



Department
for Transport

Commercial Relationship Advisor
Department for Transport
Great Minster House
33 Horseferry Road
London SW1P 4DR

Savanta Group Limited
60 Great Portland Street
London
SE1 3UD

Date: 11th November 2022
Our Ref: TROO0281

Attn: [REDACTED]

[REDACTED]

Dear [REDACTED],

Contract Variation no1: Quantitative Rail Research Call Off Contract

1. On behalf of the Secretary of State for Transport, this letter confirms a variation to the value and duration of the contract detailed in the award letter dated 14th October 2021.
2. The contract variation is required to allow continued delivery of robust quick-turnaround quantitative surveys and secondary data analysis which relate to the railways in Great Britain. Surveys may be with both the general public, businesses/employers, users of surface rail in Great Britain (GB) and specific groups of rail users for example, users of specific routes, specific Train Operating Companies (TOCs), or in specific regions. Surveys would focus on topics related to surface rail in Great Britain such as passenger experience, public perceptions and knowledge of rail communications and safety advice, customer preferences, passenger satisfaction, travel patterns and behaviour and general attitudes to rail. Secondary analysis may be of existing quantitative datasets, administrative data and other pieces of research related to rail usage and rail users.
3. To ensure delivery of quick turnaround priority research projects, it is necessary to amend the contract value. The contract value has been extended by an additional £300,000 excluding VAT. The approved increase brings the maximum cost of the contract to **£900,000** excluding VAT. This amount includes the original award value of £600,000.
4. Individual projects will continue to be commissioned via a Statement of Work. The specific approach for any projects undertaken as part of this contract will be scoped and a proposal prepared by the Supplier in response to a specification of requirements issued by the Authority. The proposal will form a fixed price project within the overriding contract.

5. As per the award letter dated 14th October 2021, the Authority is extending this contract to the Maximum Extension Period of **19th October 2024** or sooner if the total budget of £900,000 has been spent for the delivery of the scope of work under this project.
6. The terms and conditions of the contract are unchanged.
7. If you are content with this variation, please sign a copy of this letter and return to me via email.
8. Should you have any queries regarding this, please do not hesitate to contact me.

Yours sincerely

[Redacted Signature]

[Redacted Name]

Commercial Relationship Advisor

[Redacted Name]

On behalf of the Secretary of State for Transport

CC: [Redacted]

Accepted for and on behalf of Savanta by:-

Signature:

[Redacted Signature]

Name:

[Redacted Name]

Capacity:

[Redacted Capacity]