



Department  
for International  
Development



**Section 4 Appendix A**

**CALLDOWN CONTRACT**

**Framework Agreement with:** AECOM Ltd (The Supplier or AECOM or DPSA)

**Framework Agreement for:** Goods and Equipment Procurement Supplier Framework Agreement

**Framework Agreement Purchase Order Number:** 7387

**Call-down Contract For:** Procurement of Goods for the Land Investment for Transformation Programme – Ethiopia

**Contract Purchase Order Number:** PO 8013

I refer to the following:

1. The above mentioned Framework Agreement dated 29 March 2016;
2. Your proposal of 5 July 2017

and I confirm that DFID requires you to provide the Services (Annex A/Annex C), under the Terms and Conditions of the Framework Agreement which shall apply to this Call-down Contract as if expressly incorporated herein.

**1. Commencement and Duration of the Services**

1.1 The Supplier shall start the Services no later than 10 July 2017 ("the Start Date") and the Services shall be completed by 31 August 2017 ("the End Date") unless the Call-down Contract is terminated earlier in accordance with the Terms and Conditions of the Framework Agreement.

**2. Recipient**

2.1 DFID requires the Supplier to provide the Services to Government of Ethiopia the ("the Recipient").

**3. Financial Limit**

3.1 Payments under this Call-down Contract shall not, exceed £ 445,661.11("the Financial Limit") and is inclusive of any government tax, as detailed in Annex B.

**4.**

**4.1**



4.2

**5. Key Personnel**

The following of the Supplier's Personnel cannot be substituted by the Supplier without DFID's prior written consent:

N/A

**6. Reports**

6.1 The Supplier shall submit project reports in accordance with the Terms of Reference/Scope of Work at Annex A.

**7. Duty of Care**

All Supplier Personnel (as defined in Section 2 of the Agreement) engaged under this Call-down Contract will come under the duty of care of the Supplier:

- I. The Supplier will be responsible for all security arrangements and Her Majesty's Government accepts no responsibility for the health, safety and security of individuals or property whilst travelling.
- II. The Supplier will be responsible for taking out insurance in respect of death or personal injury, damage to or loss of property, and will indemnify and keep indemnified DFID in respect of:
  - II.1. Any loss, damage or claim, howsoever arising out of, or relating to negligence by the Supplier, the Supplier's Personnel, or by any person employed or otherwise engaged by the Supplier, in connection with the performance of the Call-down Contract;
  - II.2. Any claim, howsoever arising, by the Supplier's Personnel or any person employed or otherwise engaged by the Supplier, in connection with their performance under this Call-down Contract.
- III. The Supplier will ensure that such insurance arrangements as are made in respect of the Supplier's Personnel, or any person employed or otherwise engaged by the Supplier are reasonable and prudent in all circumstances, including in respect of death, injury or disablement, and emergency medical expenses.
- IV. The costs of any insurance specifically taken out by the Supplier to support the performance of this Call-down Contract in relation to Duty of Care may be included as part of the management costs of the project, and must be separately identified in all financial reporting relating to the project.
- V. Where DFID is providing any specific security arrangements for Suppliers in relation to the Call-down Contract, these will be detailed in the Terms of Reference.

**8. Call-down Contract Signature**

8.1 If the original Form of Call-down Contract is not returned to the Contract Officer (as identified at clause 4 above) duly completed, signed and dated on behalf of the Supplier within 15 working days of the date of signature on behalf of DFID, DFID will be entitled, at its sole discretion, to declare this Call-down Contract void.



Department  
for International  
Development



For and on behalf of  
The Secretary of State for  
International Development

Name:

Position:

Signature:

Date:

For and on behalf of

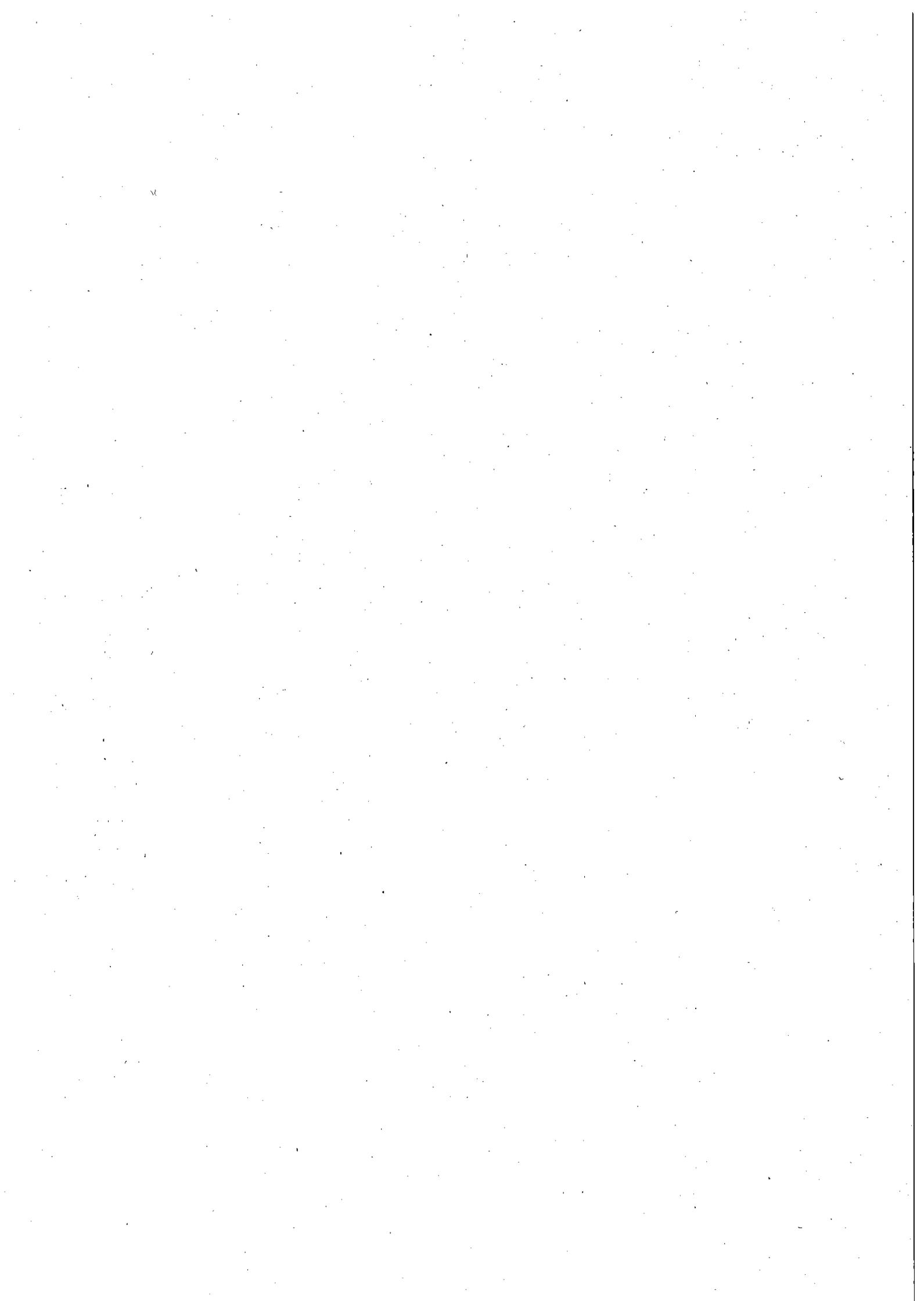
AECOM Ltd

Name:

Position:

Signature:

Date:



**ANNEX A**  
**Terms of Reference**

**Terms of Reference for the procurement of various items for Land Investment for Transformation (LIFT) Programme - Ethiopia**

**1. Context**

DFID Ethiopia has agreed to contract AECOM to procure office supplies, as detailed at Annex B, to Land Investment for Transformation (LIFT) Programme under the Ministry of Agriculture.

**2. Objectives**

AECOM will manage the procurement exercise and delivery of office supplies, as detailed at Annex B, through the DPSA (Delivering Procurement Services for Aid) framework, as agreed between AECOM and its partner suppliers. Delivery should be made no later than 31 August 2017 based on the lead times agreed on the proposal.

**3. Recipient**

The recipient of the services shall be DFID Ethiopia.

**4. Scope**

AECOM will procure the goods as per the required specifications as detailed in Annex B.

**5. Method**

In accordance to the Overarching Framework Agreement PO 7387, response times for key procurement activities against which the Supplier's performance shall be measured are detailed in Annex E.

Timing and procurement planning are critical to the successful implementation of the project. AECOM will be expected to demonstrate efficiency, effectiveness, accountability and transparency, and measure and record its associated value added.

Clear communication channels and/or approval process will be established between AECOM and DFID at the onset of contract.

The DFID Programme Manager and the DFID Commercial Delivery Manager will be kept informed of all relevant issues likely to affect the implementation of the programme.

**6. Reporting**

DPSA will provide a report of the procurement process on a weekly basis. In addition AECOM will provide a weekly email update to the contract officer on the ongoing progress of the order throughout the duration of the contract.

**7. Time frame**

AECOM will commence the procurement exercise on 10 July 2017 with delivery to be made no later than 31 August 2017.

**8. DFID Co-ordination**

AECOM will report to DFID Procurement Officer and DFID Programme Officer. A communication matrix is attached in Annex G.

#### **9. Payment**

Payments will be made upon delivery of the office supplies, in full. Procurement agent fees will be a percentage of the value of the procured goods and equipment, as detailed in Annex D.

AECOM will be required to maintain a record of any relevant expenditure incurred in the programme activities and keep original copies for the record for the entire duration of the programme.

An inventory of all assets procured under the programme will be maintained by AECOM and forwarded to DFID Ethiopia's Programme Manager. At the end of the programme period or once the contract has been completed, DFID Ethiopia will decide in consultation with key stakeholders how best to dispose of assets acquired with DFID funding.

#### **10. Background**

LIFT programme will support the Government of Ethiopia in the provision of map based land certification and administration in four highland regions and assist small farmers to fully benefit from increased investment and productivity through the development of the land market and its supporting operations. It will also undertake cross-cutting policy work to ensure the existing policy, regulations and procedures are in line with international good practices and human right obligations.

LIFT will be implemented in a stepped approach, with 3 million parcels certified in the first 2.5 years. Experience and evidence at that point will establish whether a further 5 million parcels will be certified at a total cost of £45 million, or whether a scaled up trajectory of a further 11 million parcels at a cost of £68.2 million will be pursued. Complementary interventions will be implemented to ensure that the benefits of second level certification are maximised. The results expected of LIFT in the maximum investment scenario, attributable to DFID, include:

- Second stage certification of up to 14 million parcels in approximately 140 woredas in the four Highland Regional States for approximately 6.1 million households (around 70% of parcels being jointly or individually owned by women), contributing to the DFID global result on access to land/property rights;
- Land administration systems implemented in the same 140 woredas;
- Number of land rental agreements increased by 13%, particularly benefiting female headed households;
- Up to 1.36 million smallholder farmers increase their income by at least 20.5% as a result of programme activities, contributing to this headline result in DFID E's Operation Plan;
- Percentage of households involved in land-related disputes reduced from 21.1% to 15%;
- A total of 40 regulations, strategies, procedures and plans at different levels drafted and approved to improve the functioning of the land sector's productivity and investment;
- 25 research and evidence-based assessments, action plans and progress assessments, action plans produced to allow the GoE to make informed decisions on land governance and to help bring policies and practices into line with international good practice and human rights obligations; and
- Ethiopia's domestic resource mobilisation enhanced through an increased rural tax base and more effective land tax system.

LIFT will synergise its capacity building interventions with other existing donor funded programmes so that, while the capacity building and systems development at the federal level will be largely carried out them, with -LIFT concentrating on on-the-job training in the regional and woreda level structures, targeted at implementation skills.

June 2017

DFID Ethiopia

