



**Right CoreCare Ltd
Suffolk House
7 Angel Hill
Bury
St Edmunds
IP33 1UZ**

Attn: [REDACTED],
Email: [REDACTED],

Date: 16th October 2017

Procurement ref: CCHR17B09

Dear [REDACTED],

Award of contract for the Provision of Employee Assistance Programme

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of HM Treasury Group (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence 1st day of December 2017 and the Expiry Date will be 30th November 2020. The Authority reserves the option to extend the call-off contract by 1 additional year. The total contract value shall be [REDACTED], excluding VAT and including all extension options based on estimated requirements and your tender prices submitted.

This procurement activity was a further competition under framework RM3975 Occupational Health Services, Employee Assistance Programmes and Eye Care Services, Lot 3 Employee Assistance Programme and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print, sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by 18th October 2017. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.



Yours sincerely,

Signed for and on behalf of HM Treasury

Name: [Redacted]

Signature:

Date: 16th October 2017