

[REDACTED]  
Eunomia Research & Consulting Ltd

Dear [REDACTED]

**PPRO 004/075/021 – Research into New Build Electric Vehicle Chargepoint**

Thank you for your response (23<sup>rd</sup> January 2018) to the Specification (13<sup>th</sup> December 2017) for the above Commission by the Department for Transport (the Customer) through the Research and Evaluation Framework. On behalf of the Secretary of State for Transport, I accept your proposal.

- Annexes:
- A. Supplemental Tender dated 23<sup>rd</sup> January 2018
  - B. Statement of Requirements for Research into New Build Electric Vehicle Chargepoint 13<sup>th</sup> December 2017
  - C. Clarification Questions Response 26<sup>th</sup> January 2018

The Call-off Terms and Conditions for this Contract are those set out in [Schedule 5] to the Framework.

The contract will commence on Monday 5<sup>th</sup> February 2018 for a period of 13 weeks. Please contact [REDACTED] via email at [REDACTED]@k or by telephone on 07976 433568 to arrange the inception meeting on 5<sup>th</sup> February 2018.

The agreed total charges are £68,500 exclusive of VAT. The Department's Milestone Payment Schedule is outlined below for your review. Please be aware that this differs to your suggested approach in the contract tender submission.

Deliverable/Output	Deliverable Date (w/e)	Percentage of total cost (£68,500)	Value	Payment made in week #
Literature Review	23/02/2018	30%	£20,550	Week 4
Stakeholder Interviews	30/03/2018	30%	£20,550	Week 9
Finalised report	04/05/2018	40%	£27,400	Week 13

Please see the embedded document below for details regarding invoice submission processes:



You are reminded that any Customer Intellectual Property Rights provided in order to perform the Services will remain the property of the Customer.

Congratulations on your success in being selected to undertake this Commission.

Please acknowledge your receipt, understanding and acceptance of this letter via email to



Yours sincerely

*Sent via email unsigned*



**Procurement Business Partner  
Department for Transport**



**On behalf of the Secretary of State for Transport**