

## ESSENTIAL REQUIREMENTS FOR TOWN HALL

- MAXIMISE PARKING POTENTIAL AND VERTICAL DEVELOPMENT
- MIXED/FLEXIBLE ROOMS (to accommodate various sized groups)
- LARGE MAIN HALL (11m X 12m)
- SEPARATE COUNCIL CHAMBER (to seat 20 councillors plus 20 members of the public)
- STORAGE SPACE (open and secure individual storage)
- MAIN BULK STORAGE AREA OFF MAIN HALL (furniture)
- TOWN COUNCIL OFFICES plus Council storage (60 sq.m including separate Clerk's office)
- PUBLIC SERVICE DESK/RECEPTION AREA/COMMUNITY HUB (Police, CAB)
- PUBLIC LAVATORY WITH SEPARATE ACCESS
- SEPARATE TOILETS FOR (i) MAIN HALL USERS (ii) OTHER HIRERS (iii) OFFICE STAFF
- KITCHEN (small basic for office)
- KITCHEN (larger for food preparation for functions and servery to main hall/reception)
- SECURE PARKING
- HARD WEARING FLOORING (minimal maintenance)

### Measurements of Existing Space

|                                   |                     |
|-----------------------------------|---------------------|
| Chantry Way                       | Coach House 5m x 9m |
| Main Hall – 15m (less 6m) x 11.5m | The Loft 12m x 5m   |
| Hair Salon – 3.5m x 3m            |                     |
| Cupboard – 2.4m x 1.8m            |                     |
| Small Cupboards - .7m x .7m       |                     |
| Kitchen – 5.7m x 3.7              |                     |