ANNEX T – CHANGE AND CONFIGURATION CONTROL

1. As part of the requirement for Configuration Management (ID 081 in Annex A – FEPS-S Service SoW), changes to the build standard of FEPS-S equipment may be required (e.g., as part of Obsolescence Management, SoW ID 056-058).

2. This may cover generators already provided to the Contractor as GFA (Annex N – GFA List) or FEPS-S related equipment being procured as a Contract Option (Annex Q – Contract Options).

3. Changes to the build standard may include design changes and modifications, which alter:

    a. Safety, performance, reliability, maintainability, operational use or any other design requirement of the equipment.

    b. Cost.

    c. Other specified parameters of the equipment, including changes required to meet revised statutory regulations, standards, or other Specifications.

4. The Contractor shall submit any proposed changes to the Authority for its consideration, using the Proforma in this Annex T.

Proposal Proforma for Change Proposals to Frozen Build Standard of the FEPS-S Equipment

PART A | SERIAL No.

1. EQUIPMENT:

2. CONTRACTOR:

3. SUB-CONTRACTOR(s) AFFECTED:

4. TITLE AND ORIGIN:

5. REASON:

6. DESCRIPTION OF PROPOSAL:

7. RELATED PROFORMA (ae) AND SERIAL Nos.:

8. ALL OTHER MODIFICATIONS/ CHANGES TO BE EMBODIED BEFOREHAND OR CONCURRENTLY:

9. DRAWING No(s) PART(s), SPECIFICATION(s) AND TECHNICAL LITERATURE AFFECTED:

10. ARE THE FOLLOWING AFFECTED (*TICK APPROPRIATE BOXES, T = TRIALS, P = PRODUCTION)

	YES T	YES P	NO T	NO P
* a. INTERCHANGEABILITY AND/OR COMMONALITY				
* b. PERFORMANCE				
* c. INTERFACES				
* d. SAFETY				
* e. MAINTAINABILITY				
* f. RELIABILITY				
* g. OPERATIONAL USE				
* h. PRODUCTION DELIVERY				

11. FINANCIAL LIABILITY* (TICK ONE BOX ONLY)

* a. CONTRACTOR (NO COST TO THE AUTHORITY) ☐
* b. AUTHORITY (CHARGEABLE TO THE AUTHORITY) ☐
* c. TO BE DETERMINED (RESPONSIBILITY FOR COSTS/CHARGES TO BE AGREED) ☐

12. COSTS CHARGES (TO BE COMPLETED IF BOXES 11b OR 11c ARE TICKED)

a. RETROSPECTIVE TRIALS £ ..../UNIT **VAT EX**

b. RETROSPECTIVE PRODUCTION £ ..../UNIT **VAT EX**

c. IN PRODUCTION £ ..... /UNIT **VAT EX** FROM VEHICLE/EQUIPMENT SERIAL No .....

14. APPLICATION FOR PROPOSAL APPROVAL (MASTER PLUS 3 COPIES TO BE SUBMITTED TO PROJECT BRANCH SECTION)

THE .....* DETAIL ABOVE IS SUBMITTED FOR CONSIDERATION AND APPROVAL

13. TIMESCALES

a. FOR INCORPORATION IN TRIALS VEHICLES/ EQUIPMENT .....

b. FOR INCORPORATION IN PRODUCTION .....

.....

* INSERT: DESIGN CHANGE, MODIFICATION, ADDITION AS APPROPRIATE

SIGNED ..... CHIEF ENGINEER ON BEHALF OF THE CONTRACTOR

DATE .....

TO BE USED FOR CONFIGURATION CONTROL OF FEPS-S

PART B

15. RECOMMENDATION TO DPM

THE PROPOSAL DETAILED ABOVE IS/IS NOT* RECOMMENDED FOR APPROVAL

THE RECOMMENDATION ABOVE *IS/IS NOT AGREED

*DELETE AS APPROPRIATE

SIGNED .....
PROJECT BRANCH SECTION

DATE .....

SIGNED .....
DPM
DATE .....

16. PM REVIEW

REJECTION OF THIS PROPOSAL
*IS/IS NOT AGREED
*PLEASE RECONSIDER

SIGNED .....

DATE .....
*DELETE AS APPROPRIATE

18. FINANCIAL CONCURRENCE

WE CONCUR FINANCE

£ ..... VAT EX £ ..... VAT INC (TRIALS)*

£ ..... VAT EX £ ..... VAT INC (PRODUCTION)*

17. CONFIGURATION CONTROL COMMITTEE RECOMMENDATION THIS PROPOSAL IS/IS NOT* APPROVED

SIGNED .....

DATE .....
*DELETE AS APPROPRIATE

COMMENTS .....

.....

.....

SIGNED ..... DATE .....

*DELETE AS APPROPRIATE

FINANCE BRANCH .....

19. FINANCIAL APPROVAL

* FINANCIAL TOTALLING **£ ..... VAT EX FOR TRIALS EQUIPMENT**

* FINANCE TOTALLING IS APPROVED **£ ..... VAT EX FOR PRODUCTION EQUIPMENT**

*DELETE AS APPROPRIATE

SIGNED .....
PM
DATE .....

20. REQUEST FOR CONTRACT ACTION

TO COMMERCIAL BRANCH ..... PLEASE ENDORSE BOX 21 AND FORWARD TO THE CONTRACTOR DETAILED ABOVE

SIGNED ..... DATE .....

PROJECT BRANCH SECTION .....

PART C

21. NOTIFICATION TO CONTRACTOR

TO ..... REFERENCE CONTRACT No .....

*THE ABOVE PROPOSAL IS APPROVED

*PLEASE PROCEED WITH NECESSARY WORK WITHIN A MAXIMUM PRICE OF **£ ..... VAT EX**

*PLEASE SUBMIT YOUR DETAILED QUOTATION(s) COMMERCIAL BRANCH AS SOON AS POSSIBLE

.....
.....
.....

*THE ABOVE PROPOSAL HAS BEEN REJECTED AND NO FURTHER ACTION IS TO BE TAKEN.

*DELETE AS APPROPRIATE

SIGNED ..... DATE .....