



Department
for Transport

Commercial Manager
Group Commercial Directorate
Great Minster House
33 Horseferry Road
London SW1P 4DR
Direct line:
Tel: [REDACTED]

Web site: www.dft.gov.uk

Thursday, 14 May 2020

Meridian Business Support Ltd
Trident 3, Trident Business Park
Styal Road
Manchester
M22 5XB
FAO: [REDACTED]

Dear [REDACTED]

Title: **DfT Transport Modelling Recruitment Consultancy (Variation No.1)**
Reference: **TRAS3040**

1. On behalf of the Secretary of State for Transport, this letter confirms a variation in the contract value detailed in the original contract dated 23 April 2020, reference **TRAS3040** (attached below for reference).



2. The Terms and Conditions of the agreement remain unchanged.
3. The Contract Variation is required to due the need of additional [REDACTED] Transport Modellers, as discussed with [REDACTED], the DfT Contract Lead.
4. As a result of the change it is necessary to amend the contract value. The approved increase brings the maximum cost of the contract to **£25,705.50** excluding VAT.
5. The contract expiry date remains unchanged and will expire on **4 May 2021**.
6. Should you have any queries relating to this or any other matter please do not hesitate to contact your Contract Lead, [REDACTED]

If you are content to enter into a binding contract, please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

I hereby confirm receipt of the above letter and the agreement of **Meridian Business Support Ltd** to provide the service(s) as specified in the original agreement. (including the documents referred to in it) and the copy you return will form the binding contract.

[Redacted]

[Redacted]

Yours sincerely,

[Redacted] Commercial Manager

Signed for and on behalf of the Department for Transport