

Invitation to Tender

Canning Line: Filler / Seamer and Depalletiser / Rinser

Ref: BIGTP096

1 Background/ Introduction

From humble beginnings, one hot summer in 1896, John Jolly created a thriving soft drinks company. Growing from a small garden operation in the village of Carharrack, Cornwall, to our new large factory in Saltash, this much-loved family business has been in the hearts and minds of the Cornish people for over a hundred years.

Jolly's Drinks has seen a recent revival into the soft drinks market with a new brand look and additional flavours, including a premium Tonic Water made from Cornish spring water. Holding dear to the heritage of this Cornish business, we continue to produce good, honest, quality soft drinks.

To continue to develop the company, we are looking at purchasing a canning line Filler / Seamer and Depalletiser / Rinser.

The commissioning of this work is part of a grant funded application process and therefore procurement will be subject to grant approval of the project as a whole. We will compare tenders received on a compliance basis only.

2 Project Specification

Equipment Specification – Canning Line

Speed

- 6,000 CPH Can Filling line

Filler / Seamer

- Product: CSD (Carbonated Drinks), Mixers and Beer
- Filling Temp. max 5°C; CO2 up to 8 g/l
- Machine to fill product into the can;
- 16 isobaric filling valves;
- 2 head seaming machine
- Oil lubrication seaming machine
- Ready for CIP (manually installed dummy bottles);
- Safety guards acc. to CE rules;
- Height adjustment (manual);
- Set for another type of lid
- Set for additional body size
- CO2 rinsing
- 1800 mm long lid feeder with vibrator

Depalletiser / Rinser

- Can Discharge conveyor
- Belt Driven Sweep
- Standard 1120mmx1420mm pallet size
- 220-240V (Single or Three Phase)
- Safety Interlock Door

- CE Electronics Package
- Gravity twist rinser with removable handling parts for various can sizes
- Rinse medium – water
- Debris catch tray and water run-off to drain

Other

- Minimum 6000 cans/ hour
- Can sizes 440, 330, 250 and 220 ml
- Installation/ commissioning/ equipment familiarisation
- Packaging and transport

3 ITT Timetable

The anticipated timetable for submission of the tender and commission milestones are set out below:

Activity	Date
Date ITT available on Supplier Registration Service	26 November 2020
Last date for raising queries	4 December 2020
Last date for clarifications to queries	6 December 2020
Deadline to return ITT	10 December 2020 @ 1700
Evaluation of ITT	11 December 2020
Award of Contract	This is subject to successfully obtaining grant funding and will normally be no later than 90 days from contract evaluation

4 Conflicts of Interest

Please provide a statement with regards to a conflict of interest for this procurement through the provision of either:-

A Declaration that to your knowledge there is no conflict of interest between your company and Jollys Drinks Ltd that is likely to influence the outcome of this procurement either directly or indirectly through financial, economic or other personal interest which might be perceived to compromise their impartiality and independence in the contexts of this procurement procedure.

Or

A Declaration that there is a likely conflict of interest between your company and Jollys Drinks Ltd that is likely to influence the outcome of this procurement either directly or indirectly through financial, economic or other personal interest which might be perceived to compromise their impartiality and independence in the contexts of this procurement procedure, please provide details of this connection.

This will permit Jollys Drinks Ltd to take, in the event of a conflict of interest, appropriate steps to ensure that the evaluation of any submission will be undertaken by an independent and impartial party.

Exclusion

Jollys Drinks Ltd shall exclude applicants from participation in this procurement procedure where they have established or are otherwise aware that the applicant, to include administrative, management or supervisory staff that have powers of representation, decision or control of the applicants company, has been the subject of a conviction by final judgment of one of the following reasons:-

- Participation in a criminal organisation
- Corruption
- Fraud
- Terrorist offences or offences linked to terrorist activities
- Money laundering or terrorist financing
- Child labour and other forms of trafficking in human beings

5 Consortium or sub-contracting

Where a consortium or sub-contracting approach is proposed, all information requested should be given in respect of the proposed prime contractor or consortium leader. Relevant information should also be provided in respect of consortium members or sub-contractors who will play a significant (greater than 25%) role in the delivery of the services under any ensuing Contract.

6 Tender Application Requirements

Please provide paper copies of your application which should include:

1. Confirmation that **you the supplier** are able to meet the requirements outlined in the brief above.
2. A **dated** response which includes **our company's full postal address** (albeit your submission might be by email) and included the **Reference: BIGTP096**
3. Details of who to **contact** in your company in relation to this tender
4. **Company registration Number and VAT number (if appropriate)**

5. **Total cost** of providing the goods/ services requested.
6. The **appropriate conflict of interest statement** (as detailed in section 4).

7 Tender Scoring Criteria

The tender will be scored only on their compliance to the specification set out in section 2 and awarded to the lowest compliant tender.

8 Tender Returns

Tenders may be returned by email or post, or by delivery in person.

Tenders are to be returned by:-

Latest date to be returned: 10 December 2020

Latest time to be returned: 1700 pm

If submitting by **email**, tenders should be sent electronically to cheryl@jollysdrinks.co.uk with the following message **clearly noted in the Subject box**;

Canning Line ref BIGTP096

Tenderers are advised to request an acknowledgement of receipt when submitting by email.

If submitting by post or in person, the Tender must be enclosed in a sealed envelope, only marked as follows:-

Tender - Strictly Confidential – Canning Line re BIGTP096

Addressed to:

Cheryl Ingram
Jollys Drinks Ltd
Oak House
Forge Lane
Saltash
Cornwall
PL12 6LX

The envelope should not give any indication to the Tenderer's identity. Marking by the carrier will not disqualify the tender.

If delivery **by hand** please obtain an official Receipt at point of delivery.

9 Clarification

There will not be any negotiations of any of the substantive terms of the Tender Documents. Only clarification queries will be answered. Any clarification queries arising from the Tender Documents which may have a bearing on the offer should be raised as soon as possible in

writing. The deadline for clarification questions is 6 days before the submission date. All e-mailed queries should be sent to:-

Name: Cheryl Ingram

E-mail: cheryl@jollysdrinks.co.uk

No representation by way of explanation or otherwise to persons or corporations tendering or desirous of tendering as to the meaning of the tender, Contract or other Tender Documents or as to any other matter or thing to be done under the proposed contract shall bind us unless such representation is in writing and duly signed by Cheryl Ingram of Jollys Drinks Ltd. All such correspondence shall be returned with the Tender Documents and shall form part of the Contract.

Tenderers must provide a single point of contact in their organisation for all contact between the Tenderer and Jollys Drinks Ltd.

Responses to any queries will be shared through Supplier Registration Service website.

10 Disclaimer

The issue of this documentation does not commit Jollys Drinks Ltd to award any contract pursuant to the bid process or enter into a contractual relationship with any provider of the service. Nothing in the documentation or in any other communications made between Jollys Drinks Ltd or its agents and any other party, or any part thereof, shall be taken as constituting a contract, agreement or representation between Jollys Drinks Ltd and any other party (save for a formal award of contract made in writing by or on behalf of Jollys Drinks Ltd).

Bidders must obtain for themselves, at their own responsibility and expense, all information necessary for the preparation of their tender responses. Information supplied to bidders by Jollys Drinks Ltd or any information contained in Jollys Drinks Ltd's publications are supplied only for general guidance in the preparation of the tender response. Bidders must satisfy themselves by their own investigations as to the accuracy of any such information and no responsibility is accepted by Jollys Drinks Ltd for any loss or damage of whatever kind and howsoever caused arising from the use by bidders of such information.

Bidders shall be responsible for their own costs and expenses in connection with or arising out of their response. Jollys Drinks Ltd reserves the right to vary or change all or any part of the basis of the procedures for the procurement process at any time or not to proceed with the proposed procurement at all.

Cancellation of the procurement process (at any time) under any circumstances will not render Jollys Drinks Ltd liable for any costs or expenses incurred by bidders during the procurement process.

Enclosures:

1. Compliance Matrix

Compliance Matrix:

Specification requirements	Company responses				
	Insert company name	Insert company name	Insert company name	Insert company name	Insert company name
	Compliant response for each part of specification? Yes!	Compliant response for each part of specification? Yes!	Compliant response for each part of specification? Yes!	Compliant response for each part of specification? Yes!	Compliant response for each part of specification? Yes!
Speed					
- 6,000 CPH Can Filling line					
Filler / Seamer					
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Other					
- Minimum 6000 cans/ hour					
- Can sizes 440, 330, 250 and 220 ml					
- Installation/ commissioning/ equipment familiarisation					
- Packaging and transport					
Conflict of Interest Statement					
Price Excl VAT					
Price Incl VAT					
Signed:					
Cheryl Ingram					
Dated:					
Company XXXXXX is the cheapest, complaint tender and is therefore our preferred option.					