

Framework Schedule 6 (Order Form and Call-Off Schedules)
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Framework Schedule 6

Order Form

CALL-OFF REFERENCE: **GSS23417**

THE BUYER: **Department of Energy, Security and Net Zero (DESNZ)**

BUYER ADDRESS 1 Victoria Street, London, SW1H 0ET

THE SUPPLIER: GatenbySanderson Limited

SUPPLIER ADDRESS: 14 King Street,
Leeds,
LS1 2HL

REGISTRATION NUMBER: 04451141

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 28th June 2023.

It's issued under the Framework Contract with the reference number **RM6290** for the provision of GSS23417 – Non-executive members recruitment.

CALL-OFF LOT(S):

Lot 3 - Non-Executive and Public Appointments

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CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6290**
3. Framework Special Terms.
4. The following Schedules in equal order of precedence:

- Joint Schedules for **RM6290**

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

- Call-Off Schedules for **RM6290**

- Call-Off Schedule 1 (Transparency Reports)
- Call-Off Schedule 2 (Staff Transfer) PART C APPLIES
- Call-Off Schedule 3 (Continuous Improvement)
- Call-Off Schedule 5 (Pricing Details)
- Call-Off Schedule 7 (Key Supplier Staff)
- Call-Off Schedule 9 (Security) PART A APPLIES
- Call-Off Schedule 15 (Call-Off Contract Management)
- Call-Off Schedule 20 (Call-Off Specification)

5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6290**
7. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: 4th July 2023

Framework Ref: RM6290
Project Version: v1.0
Model Version: v3.9

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CALL-OFF EXPIRY DATE: 4th September 2023

CALL-OFF INITIAL PERIOD: 2 months

CALL-OFF DELIVERABLES

Option B: See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £125,000.00

CALL-OFF CHARGES

Option B: See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payments shall be staged upon completion of the following milestones, and in alignment with AW5.2 Price Schedule:

- 25% On placement of advert
- 25% Once Shortlist has been accepted by DESNZ
- 50% On appointment and acceptance of candidates

Payments shall be made via BACS upon receipt of valid invoice and purchase order.

BUYER'S INVOICE ADDRESS:

Department for Energy Security and Net Zero, C/O UK SBS
Queensway House, West Precinct, Billingham TS23 2NF or Email
Finance@services.uksbs.co.uk

BUYER'S ENVIRONMENTAL POLICY

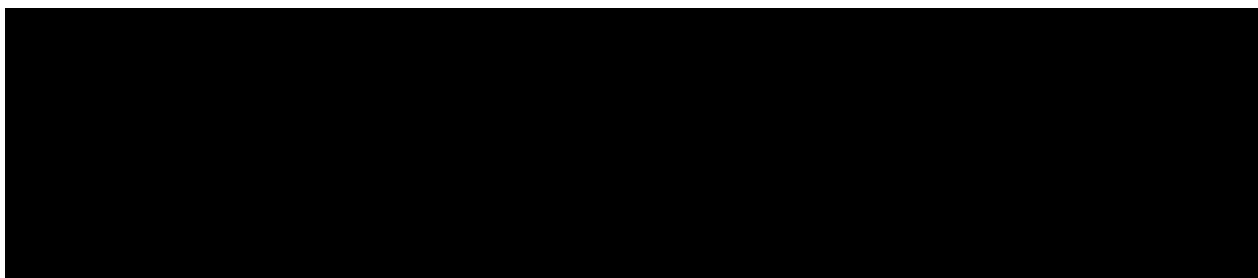
Available upon request

BUYER'S SECURITY POLICY

Available upon request

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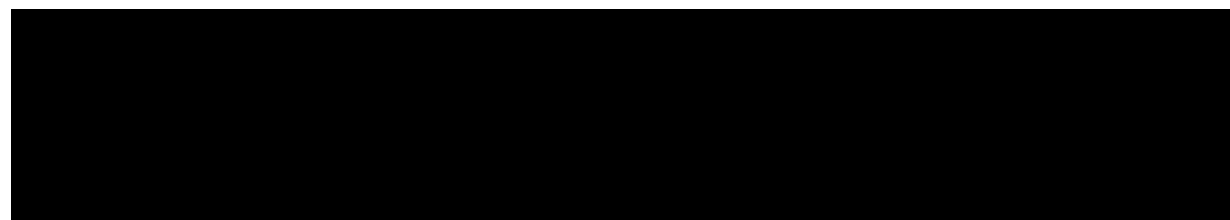


PROGRESS REPORT FREQUENCY

Weekly - first working day of the week.

PROGRESS MEETING FREQUENCY

Weekly meeting to discuss the progress of the report.



KEY SUBCONTRACTOR(S)

N/A

COMMERCIALLY SENSITIVE INFORMATION

As per Joint Schedule 4

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)