

Standard Contract for Goods and/or Services - Order Form

1.	Purchase Order Number	TBC	
2.	Customer	The Secretary of State for Environment, Food and Rural Affairs, acting as part of the Crown	
3.	Contractor(s)	LIVE GROUP LTD	
4.	Defra Group Members	N/A	
5.	The Agreement	This Order is part of the Agreement and is subject to the terms and conditions Referenced at Appendix 1 and shall come into effect on the Start Date. Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.	
		The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):	
		a)	this Order;
		b)	the terms and conditions at Appendix 1; and
		c)	the remaining Appendices (if any) in equal order of precedence.
6.	Deliverables	Applicable Deliverables	Goods Only: □ Services Only: ⊠ Good and Services: □
		Goods	None.
		Services	Description: as set out below To be performed at Civil Service Live 2024 in Edinburgh, Birmingham, Blackpool, Newport and London. Date(s) of Delivery: To be confirmed.
7.	Start Date	26/04/2024	·
8.	Expiry Date	05/07/2024	
9.	Charges	The Charges for the Goods and/or Services shall be as set out below:	
		£11,580.	

	The Charges are fixed for the duration of the Agreement.		
10. Payment	Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.		
11. Contractor's Liability Cap (Clause 13.2.1)	An amount equal to 10 times the value of the Contract (£115,800)		
12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be		
13. Contractor's Authorised Representative	For general liaison your contact will continue to be		
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions. Option B: Customer ownership of all New IPR with limited Contractor rights to all New IPR in order to deliver the Agreement.		
15. Progress Meetings and Progress Reports	Not applicable		
16. Address for notices	Customer: Contractor:		
17. Key Personnel of the Contractor	Key Personnel Contact Details: Name:		
	Live Group Ltd		
18. Procedures and Policies	N/A		
19. Special Terms	N/A		
20. Additional Insurance	N/A		
21. Further Data Protection Provisions	The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: □ No: ☒		



Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the Defra Website and which are called 'Standard Goods & Services Terms and Conditions (Core Defra)'

https://www.gov.uk/government/publications/defra-terms-and-conditions-for-goods-and-services/standard-goods-and-services-terms-and-conditions-10000-to-50000

Appendix 2: Specification/Description

Public Sector: 6x2m Stand - Edinburgh

Public Sector: 6x2m Stand - Birmingham

Public Sector: 6x2m Stand - Blackpool

Public Sector: 6x2m Stand - Newport

Public Sector: 6x2m Stand - London

Appendix 3: Charges



SubTotal £11,580.00

Appendix 4: Processing Personal Data

N/A