

VARIATION TO THE CONTRACT WITH: Social Finance Limited

CONTRACT NUMBER: DFERPPU/2018/67

CONTRACT DATE: 18th July 2019

VARIATION NUMBER: 1

REASON

The reason for this variation is to extend the end date to 29th of November 2019. (Previous end date was 31st of October 2019).

The extension is required for two reasons.

Firstly, there was a delay of around 2 weeks before the project commenced. An interview stage was added to the procurement process as the two highest bidders had the same score after the initial written bid stage. There was also a delay of some weeks in issuing and agreeing the contract. A letter of intent was issued to the provider in order to minimise project delays.

Secondly, primary evidence collection consisting visits to 7 Local Authorities took longer than anticipated: establishing contact and arranging suitable times to hold in-person interviews with LA SEND leads and their teams proved challenging over the summer months. This caused a further delay of around 2 weeks.

This variation is to extend the duration of the contract only. The total contract value is unchanged.

SCHEDULE ONE

18th July 2019 to 31st October 2019

Final report is to be signed off on the 29th of November instead of the 31st of October.

The contract was altered to involve additional support around the settings survey as there were difficulties around recruiting participants and following up in interviews with under-represented settings in the online survey. The advisory group also agreed that based on the undertaken case studies with local authorities, the project team had reached saturation point in interviews.

Therefore, the local authority survey as originally specified in the tender was not needed, and instead, the advisory group agreed to focus the remaining resource on developing recommendations for the different value for money options, and on carrying on evidence gathering through case studies and a re-opened survey in settings that were under-represented in the original survey.

Task		Completed by		
Stage 1- Fieldwork with LAs and setting types				
Project Kick-off				
		June 15th		
		June 15th		
Case Studies				

		June 15th		
		4 of 8 June 15th	4 of 8 July 31st	
				Nov 29th
Local Authorities				
			July 31st	Nov 29th
				Nov 29th
Settings				
		June 15th		
			July 31st	
		June 15th		
			July 31st	
			July 31st	
				Nov 29th
Stage two: Review of available evidence and data sources				
Data landscape				
		June 15th		
		June 15th		
		June 15th	July 31st	Nov 29th
			July 31st	
Outcomes analysis				
		June 15th	July 31st	Nov 29th
				Nov 29th
VfM options				
				Nov 29th
				Nov 29th
Outputs				

			July 31st	
				Nov 29 th
				Nov 29 th

SCHEDULE TWO

18th July 2019 to 29th November 2019

Task		Date of Payment		
		June 15	July 31	Nov 29
Stage 1- Fieldwork with LAs and setting types				
Project Kick-off				
Case Studies				
Local Authorities				
Settings				
Stage two: Review of available evidence and data sources				
Data landscape				

Outcomes analysis				
VfM options				
Outputs				
Totals				
Total paid at each milestone				

Expenditure for the financial year 2019-2020 shall not exceed **£64,746.00** excluding VAT
Total Project expenditure shall not exceed **£64,746.00** excluding VAT

We agree that all other terms and conditions of the Contract remain unaltered and that no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment. We confirm acceptance of the Variation of the terms specified above.

As witness the hands of the parties

**Authorised to sign for and on behalf of
the Secretary of State for Education**

Signature

[Redacted]

Date

[Redacted]

Name in Capitals

[Redacted]

Position and Address

[Redacted]

[Redacted]

**Authorised to sign for and on behalf of
the Contractor**

Signature

[Redacted]

Date

[Redacted]

Name in Capitals

[Redacted]

Position and Address

[Redacted]

[Redacted]

