

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	PROC 494-2022
THE BUYER:	Competition and Markets Authority
BUYER ADDRESS	The Cabot, 25 Cabot Square, London, E14 4QZ
THE SUPPLIER:	Probrand Ltd
SUPPLIER ADDRESS:	Northern Assurance Buildings Albert Square, 9-21 Princess Street, Manchester, United Kingdom, M2 4DN
REGISTRATION NUMBER:	2653446
DUNS NUMBER:	769990276
SID4GOV ID:	208848

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **21/02/2023**.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

- Lot 2 Hardware & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1(Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:
 - Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)

- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Call-Off Schedules for **RM6068**
 - Call-Off Schedule 9 (Security) Part [A]
- 4 CCS Core Terms (version 3.0.6)
- 5 Joint Schedule 5 (Corporate Social Responsibility) RM6068
- 6 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

Special Term 1. Bond Stock Order

All Customer stock held at the Supplier premises, which has been invoiced by the Supplier and paid in full in accordance with the terms of the Supplier invoice will be delivered to the Customer through the process of Customer requests (call off) at a later date(s). The Supplier accepts that all Goods stored on the Supplier premises are third party property and are covered under the Supplier Property Damage insurance policy.

A Bonded stock agreement is provided as a separate document to accompany this call off.

Special Term 2. This order for special order items and is non-cancellable once ordered.

CALL-OFF START DATE: 24 February 2023

CALL-OFF EXPIRY DATE: 23 February 2024

CALL-OFF INITIAL PERIOD: 1 Year, 0 Months

CALL-OFF OPTIONAL EXTENSION Not applicable
PERIOD

CALL-OFF DELIVERABLES

SKU Code	Description	Unit price	Qty
Hardware			
NEATBOARD-SE	Neat meeting board 65		5
NEATBARPROBUN1	Neat bar pro		3
NEATBOARD-FLOOR STAND	Floor stand		5
NEATBOARD-EXTEND2	Board Warranty		5
NEATBARPRO EXTEND2	Neat pro bar warranty		3
NEATPAD-SE	Neat Scheduling pad		12
NEATPAD-EXTEND2	Neat Scheduling pad warranty		12
SKU Code	Description		Qty

Call off Services			
	Delivery		1
N/A	Bonded Storage		392

Based on stock qty's supplier has advised we will need 14 pallets worth of space to be stored. Storage will be charged on a usage and be the maximum of 6 month (28 weeks)

Warrant will not start until the items are shipped to CMA's site or June (whichever comes first).

LOCATION FOR DELIVERY

End User Compute Team
One New Bailey
4 Stanley Street
Salford
Great Manchester
M3 5JL.

DATES FOR DELIVERY OF THE DELIVERABLES

Held in suppliers' storage site until called off by CMA but all items stored, held or warehoused on the supplier premises on behalf of the CMA must be clearly marked as the property of the Competition and Markets Authority and a list of serial numbers of the items be provided to the CMA.

TESTING OF DELIVERABLES

Not applicable

WARRANTY PERIOD

Minimum is 90 days

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £100,000

CALL-OFF CHARGES

SKU Code	Description	Unit price	Qty	Total
Hardware				
NEATBOARD-SE	Neat meeting board 65		5	
NEATBARPROBUN1	Neat bar pro		3	
NEATBOARD-FLOOR STAND	Floor stand		5	
NEATBOARD-EXTEND2	Board Warranty		5	
NEATBARPRO EXTEND2	Neat pro bar warranty		3	
NEATPAD-SE	Neat Scheduling pad		12	
NEATPAD-EXTEND2	Neat Scheduling pad warranty		12	
SKU Code	Description	Per pallet per week	Qty	Total
Call off Services				
N/A	Delivery		1	
N/A	Bonded Storage		392	

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

Not applicable

PAYMENT METHOD

- Invoice to include breakdown of services and period being charge.
- Quote a valid CMA Purchase Order (PO).
- Payments will be made via BACS

BUYER'S INVOICE ADDRESS:

Accounts Payable

invoices@cma.gov.uk

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Not applicable

BUYER'S SECURITY POLICY

Not applicable

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

KEY STAFF

[REDACTED]
[REDACTED]
[REDACTED]

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

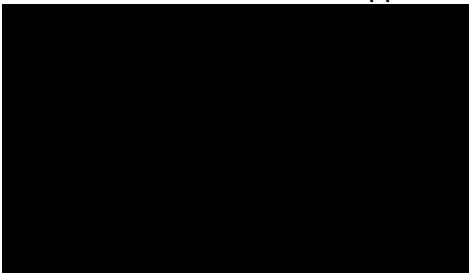
GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:



For and on behalf of Buyer:



Framework Schedule 6

