

## ITT Clarifications

Tender Reference: CFAQ-WH-009-28052021

Issued 9<sup>th</sup> June 2021

Q1	Would you be able to confirm what specific scope of services WHDS is aiming to procure? Do you need a contractor who can provide, install and maintain the LIDAR buoys, as well as then operating the buoys to gather the required data?
A1	What we will actually procure is the data. The contractor will retain responsibility for the data acquisition which will mean buoy provision, installation, maintenance and recovery. They will cost this into their charge for 12 months' worth of data. This is a fairly standard way of procuring this type of data.
Q2	Who is the procurement aimed at? Are there specific contractors you are aware of who can meet the scope of services, or is it likely to be consortiums of providers?  If Wave Hub has already carried out any market soundings, how many service providers does it anticipate may wish to tender to provide wind resource data?
A2	This is a fairly specialised field dominated by UK/ European providers. There are around 7 to 8 contractors operating in this space and we would expect all to bid.
Q3	Can we also ask whether WHDS would be happy to trade under [our] standard terms rather than the standard agreement for consultancy services appended to the ITT? There are provisions in the consultancy services template that aren't specific to legal services and would need revising before [we] could agree to use them.  Having reviewed the terms and conditions provided with our Risk Team there are a number of potential issues with the terms which mean that they are not suitable for use unamended when instructing legal services. Please can you confirm whether, for the purposes of this tender, we would be able to amend the terms and conditions to ensure that they are appropriate were we to be successful
A3	We are happy to discuss post-award amendments and/or use standard terms of agreement which are at least the equivalent of WHDS standard template. Please reference this clarification in your tender covering letter.
Q4	Please clarify the scope of this support service - we assume what you mean by 'completion' is the signing of the contract and not completion of the works – please confirm.
A4	That is correct, we expect legal advice and support through the bidding process up to and including the signing of the contract
Q5	Please confirm this would not include a bidder procurement challenges.
A5	The purpose of engaging legal specialists is to avoid bidder procurement challenges. Under scope item 3.1 Guidance and Advice, we would anticipate that bidder challenges would fall under “potential un-intended consequences arising from the selected approach”.
Q6	Please confirm the amount of hours in the day rate.
A6	8 hours
Q7	There is an error in Ref 7.5 - Can you please confirm what the missing text is here eg should it read something like "Pricing Proposal" or is there additional information?
A7	Apologies, this should read 7.5 Fees. It refers back to paragraph 7.5 on page 12 of the ITT
Q8	We note the obligations on Wave Hub to comply with ERDF publicity guidance. Could you please confirm that Wave Hub does not regard itself as a contracting authority for the purpose of the Public Contracts Regulations 2015.





A8	Wave Hub Development Services is wholly owned by Cornwall Council. As such, we believe we are a contracting authority.
Q9	Wave Hub requires "support" on a range of issues such as supporting drafting of the ITT documentation and supporting / development of the tender evaluation process. Does Wave Hub have a dedicated internal resource that will "hold the pen" or does it intend that the appointed advisers will take the lead on drafting these documents and processes?
A9	In parallel to this scope of work, Wave Hub Development Services are procuring technical specialists to draft the technical specification and support the technical evaluation. The intention is for the appointed advisers to take a lead on drafting all other procurement documents and processes.
Q10	Will the appointed advisers be expected to take instructions from and report to a single point of contact at Wave Hub? Who will that be?
A10	The Cornwall FLOW Accelerator Project Director.

