

**NHS Leadership Academy**  
No. 3 The Embankment,  
Sovereign Street,  
Leeds, LS1 4BJ

Frontline Consultants  
REDACTED

FAO: REDACTED and REDACTED

10<sup>th</sup> November 2021

**Contract Award Notice – Specification Reference NHLA.NAT.320**

Thank you for your application, received on 29<sup>th</sup> October 2021, for the provision of NHSLA.NAT.320 Getting to Equity Sponsorship Programme Evaluation

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: NHSLA.NAT.320 Getting to Equity Sponsorship Programme Evaluation.
2. The award criteria for this contract were detailed in the Specification document shared via email on 15 October 2021. The technical / quality element received 62/80, with the price element 20/20. The overall score you obtained against the award criteria for your written bid was 82 out of a maximum of 100.
3. The contract is awarded based on the costings and day rates submitted in your response, up to a total price of £24,063 (excluding VAT). Please see **Appendix A Contract Detail** for a full breakdown. Travel and accommodation expenses are not payable separately under this specification.
4. The contract period for this specification is 17<sup>th</sup> November to 31<sup>st</sup> March 2022.
5. The contract will come into existence once the Academy receives your signed agreement confirming acceptance and availability to proceed with the work detailed within specification NHSLA.NAT.320 Getting to Equity Sponsorship Programme Evaluation and your associated bidder response. Please forward this to [Faculty@leadershipacademy.nhs.uk](mailto:Faculty@leadershipacademy.nhs.uk) by return.
6. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Signed for and on behalf of **NHS Trust Development Authority**, as part of NHS England and NHS Improvement:



<b>Signature</b>	
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By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.NAT.320.

Signed for and on behalf of **Frontline Consultants:**

<b>Signature</b>	
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## APPENDIX A: CONTRACT DETAIL

### Frontline Consultants

#### NHSLA.NAT.320

Contract Terms: Faculty Framework NHS/SoEPS/18.412

Contract Date: 17 November to 31<sup>st</sup> March 2021

### 1. Summary Programme Information

- Evaluation of 2 cohorts of Getting to Equity Programme
- Production of a final report
- Planning future impact assessment

### 2. Contract Pricing Detail

Full costing details submitted and accepted under this specification and award are as follows:

ITEM	DAYS	Day Rate (£)	Line total (£)
Initial meeting with the NHS Leadership and Lifelong Learning (The Academy), Programme Team, Authority Lead (can be via phone / MS Teams)	1.5	625	£937.50
Agreement of plan, including timetable of work	included in above	included in above	£0.00
Monitoring meetings as needed	1	625	£625.00
Production of a draft report within the agreed timescales, if possible <i>Includes ToC development and initial fieldwork activities</i>	20	625	£12,500.00
Final report – including recommendations for measuring future impact and changes as appropriate, to be submitted no later than 31 March 2022. <i>Includes final fieldwork activities</i>	14.5	625	£9,062.50
Planning the future impact assessment	1.5	625	£937.50
<b>TOTALS</b>	<b>38.5</b>		<b>£24,063.00</b>

#### Additional Notes:

1. All prices above exclude VAT at the prevailing rate, where applicable
2. Expenses are not payable under this specification
3. Full breakdown and phasing of days and associated rates are contained within the associated bid response from Frontline Psychologists:



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