Ltd
Unit 10-11 Worton Hall Industrial
Estate,
Worton Road, Isleworth, Middlesex
TW7 6ER UK

Attention: **REDACTED**
Email:

2. Payment

The Potential Provider shall invoice in two stages

2.2 The tooling, programming, manufacturing, assembly and delivery of a pre-production product on an itemised invoice which will be payable upon delivery of the pre-production product and with the Authority's agreement.

2.3 The tooling, programming, manufacturing, assembly and delivery of the 50 production run products on an itemised invoice, which will be payable upon delivery of the production run products and with the Authority's agreement.

3. Liaison

For general liaison your contact will continue to be **REDACTED**
REDACTED or, in their absence, **REDACTED**

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Goods. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to **REDACTED** via the e-sourcing suite **within 7 days** from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Yours faithfully,

Name: **REDACTED**

Crown Commercial Service

for and on behalf of the Home Office Centre for Applied Science and Technology

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Signed for and on behalf of the Home Office Centre for Applied Science and Technology ("the Customer")

Name: REDACTED

Signature: REDACTED

Date: 16/05/2017

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of CP Cases Ltd ("the Supplier")

Name: REDACTED

Signature: REDACTED

Date: 11-05-17

CP Cases Limited
WORTON HALL INDUSTRIAL ESTATE, WORTON ROAD,
ISLEWORTH, MIDDLESEX, TW7 6ER. ENGLAND
Tel: 020 8568 1881 Fax: 020 8508 1141

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