**Core
REDACTED TEXT under FOIA Section 40, Personal Information**.

Attn:  **REDACTED TEXT under FOIA Section 40, Personal Information**.

*webenquiry@core.co.uk*

Date: **18/11/2022**

Contract ref: ***CCIT22A10***

Dear Sir/Madam,

**Award of contract for the supply of *Microsoft Licenses***

Further to your submission of a bid for the above Procurement, on behalf of the Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The call-off contract shall commence on the 24th day of November 2022 and the Expiry Date will be 23rd day of November 2023. The Contracting Authority reserves the option to extend the call-off contract by 2 periods of 12 months. The initial total contract value shall be £847,247.00 (excluding VAT) excluding the extension options. The extension options are subject to further budgetary approval.

This procurement activity was a Direct Award under Commercial Agreement RM1557.12 G-Cloud 12; Lot 2: Cloud Software and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via email by insert time.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Name: **REDACTED TEXT under FOIA Section 40, Personal Information**.**REDACTED TEXT under FOIA Section 40, Personal Information** |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**. |
| Date: 18/11/2022 |