**Section I: Contracting authority**

I.1)**Name, addresses and contact point(s)**

Department for Education (DfE) / National College for Teaching and Leadership (NCTL)
Learning and Conference Centre, Triumph Road, Nottingham, NG8 1DH
UNITED KINGDOM

Contact point(s): Sherida Kirby, Commercial Team (NCTL)

E-mail: Niche.PROGRAMMES@education.gsi.gov.uk

**Internet address(es):**

Electronic submission of tenders and requests to participate: [http://https//REDIMO.nationalcollege.org.uk/selfservice](http://https//redimo.nationalcollege.org.uk/selfservice)

**Further information can be obtained from:** The above mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:** The above mentioned contact point(s)

**Tenders or requests to participate must be sent to:** The above mentioned contact point(s)

I.2)**Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local sub-divisions

I.3)**Main activity**

Education

I.4)**Contract award on behalf of other contracting authorities**: no

**Section II: Object of the contract**

II.1)**Description**

II.1.1)**Title attributed to the contract by the contracting authority:**

High Potential Middle Leaders Programme - Secondary (**RD1043)**

II.1.2)**Type of contract and location of works, place of delivery or of performance**

Services
Service category No 24: Education and vocational education services

NUTS code UK

II.1.3)**Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves a public contract

II.1.4)**Information on framework agreement**

Not applicable – Terms and Conditions for this contract are available through the procurement process on REDIMO (see information below)

II.1.5)**Short description of the contract or purchase(s)**

**Background**

The Department for Education’s (DfE) vision is for a highly educated society in which opportunity is more equal for children and young people, no matter what their background or family circumstances. Current research shows that ‘in-school’ variation in teaching has the most significant effect on relative pupil outcomes and addressing the persistent tail of underachievement. High quality middle leadership is the essential element to delivering consistently excellent lessons in every classroom.

The DfE has funded a High Potential Middle Leaders (HPML) secondary programme since 2011 as a targeted intervention which aims to provide middle leaders with training and coaching to develop in their current jobs, raise attainment within their schools and develop their potential for senior leadership.

**The new contract**

The contract with the incumbent supplier expires on 31 July 2016 and a new contract is being tendered to enable recruitment activity from September 2015 of a new cohort for academic year 2016/17.

The National College for Teaching and Leadership (NCTL), an executive agency of the DfE, is therefore seeking one national provider (or consortium) to:

1. Support approximately 510 existing participants who will be part-way through the HPML programme when the current contract expires. This will involve the delivery of year 2 to those participants from August 2016 to July 2017; and
2. Design, develop, market and deliver a new two-year HPML programme to two new cohorts during the academic years 2016-2018 and 2017- 2019, reaching a minimum of 1,170 participants.
3. NCTL may also require the recruitment and delivery of an additional cohort covering the period 2017 to 2020. Recruitment for this cohort would start in September 2017 with delivery starting in August 2018 and finishing in July 2020 and your organisation must be able to commit to delivery of this requirement should NCTL exercise its right under the Contract to request it.

II.1.6)**Common procurement vocabulary (CPV)**

80000000

II.1.7)**Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8)**Lots**

This contract is divided into lots: no

II.1.9)**Information about variants**

II.2)**Quantity or scope of the contract**

II.2.1)**Total quantity or scope:**

The anticipated maximum whole life contract cost will be within the estimated range of 12,000,000 GBP to 17,000,000 GBP (inclusive of all expenses and exclusive of VAT). The anticipated whole life contract cost covers the Initial Term of the contract plus the provision of an additional cohort if required by the NCTL. VAT (where applicable) will be at the GB prevailing rate. Please note that contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands.

II.2.2)**Information about options**

Options: Yes

II.2.3)**Information about renewals**

This contract is subject to renewal: Yes

II.3)**Duration of the contract or time limit for completion**

Duration in months: a maximum of 51 months (from the award of the contract). Where delivery of an additional cohort is required, the Contract will be extended from the expiry of the Initial Term for a further period of up to a maximum of 12 months to accommodate delivery of the additional cohort.

Any additional cohort will be subject to the continued support and funding by government and the satisfactory delivery of the programme and its outcomes in line with agreed key performance indicators and service level agreements.

**Section III: Legal, economic, financial and technical information**

III.1)**Conditions relating to the contract**

The Terms and Conditions and the evaluation criteria, available through REDIMO (see information below), set out all conditions relating to this contract.

III.1.1)**Deposits and guarantees required:**

The Terms and Conditions and the evaluation criteria, available through REDIMO, set out all conditions relating to this contract.

III.1.2)**Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

The Terms and Conditions and the evaluation criteria, available through REDIMO, set out all conditions relating to this contract.

III.1.3)**Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Company, Prime Contractor, Joint Venture, or Special Purpose Vehicle (SPV). In the event that a consortia bid is successful the Authority will anticipate the creation of an appropriate legal vehicle/SPV to provide satisfaction on capacity.

If the potential supplier bidding for the requirement is part of a consortium joint venture or SPV, the Authority will require full details of the consortium joint venture or SPV.

Potential suppliers should provide details of the actual or proposed percentage shareholding of the constituent members within the consortium in a separate attachment. If a consortium is not proposing to form a corporate entity, full details of alternative proposed arrangements should be provided in the attachment. Please note that NCTL reserves the right to require a successful consortium to form a single legal entity.

The Authority recognises that arrangements in relation to consortia may (within limits) be subject to future change. Potential consortia should therefore respond in the light of the arrangements as currently envisaged. Potential consortia are reminded that any future proposed change in relation to consortia must be notified to the Authority so that it can make a further assessment by applying the selection criteria to the new information provided.
If an SPV is formed by a single organisation to separate liabilities from the parent company then NCTL would require a parent company guarantee.

III.1.4)**Other particular conditions**

III.2)**Conditions for participation**

The Terms and Conditions and the evaluation criteria, available through REDIMO, set out all conditions relating to this contract.

III.2.1)**Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Please refer to the tender documentation.

Minimum level(s) of standards required: Please refer to the tender documentation.

III.2.2)**Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Bidder responses will be used to undertake an assessment of their organisation's economic and financial standing. Bidders will be contacted by the Authority if this assessment identifies that a parent or other type of guarantee is required.

III.2.3)**Technical capacity**

Information and formalities necessary for evaluating if the requirements are met: Responses will be used to undertake an assessment of your organisation's technical and professional ability to provide the goods/services.

Where the Potential Supplier is a SPV and not intending to be the main provider of the goods or services, the information requested should be provided in respect of the principal intended provider of the goods or services.

III.2.4)**Information about reserved contracts**

Not applicable.

III.3)**Conditions specific to services contracts**

Please refer to the tender documentation on REDIMO.

III.3.1)**Information about a particular profession**

Execution of the service is reserved to a particular profession: no

III.3.2)**Staff responsible for the execution of the service**

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

**Section IV: Procedure**

IV.1)**Type of procedure**

IV.1.1)**Type of procedure**

Open

IV.1.2)**Limitations on the number of operators who will be invited to tender or to participate**: none

IV.1.3)**Reduction of the number of operators during the negotiation or dialogue**: not applicable

IV.2)**Award criteria**

IV.2.1)**Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2)**Information about electronic auction**

An electronic auction will be used: no

IV.3)**Administrative information**

IV.3.1)**File reference number attributed by the contracting authority:**

**RD1043** –High Potential Middle Leaders Programme - Secondary

IV.3.2)**Previous publication(s) concerning the same contract**

4 February 2015 (ref 2015/S 024-039985)

IV.3.3)**Conditions for obtaining specifications and additional documents or descriptive document**

Please refer to the tender documentation on REDIMO. Clarification questions will be answered either at the Bidders’ web-ex (see details below), or through responses available through REDIMO.

IV.3.4)**Time limit for receipt of tenders or requests to participate**

29.04.2015, 14:00

IV.3.5)**Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6)**Language(s) in which tenders or requests to participate may be drawn up**

English

IV.3.7)**Minimum time frame during which the tenderer must maintain the tender**

Please refer to the tender documentation on REDIMO

IV.3.8)**Conditions for opening of tenders**

Please refer to the tender documentation on REDIMO

**Section VI: Complementary information**

VI.1)**Information about recurrence**

This is a recurrent procurement: no

VI.2)**Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

VI.3)**Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of bidders will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

**RD1043 Contract Period**This notice pertains to the award of a contract for which the duration of a maximum of 51 months and is expected to be from contract award in July 2015, subject to the agreement of DfE Ministers.

The contract will include: initial set up phase during July and August 2015, ready for recruitment from September 2015; programme delivery to existing participants from August 2016; plus the design and marketing of a new two year programme in time to start delivery to two new cohorts from August 2016.

NCTL may also require the recruitment and delivery of an additional cohort covering the period 2017 to 2020. Recruitment for this cohort would start in September 2017 with delivery starting in September 2018 and finishing in July 2020 and your organisation must be able to commit to delivery of this requirement should NCTL exercise its right under the Contract to request it.

Where delivery of an additional cohort is required, the Contract will be extended from the expiry of the Initial Term for a further period of up to a maximum of 12 months to accommodate delivery of the additional cohort.

Any additional cohort will be subject to the continued support and funding by government and the satisfactory delivery of the programme and its outcomes in line with key performance indicators and service level agreements.

The Contracting Authority/Department reserve the right to terminate any agreement should funding be withdrawn, changed or there is an significant change in government policy relating to the delivery of the programme and outputs required as part of this contract, by giving 3 months’ notice.

**Indicative key dates for this procurement activity.**19 March 2015 – issue of invitation to tender via REDIMO
29 April 2015, 14.00 – deadline date for bids
July 2015 – indicative contract start (subject to agreement with DfE ministers)

**Supplier WebEx event.**
NCTL are holding a supplier WebEx event on Wednesday 25 March 2015

This event will provide the opportunity for interested organisations to gain a better understanding of the High Potential Middle Leaders Programme - Secondary and the indicative timelines.
Login details are as follows:
Topic: High Potential Middle Leaders Programme
Date: Wednesday, 25 March 2015

Time: 14:30 GMT Time (London, GMT)
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To register for this meeting
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1. Go to

<https://nationalcollege.webex.com/nationalcollege/j.php?RGID=rfa65a0c7663e516078a562d05c74629d>

2. Register for the meeting.
Once the host approves your request, you will receive a confirmation email with instructions for joining the meeting.

If you are interested in attending this event, you will need to ensure that you are registered on the e-procurement system REDIMO as set out below:

**Registration for the procurement**.
This procurement will be run through an e-procurement system REDIMO. REDIMO is used for contracting for works, goods and services that are awarded following an electronic competitive tendering process. Registration allows organisations to e-tender for procurement opportunities.

If your organisation is interested in participating in this procurement (**RD1043**) you will need to register on REDIMO (If you are not already). Please register at [https://REDIMO.nationalcollege.org.uk/selfservice/pages/public/supplier/registration/supplierRegistration.cmd](https://redimo.nationalcollege.org.uk/selfservice/pages/public/supplier/registration/supplierRegistration.cmd)

NB (The category under which this procurement will be launched is AB01; therefore to participate you must ensure that you register against this category.

Please e-mail our helpdesk mailto:commercial.admin@education.gsi.gov.uk if you have any queries with registering your details on REDIMO.

Once the Invitation to Tender is launched it will be visible for bidders to respond. This Invitation to Tender will be launched on Thursday 19 March 2015.

All Tender documentation will be made available from REDIMO and Bidders should ensure that they have read **all** documentation prior to submitting a response.
All bidders will be required to sign a Non-Disclosure Agreement before key documents can be released via REDIMO.

Where appropriate, the successful bidder will be required to deliver a Deed of Guarantee at the same time as the execution of the Agreement.

VI.4)**Procedures for appeal**

VI.4.1)**Body responsible for appeal procedures**

Address in 1 in the first instance

VI.4.2)**Lodging of appeals**

Address in 1 in the first instance

VI.4.3)**Service from which information about the lodging of appeals may be obtained**

**Precise information on deadline(s) for lodging appeals:** The ContractingAuthority will incorporate a minimum ten calendar day (when using electronic means) standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award a contract before a contract is executed/signed (as appropriate) in accordance with Public Contracts Regulations.