

Framework Schedule 6 (Order Form)
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PART A: Order Form

CALL-OFF REFERENCE: TBC

THE BUYER: HM Revenue and Customs

BUYER ADDRESS: 100 Parliament Street, London SW1A 2BQ

SUPPLIER REFERENCE: PSN 170

THE SUPPLIER: Nominet UK

SUPPLIER ADDRESS: Minerva House, Edmund Halley Road, Oxford
Science Park Oxford OX4 4DQ

REGISTRATION NUMBER: 03203859

DUNS NUMBER: 45-857-7871

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 10 January 2023

It's issued under the Framework Contract with the reference number RM6167 for the provision of PSN Core Services.

CALL-OFF LOT(S):

Lot 1 PSN DNS Services CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6167
3. To the extent necessary to give full effect to this Call-Off Contract, the relevant elements of the following documents that make up the Framework Contract, which shall have equal order of precedence:
 - Framework Award Form

Framework Schedule 6 (Order Form)

Crown Copyright 2018

- Framework Schedule 1 (Specification)
- Framework Schedule 3 (Framework Prices and Charges)
- Framework Schedule 5 (Management Charges and Information)

4. Call-Off Schedule 17 (MOD Terms) Not applicable

5. The following Schedules in equal order of precedence:

- Joint Schedules for framework reference number RM6167
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 13 (Business Continuity & Disaster Recovery)
 - Joint Schedule 14 (Security)
 - Joint Schedule 15 (Service Levels)
- Call-Off Schedules
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 6 (ICT Services)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 15 (Call-Off Contract Management) Not applicable
 - Call-Off Schedule 18 (Background Checks) Not applicable
 - Call-Off Schedule 19 (Scottish Law) Not applicable
 - Call-Off Schedule 21 (Northern Ireland Law) Not applicable

6. CCS Core Terms (version 3. 0.7)

7. Joint Schedule 5 (Corporate Social Responsibility)

Framework Ref: RM6167

Project Version: v3.0

Framework Schedule 6 (Order Form)
Crown Copyright 2018

- 8. Call-Off Schedule 23 (Supplier-Furnished Terms) – not applicable
- 9. Framework Schedule 2 (Supplier Tender Response) as long as any parts of the Framework Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above – not applicable

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS	None
CALL-OFF START DATE	1 st February 2023
SERVICE COMMENCEMENT DATE	1 st February 2023
CALL-OFF EXPIRY DATE	31 st January 2024
CALL-OFF INITIAL PERIOD	12 months from the Service Commencement Date
CALL-OFF OPTIONAL EXTENSION PERIOD	Call Off Optional Extension Period is 12 months from Call Off Expiry Date

PRECONDITIONS TO RECEIPT OF THE DELIVERABLES

The Supplier shall commence delivery of the Deliverables from the Service Commencement Date which is subject to the Supplier satisfying the following preconditions, namely, that the delivery of the Deliverables shall not commence before the Supplier has satisfied all relevant obligations under:

- (i) the Framework Schedule 1 Annex 1 (Implementation Plan and Testing),
- (ii) the Security Architectural Review requirements arising from Joint Schedule 14 (Security), and
- (iii) the Buyer and each End Customer to be provided with the Deliverables under this Contract must have first signed or otherwise acknowledged and agreed to comply with the CCS Approved End Customer Terms and Conditions of Use.

If the Supplier does not satisfy these preconditions before the scheduled Service Commencement Date such that delivery of the Deliverables cannot commence on the scheduled Service Commencement Date this shall be a material Default.

Framework Schedule 6 (Order Form)

Crown Copyright 2018

CCS Approved End Customer Terms and Conditions of Use.

The Buyer confirms a copy of the CCS Approved End Customer Terms and Conditions of Use have been made available to it, and that the Buyer and each End Customer accessing the Deliverables under this Call-Off Contract acknowledge and agree to comply with the CCS Approved End Customer Terms and Conditions of Use.

PSN COMPLIANCE CERTIFICATE: Buyer confirms:

The Buyer is a central government department and alternative arrangements are in place.

CALL-OFF DELIVERABLES

Part 1 Deliverables (PSN DNS Services)

See details in Framework Schedule 1 (Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is the Call Off Charges to be notified to the Buyer as described below.

CALL-OFF CHARGES

Total annual charge £ **£101,674.37** plus VAT; *this sum includes the invoicing charges and Community Charge.*

Full details as set out in **Schedule 5 Pricing Details (Year 3) (PSN 170 HM Revenue & Customs.docx)**

Changes to the Charges are only possible as detailed in Paragraphs 4, 5, 6 and 7 of Framework Schedule 3 (Framework Prices and Charges).

REIMBURSABLE EXPENSES

Not recoverable

PAYMENT METHOD

BACS

COMMUNITY CHARGE

Ten per cent (10%) of all Call-Off Charges for Deliverables received by Buyers and End Customers under this Call-Off Contract is payable by the Buyer to CCS and shall be paid to the Supplier as a separate itemised cost on the Supplier's invoice and paid by the Payment Method detailed above

BUYER'S INVOICE ADDRESS:

Insert Full Name: [REDACTED]

Framework Ref: RM6167

Project Version: v3.0

Framework Schedule 6 (Order Form)

Crown Copyright 2018

Insert Role: [REDACTED]

Insert Email Address: [REDACTED]

Insert Address: [REDACTED]

[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

Insert Full Name: [REDACTED]

Insert Role: [REDACTED]

Insert Email Address: [REDACTED]

BUYER'S TECHNICAL POINT OF CONTACT (POC) to register to use the service.

Insert Full Name: [REDACTED]

Insert Role: [REDACTED]

Insert Email Address: [REDACTED]

Insert Address: [REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Is the Buyer's Environmental Policy Required?: No

(This policy is not required if Supplier will not be working at Buyer's site)

If required, please enter details below - Document
Name:

Document Version:

Document Date:

Available online at:

Or Appended - Please Attach:

Framework Ref: RM6167

Project Version: v3.0

Framework Schedule 6 (Order Form)

Crown Copyright 2018

SOCIAL VALUE COMMITMENT

Not applicable

STAFF TRANSFER

The following parts of Call-Off Schedule 2 (Staff Transfer) shall apply:

Part C (No Staff Transfer On Start Date) Part D (Pensions) where

applicable: - Part D Annex D1 (CSPS)

- Part D Annex D2 (NHSPS)

- Part D Annex D3 (LGPS)

- Part D Annex D4 (Other Schemes)] D1 (CSPS), D2 (NHSPS), or D3 (LGPS). Part E (Staff Transfer on Exit)

END CUSTOMERS

The Buyer will be the only End Customer for the Service provided under this Call-Off Contract: Yes

If the Buyer will not be the only End Customer, then please provide details below of each End Customer to be provided with the Deliverables by the Supplier under the Call-Off Contract between the Supplier and the Buyer.

Insert Name, Address and Email Contact Details of each End Customer:

SERVICE LEVELS AND SERVICE CREDITS

Service Levels and Service Credits applicable to this Call-Off Contract are detailed in Joint Schedule 15.

The **Service Period** is One (1) Month.

SUPPLIER'S AUTHORISED REPRESENTATIVE

[Redacted]
[Redacted]

SUPPLIER'S CONTRACT MANAGER

[Redacted]

PROGRESS REPORT FREQUENCY

The Supplier will conduct monthly Buyer communication events in accordance with Framework Schedule 4.

Framework Schedule 6 (Order Form)
Crown Copyright 2018

PROGRESS MEETING FREQUENCY

The Supplier will conduct monthly Buyer communication events in accordance with Framework Schedule 4.

COMMERCIALLY SENSITIVE INFORMATION

Supplier’s Commercially Sensitive Information as set out in Joint Schedule 4
(Commercially Sensitive Information)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	12/1/2023	Date:	12/1/2023

Call-Off Schedule 5 (Pricing Details)
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Call-Off Schedule 5

Pricing Details for PSN DNS Service: 1st February 2023 - 31st January 2024

Buyer Name: HM Revenue & Customs

Buyer reference: SR548659529

Supplier reference: PSN 170

The Buyer shall pay the Lot 1 DNS Service Call Off Charges, the annual invoice charge and the Community Charge as set out in the table below:

Item	Quarterly	Annual
Call Off Contract Initial Period Year 3		
Invoice charge		
Community Charge Ten per cent (10%) of all Call-Off Charges for Deliverables received by the Buyer under this Call-Off Contract is payable by the Buyer to CCS and shall be paid to the Supplier as a separate itemised cost on the Supplier's quarterly invoice and paid by the Payment Method detailed in the Call Off Contract Order Form.		
Total		£101674.37

Please send your purchase order for the full annual amount noted above to:

Framework Ref: RM6167
Project Version: v3.0
Model Version: v3.0