**Appendix E: Submission Checklist**

All bidders will be required to submit the following documentation in their return:

* Appendix A - Non-collusion declaration
* Appendix B - Living Wage declaration
* Appendix C – Social Value Guidance
* Appendix D – Social Value Calculator
* Any other supporting information you feel is relevant to your bid

Where the following documents have not been provided as part of your tender submission, North Star will request these prior to any exchange of contract:

* Professional Qualifications (where applicable)
* Health & Safety Policy
* Environmental Policy
* Insurance Documents
* Company Bank Details