

**PURCHASE ORDER****Contract No:** 714254452**Name:** Advanced Defensive Cyber Security Course**Dated:** 20/03/2025

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached MOD Terms and Conditions for Less Complex Requirements (up to the applicable procurement threshold).

Contractor	Quality Assurance Requirement (Clause 8)
<p>Name: Firebrand Training Limited</p> <p>Registered Address: 27 Old Gloucester Street, London, EC1N 3AX</p>	<p>Is a Deliverable Quality Plan required for this Contract? (tick as appropriate)</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes:</p> <p>A Deliverable Quality Plan is required in accordance with DEFCON 602A (SC1) <input type="checkbox"/></p> <p>Or</p> <p>A Deliverable Quality Plan with additional Quality Assurance Information is required in accordance with DEFCON 602C (SC1) <input type="checkbox"/></p> <p>If required, the Deliverable Quality Plan and/or Deliverable Quality Plan with Assurance Information must be delivered to the Authority (Quality) within Business Days of Contract Award.</p> <p>Other Quality Requirements:</p>
Consignor (if different from Contractor's registered address)	Transport Instructions (Clause 10)
<p>Name: N/A</p> <p>Address:</p>	<p>Select method of transport/delivery of Deliverables</p> <p>To be Delivered by the Contactor <input checked="" type="checkbox"/> Course to be delivered over 5 days from 0900-1700hrs at residential training location at [REDACTED]</p> <p>To be Collected by the Authority <input type="checkbox"/> [Special Instructions]</p> <p>Each consignment of the Deliverables shall be accompanied by a delivery note.</p>
Progress Meetings (Clause 14)	Progress Reports (Clause 14)

<p>The Contractor shall be required to attend the following meetings:</p> <p>Subject: Not applicable</p> <p>Frequency: Not applicable</p> <p>Location: Not applicable</p>	<p>The Contractor is required to submit the following Reports:</p> <p>Subject: Not applicable</p> <p>Frequency: Not applicable</p> <p>Method of Delivery: Not applicable</p> <p>Delivery Address: Not applicable</p>
---	--

Payment (Clause 15)

Payment is to be enabled by CP&F.

Forms and Documentation	Supply of Hazardous Substances, Mixtures and Articles in Contractor Deliverables (Clause 9)
<p>Forms can be obtained from the following websites:</p> <p>https://www.kid.mod.uk/maincontent/business/commercial/index.htm (Registration is required).</p> <p>https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement</p> <p>https://www.dstan.mod.uk/ (Registration is required).</p> <p>The MOD Forms and Documentation referred to in the Conditions are available free of charge from:</p> <p>Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arncott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)</p> <p>Applications via email: [REDACTED]</p> <p>If you require this document in a different format (i.e. in a larger font) please contact the Authority's Representative (Commercial Officer), detailed below.</p>	<p>A completed DEFFORM 68 (Hazardous and NonHazardous Substances, Mixture or Articles Statement) and, if applicable, UK REACH compliant Safety Data Sheet(s) (SDS) including any related information to be supplied in compliance with the Contractor's statutory duties under Clauses 9.b, and any information arising from the provisions of Clause 9 are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to:</p> <p>The Commercial Officer detailed in the Purchase Order</p> <p>by the following date: .</p> <p>So that the safety information can reach users without delay, the Authority shall send a copy preferably as an email with attachment(s) in Adobe PDF or MS WORD format.</p> <p>(1) Hard copies to be sent to:</p> <p>Hazardous Stores Information System (HSIS) Spruce 2C, #1260 MOD Abbey Wood (South) Bristol, BS34 8JH</p> <p>(2) Emails to be sent to:</p> <p>[REDACTED]</p> <p>SDS which are classified above OFFICIAL including Explosive Hazard Data Sheets (EHDS) for Ordnance, Munitions or Explosives (OME) are not to be sent to HSIS and must be held by the respective Authority Delivery Team.</p>

DEFFORM 111
(Edn 10/22)

Appendix - Addresses and Other Information

1. Commercial Officer

Name: [REDACTED]
[REDACTED]Address: [REDACTED]
[REDACTED]Email: [REDACTED]
[REDACTED]

8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD

☎ [REDACTED]
[REDACTED]

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD

☎ [REDACTED]
[REDACTED]

2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

Name: [REDACTED]
[REDACTED]Address: [REDACTED]
[REDACTED]Email: [REDACTED]
[REDACTED]

9. Consignment Instructions

The items are to be consigned as follows: N/A

3. Packaging Design Authority

Organisation & point of contact: N/A

(Where no address is shown please contact the Project Team in Box 2)

4. (a) Supply / Support Management Branch or Order Manager: N/A

Branch/Name:

(b) U.I.N.

10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. **DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JHAir Freight CentreIMPORTS ☎ [REDACTED]
[REDACTED]EXPORTS ☎ [REDACTED]
[REDACTED]Surface Freight CentreIMPORTS ☎ [REDACTED]
[REDACTED]EXPORTS ☎ [REDACTED]
[REDACTED]B. **JSCS**JSCS Helpdesk No. [REDACTED]
[REDACTED] (select option 2, then option 3)JSCS Fax No. [REDACTED]
[REDACTED]Users requiring an account to use the MOD Freight Collection Service should contact [REDACTED]
[REDACTED] in the first instance.

5. Drawings/Specifications are available from: N/A

11. The Invoice Paying Authority

Ministry of Defence ☎ [REDACTED]
[REDACTED]DBS Finance
Walker House, Exchange Flags Fax: [REDACTED]
[REDACTED]Liverpool, L2 3YL Website is:
<https://www.gov.uk/government/organisations/ministry-ofdefence/about/procurement>

6. Intentionally Blank**12. Forms and Documentation are available through *:**

Ministry of Defence, Forms and Pubs Commodity Management
PO Box 2, Building C16, C Site
Lower Arnott
Bicester, OX25 1LP (Tel. [REDACTED])

Applications via fax or email: [REDACTED]
[REDACTED]

1. Quality Assurance Representative:

Name: [REDACTED]
[REDACTED]

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.gateway.isg-r.r.mil.uk/index.html> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

*** NOTE**

1. Many DEFCONs and DEFFORMs can be obtained from the MOD

Internet Site:

<https://www.kid.mod.uk/maincontent/business/commercial/index.htm>

2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.

Contractor's Sensitive Information (Clause 5). Not to be published.

Description of Contractor's Sensitive Information:

Cross reference to location of Sensitive Information:

Explanation of Sensitivity:

Details of potential harm resulting from disclosure:

Period of Confidence (if Applicable):

Contact Details for Transparency / Freedom of Information matters:

Name:

Position:

Address:

Telephone Number:

E-mail

Address:

Offer and Acceptance

<p>A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for 30 days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (Up to the applicable procurement threshold).</p> <p>Name (Block Capitals): [REDACTED] [REDACTED]</p> <p>Position: [REDACTED] [REDACTED]</p> <p>For and on behalf of the Contractor</p> <p>Authorised Signatory [REDACTED] [REDACTED]</p> <p>Date: 21/03/2025</p>	<p>B) Acceptance</p> <p>Name (Block Capitals): [REDACTED] [REDACTED]</p> <p>Position: [REDACTED] [REDACTED]</p> <p>For and on behalf of the Authority</p> <p>Authorised Signatory [REDACTED] [REDACTED]</p> <p>Date: 25/03/2025</p>
<p>C) Effective Date of Contract: 25/03/2025</p>	

SCHEDULE OF REQUIREMENTS FOR THE SUPPLY OF

Deliverables									
Item Number	MOD Stock Reference No.	Part No. (where applicable)	Specification	Consignee Address Code (full address is detailed in DEFFORM 96)	Packaging Requirements inc. PPQ and DofQ (as detailed in DEFFORM 96)	Delivery Date	Total Qty	Firm Price (£) Ex VAT	
								Per Item	Total inc. packaging (and delivery if specified in the Purchase Order)
001	N/A	N/A	Advanced Defensive Cyber Security	N/A	N/A	TBC	1		£41,630.00

		Total Firm Price	£41,630.00
Item Number	Consignee Address (XY code only)		

