Field Electrical Power Supplies – Support Service

TERMS OF REFERENCE

(FEPS-S Service ToR)

Annex E

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1. Purpose

1. The purpose of this Annex is to provide information on the agreed Field Electrical Power Supplies – Support (FEPS-S) Service processes that the Contractor is expected to engage in, with the Service Unit and the Authority, and in accordance with (IAW) FEPS-S Service Statement of Work (SoW) at Annex A.
2. The Contractor can offer solutions or improvements to the processes where they deemed necessary throughout the duration of the Contract and shall be reviewed in conjunction with the Equipment Army Equipment Support Publications (AESPs).
3. A process map can be found at Para 15 of this Annex, showing a high-level approach to receipts, inspections and repairs processes.

2. FEPS-S Meetings

1. The Contractor shall plan, organise, and lead all FEPS-S Meetings detailed below throughout the duration of the Contract, IAW the SoW at Annex A, the Contract Data Requirements List (CDRL) at Annex D, and the Terms and Conditions of the Contract:

Meeting (1)	Minimum Scope of Meeting (2)	Minimum Criteria (3)
Contract Launch Meeting	[INFORMATION REDACTED]	[INFORMATION REDACTED]
Post-Contract Award Progress and Readiness for Service Review Meeting	[INFORMATION REDACTED]	[INFORMATION REDACTED]
FEPS-S Fortnightly Meeting	[INFORMATION REDACTED]	[INFORMATION REDACTED]
FEPS-S Monthly Meeting	[INFORMATION REDACTED]	[INFORMATION REDACTED]
FEPS-S Quarterly Meeting	[INFORMATION REDACTED]	[INFORMATION REDACTED]
Risk Review Meeting	[INFORMATION REDACTED]	[INFORMATION REDACTED]
Safety and Environmental Panel (SEP)	[INFORMATION REDACTED]	[INFORMATION REDACTED]
Reliability Reviews	[INFORMATION REDACTED]	[INFORMATION REDACTED]

Table 1 - Meeting ToRs

3. Asset Demands

1. [INFORMATION REDACTED]

4. Issue

1. [INFORMATION REDACTED]

5. Extensions

1. [INFORMATION REDACTED]

6. Unit-to-Unit Transfers

1. [INFORMATION REDACTED]

7. Replacement of Assets

1. [INFORMATION REDACTED]

8. Asset Returns

1. [INFORMATION REDACTED]

9. Receipts and Visual Inspections

1. [INFORMATION REDACTED]

9.1. In-depth Inspections

1. [INFORMATION REDACTED]

9.2. Repairs and Maintenance on Returned Asset

1. [INFORMATION REDACTED]

10. Maintenance

1. [INFORMATION REDACTED]

11. Incident Sentencing Process

1. [INFORMATION REDACTED]

12. Interface with the Support Provisioning & Transformation Contract (SPTC)

1. [INFORMATION REDACTED]

13. Disposal

1. [INFORMATION REDACTED]

14. Service Unit Complaints

1. [INFORMATION REDACTED]

15. FEPS-S Service Process Map: Asset returns, inspections and repairs

[INFORMATION REDACTED]

Figure 1 - Contractor's receipts, inspections and repairs process

16. MODFORM 2275 A

[INFORMATION REDACTED]

17. Example laydown plan

i. Figures 2 and 3 show examples of suitable power laydown/distribution plans. All Service Units are to submit laydown plans in a professional clear format utilising Computer Aided Design (CAD) software or Microsoft Visio, Word, Excel or PowerPoint. All designs must be undersigned by a responsible technical officer.

[INFORMATION REDACTED]

Figure 2 - Example of a detailed power distribution plan presented on AutoCAD.

[INFORMATION REDACTED]

Figure 3 - Example of a basic power distribution plan presented on PowerPoint

18. MODFORM 2275 C

[INFORMATION REDACTED]

19. MODFORM 2275 B

[INFORMATION REDACTED]

20. MODFORM 650A example

[INFORMATION REDACTED]

21. MODFORM 2275 D

[INFORMATION REDACTED]