



HM Revenue  
& Customs

**HMRC Tier 3 Model ICT Contract**

Version 2.0 (April 2019)

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# SCHEDULE 3 | Authority Responsibilities



OFFICIAL – SENSITIVE - COMMERCIAL

OFFICIAL

## Schedule 3 | Authority Responsibilities

### 1 INTRODUCTION

- 1.1 The responsibilities of the Authority set out in this Schedule shall constitute the "Authority Responsibilities" under this Agreement. Any other obligations shall not be "Authority Responsibilities" and the Authority shall have no liability in respect of the same unless they are specifically stated to be "Authority Responsibilities" and cross referenced in the table in Paragraph 3.
- 1.2 The responsibilities of the Authority specified within this Schedule shall be provided to the Supplier free of charge, unless otherwise agreed between the Parties.

### 2 GENERAL OBLIGATIONS

The Authority shall:

- (a) use its reasonable endeavours to provide the Supplier with access to appropriate members of the Authority's staff, as such access is reasonably requested by the Supplier in order for the Supplier to discharge its obligations throughout the Term and the Termination Assistance Period;
- (b) provide sufficient and suitably qualified staff to fulfil the Authority's roles and duties under this Agreement as defined in the Transition Plan;
- (c) use its reasonable endeavours to provide such documentation, data and/or other information that the Supplier reasonably requests that is necessary to perform its obligations under the terms of this Agreement provided that such documentation, data and/or information is available to the Authority and is authorised for release by the Authority; and
- (d) procure for the Supplier such agreed access and use of the Authority Premises (as a licensee only) and facilities (including relevant IT systems) as is reasonably required for the Supplier to comply with its obligations under this Agreement, such access to be provided during the Authority's normal working hours on each Working Day or as otherwise agreed by the Authority (such agreement not to be unreasonably withheld or delayed).

### 3 SPECIFIC OBLIGATIONS

**NOT USED**