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| Competition Reference | C1546.432 – F10353 |
| Competition Title | Further Competition – ST0830 Health & Care Intelligence Specialist  <https://www.instituteforapprenticeships.org/apprenticeship-standards/health-and-care-intelligence-specialist-v1-0> |
| Contracting Authority | Apprentice’s employer via Salisbury NHSFT National Apprenticeship Framework |
| Bidding Organisation Name  & Contact Email |  |

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| *Suppliers are to answer the questions in the format given below, any attachments can be embedded, and documents should be saved against corresponding question number from the corresponding box.*  *Please note failure to do this may lead to your response not being evaluated* |
| **Notice to Responding Suppliers**  This is a Further Competition under the Salisbury NHSFT National Apprenticeship Framework. **All** Terms and Conditions under that Framework will apply to any award or call-off, and may not be varied by Suppliers at any time. If a Supplier is not currently on the National Framework, they will not be eligible to respond to this Further Competition.  At all times, the Apprenticeship must be fully delivered within the Apprenticeship Standard and the Education & Skills Funding Agency Funding Rules. |
| 1. The successful bidders must be able to start delivery of the apprenticeship no later than Autumn 2024. Please confirm that your organisation can meet these timescales and provide a timeline to demonstrate this.   (Maximum 250 words) |
| Bidder response: |
| 1. Explain how you would ensure that programme content is developed collaboratively with systems and professional experts. How would you be able to incorporate the business need into the apprenticeship? For example, flexibility in project choices depending on the apprentice’s employing organisation.   (Maximum 300 words) |
| Bidder response: |
| 1. Evidence how you will ensure, measure, report, and enhance educational delivery to ensure that diversity and learner requirements are fully met.   (Maximum 300 words) |
| Bidder response: |
| 1. How would you be able to incorporate the employer requirement of collaboration and networking of apprentices across their regional/ICB footprint into the apprenticeship?   (Maximum 300 words) |
| Bidder response: |
| 1. Describe your flexible approach regarding the location of apprenticeship education delivery which ensures learners are not required to travel significant distances. Specifically, explain how you would accommodate apprentices from various locations across England?   (Maximum 300 words) |
| Bidder response: |
| 1. What provision of support will you provide to employers/mentors with regards to their role in providing the practical experience of the apprenticeship standard?   (Maximum 300 words) |
| Bidder response: |
| 1. Please describe your business continuity arrangements including provision for loss of trainers. |
| Bidder response: |
| 1. The National Apprenticeship Framework requires a free resit of each and every exam/module/end point assessment to be provided free of charge by the Supplier. Please detail how you support learners after any first failure, ensuring they are supported with learning points and actions prior to any resit. |
| Bidder response: |
| 1. Provide details of minimum and maximum numbers for cohorts for each programme. |
| Bidder response: |

Key Performance Indicators

The KPIs from which performance by the Supplier will be reported against are set out below.

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| **KPI’s** | **Training provider can meet KPI Y/N** |
| Apprentices to have been assigned their assessor/tutor within 2 weeks of programme sign up |  |
| 80% of all Apprenticeships commenced are successfully completed (including the end point assessment) |  |
| 90% of the successful Apprenticeship completions are completed within their planned end date. |  |
| 95% learner satisfaction rate of Apprentices on any particular Apprenticeship Scheme. |  |
| 95% of Apprentices have an exit interview at the end of their Apprenticeship Scheme. |  |
| 100% of all queries and complaints raised with the Supplier by the Authority are responded to within 2 working days |  |
| 6 monthly account reviews are undertaken with the employer and quarterly apprentice progress updates are provided by the training provider |  |